



MELTON PARISH COUNCIL

REC(19)M02

RECREATION COMMITTEE

Minutes of the meeting of the Melton Parish Council Recreation Committee held on Wednesday 27 March 2019 commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT.

Present:

Cllr Mr S Ashworth
Cllr Mr M Holmes
Cllr Miss K S Martin
Cllr Mr A Porter
Cllr Mr C W Taylor (Chairman)
Mrs E Ashford (Co-optee)
Mrs C McBurney (Co-optee)

Absent:

Cllr Mrs C Gradwell

In Attendance:

Mr W J Grosvenor *Clerk to Melton Parish Council*

	PART ONE – OPEN TO THE PUBLIC
19.12	TO RECEIVE APOLOGIES FOR ABSENCE Apologies for absence were received from Cllr Gradwell.
19.13	DECLARATIONS OF INTEREST
19.13.01	To receive amendments to the Register There were none.
19.13.02	To receive Declarations of Pecuniary Interest in respect of Items on the Agenda There were none.
19.13.03	To receive Declarations of Non Pecuniary Interest in respect of Items on the Agenda There were none.
19.13.04	To consider Full / Partial Dispensations for Pecuniary Interests Declared It was noted that there had been no requests for dispensations.

19.14	<p>OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS There were no members of the public present.</p>
19.15	<p>TO APPROVE THE MINUTES OF THE PREVIOUS MEETING It was RESOLVED to agree the Minutes of the Recreation Committee held on 16 January 2019 (Minutes REC(19)M01 previously distributed). <i>Proposed by:</i> Cllr Martin <i>Seconded by:</i> Cllr Holmes</p>
19.16	<p>MELTON PLAYING FIELD</p>
19.16.01	<p>To receive an update in relation to the purchase / installation of play equipment from Kompan (nest swing and aerial runway) The Clerk reported that, following receipt of a revised price from Kompan, the grant application was finalised and submitted to Suffolk Coastal DC. The sum applied for is £14,251.93. He has been advised that the grant application should be agreed by the end of March 2019. Once the grant is confirmed the equipment can be ordered. However the delivery and installation cannot be undertaken until the reinstatement works to the lower field have been completed and the grass fully germinated. The aerial runway requires a mound at the start end to allow a fall of one metre across the 33 metre length, taking account of any natural fall in the ground level. Following discussion it was AGREED that:</p> <ul style="list-style-type: none"> • Those Members of Recreation Committee who are available will meet the Clerk on site at 2pm on 28 March to agree the exact position for the aerial runway, and arrange with the contractor (SCL – who will also be on site) to incorporate the required mound in the final landscaping. • The redundant goal posts on the west side of the lower field should be removed and disposed of. In due course a new full sized goal will be procured and located at the southern end of the field.
19.16.02	<p>To receive an update on the safety works to the 2 bay 4 seat flat swings Recreation Committee agreed at its meeting on 16 January 2019 to accept the price quoted by Playquip of £711.00, in the absence of receiving quotes from two other specialist providers, and the job was commissioned. Playquip advised however a fairly long lead in time to carry out the work. The Clerk is chasing a firm date.</p>

19.16.03	<p>To receive an update on the reinstatement works to the Lower Field</p> <p>An application for grant funding in the sum of £3,800.00 from the District Council's s106 Sports Pot, for rotavating, levelling, weed control and reseeding the lower field to bring it back into full recreational use, was approved on 28 November 2018. The appointed contractor is SCL, work has started and should be completed within the next few days.</p>
19.16.04	<p>To receive a report on all matters relating to the hiring of the Playing Field</p> <p>The Clerk reported on the following:</p> <ul style="list-style-type: none"> • A hire agreement has been finalised with Woodbridge Town Youth Football Club (WTYFC) up to 2 May 2021. This was NOTED. • A request has been received from Circus Petite to hire part of the playing field from Sunday 15 September (arrival / set up day) to Thursday 19 September (departure). It was RESOLVED to agree the hire for a charge of £140.00; otherwise on the same terms as before. Proposed by: Cllr Porter Seconded by: Cllr Martin • A request has been received from a local resident for permission to use a metal detector over the area of the lower field currently being reinstated. Following discussion this request was REFUSED.
19.16.05	<p>To receive a further report on security considerations at the Playing Field car park</p> <p>The Clerk reported discussions with both a local electrical contractor and the Council's Handyperson to run a power supply from the pavilion to the main gate as a preliminary to installing automatic security gates. The idea is that the electrical engineers will do the technical work and the Handyperson will work with them, preparing the trenching etc. The parties know each other and are happy to work together in such a way, which would deliver the result at a much lower cost to the Council. In discussion it was AGREED to also run another cable in the trench at the same time to provide secure power sockets located at the south west corner of the tennis courts, for use at the village fete and any other events. The Clerk to liaise accordingly to obtain revised costings. Final estimate to go to Full Council or budgetary provision within the Recreation Committee budget be made and agreed by Full Council.</p>

19.16.06	<p>To receive a report on the work of the Village Handyperson</p> <p>Following the Handyperson undertaking a day long course on using a petrol strimmer / brushcutter on 28 January, the Clerk presented for consideration estimates for the purchase of brushcutting equipment from two local firms. These were NOTED and will need to be considered either by Full Council or budgetary provision within the Recreation Committee budget be made and agreed by Full Council.</p> <p>Following discussion it was AGREED that the redundant signs (1) affixed by the entrance stating the hours of opening of the playing Field and (2) over the gates to the tennis courts stating the old hire fee shall be removed. Clerk to liaise with the Handyperson accordingly.</p>
19.16.07	<p>To consider complaint re dog fouling</p> <p>A complaint has been received about dog fouling on the Playing Field, and concern expressed about the consequent health risk to young footballers and other children. Following discussion it was AGREED to:</p> <ul style="list-style-type: none"> • Insert a plea in the <i>Melton Messenger</i> for dog owners to clear up after their pets – otherwise restrictions might have to be introduced. • Make such a request a condition of using the Playing Field on the new main notice when put up. • Meanwhile continue to monitor.
19.17	MELTON WOODS
19.17.01	<p>To receive an update on the 2019 Annual Tree Safety Inspection</p> <p>The Clerk advised that he confirmed the appointment of the arboriculturalist for the 2019 safety inspection at the price quoted, to her via email, following the Committee’s decision to appoint. Only recently however did he receive a response by telephone explaining that she is currently in full time study in the north of England and will be unable to carry out the inspection until the summer. As it will be useful to inspect this time when the trees are in leaf that will not be a disadvantage. This will enable the Council to defer the cost until 2019/20 and in terms of a recent court judgment involving a parish council’s obligation to carry out such safety assessments, will be well within two years of the last inspection, and therefore acceptable in terms of the Council meeting its safety obligations. Recreation Committee NOTED the position.</p>

19.17.02	<p>To consider the Melton Parish Council’s Tree Warden’s latest report. Paper REC(19)17.02 previously distributed was received and NOTED with thanks. The Tree Warden will be asked to give a brief report at the Annual Parish Meeting on 24 April. The Clerk will email the Tree Warden to both thank him for the report, and also to confirm the Parish Council’s agreement (subject to the arboriculturalist’s endorsement also) to the planting of the 60 saplings within Burkes Wood during the next planting season; the initial focus should be to regenerate the area cleared by the Council’s contractor – the area to the immediate right hand side of the path when entering the woods.</p>
19.17.03	<p>To review the woodland regeneration strategy Paper REC(19)17.03 previously distributed was received and discussed. In terms of the action plan for Year 1, it was NOTED that the following actions have not yet been done:</p> <ul style="list-style-type: none"> • Footpath maintenance • Improving the damp area at the entrance to the woods • Acquisition of the Gengards.
19.18	<p>TO CONSIDER THE UPDATED RECREATION COMMITTEE WISHLIST Paper REC(19)18 previously distributed was received. Following discussion the following amendments were AGREED:</p> <ul style="list-style-type: none"> • To elevate acquisition of a permanent full-sized goal from Priority 10 to Priority 2. • Reprioritise the replacement of the Play Area fencing from 3 to 5. • Seek approval from Full Council for funding for the 2 x picnic benches near the Play Area, and an additional bench seat.
19.19	<p>TO CONSIDER THE PAVILION PROJECT Paper REC(19)19 previously distributed was received. Following discussion it was AGREED to NOTE the report, which was designed to summarise the present position with the project, and bring back to the first Recreation Committee meeting following the election of the new Council in May 2019.</p>
19.20	<p>TO RECEIVE AN UPDATE ON THE MELTON FETE 2019 Nothing to report.</p>

19.21	<p>TO RECEIVE AN UPDATE ON THE PROPOSAL THAT MELTON PARISH COUNCIL ASSUME RESPONSIBILITY FOR MANAGING THE HALL FARM ROAD PLAY AREA</p> <p>The Clerk advised that the East Suffolk Assets Team will look into the matter of potential divestment and advise Melton PC in due course.</p>
19.22	<p>TO CONSIDER PURCHASE OF REPLACEMENT GRIT BIN FOR ORCHARD CLOSE</p> <p>It was AGREED to place the order for a new bin.</p>
19.23	<p>TO CONSIDER PURCHASE OF OUTDOOR PLAY EQUIPMENT FOR ADULTS</p> <p>This was discussed. It was AGREED to NOTE the availability of this equipment and it will be a matter for the new Council to take forward.</p>
19.24	<p>TO CONSIDER ACQUISITION / RELOCATION OF PLAY EQUIPMENT SURPLUS FROM MELTON PARK</p> <p>Committee Members discussed the offer of redundant play equipment from Melton Park. Whilst the Melton Park Management Company should be thanked for their kind offer, the decision was that it should be declined.</p>
19.25	<p>TO CONSIDER NALC'S PAPER IN RESPONSE TO DEFRA'S TREE PROTECTION PROPOSALS</p> <p>Paper REC(19)25 previously distributed was received. This was for information and was duly NOTED.</p>
19.26	<p>COMMITTEE CHAIRMAN'S URGENT BUSINESS</p>
19.26.01	<p>To receive a report on urgent business not otherwise on the Agenda</p> <p>It was reported that a local resident wishes to pay for a memorial bench to be located on the Playing Field. This was AGREED in principle. Cllr Martin to liaise with the resident on the exact location. A bench to be chosen from the Clerk's brochure.</p>
19.26.02	<p>To agree items for inclusion in <i>Melton Messenger</i></p> <p>As per Minute 19.16.07 above to include a request for dog owners to clear up after their pets on the Playing Field.</p>
19.27	<p>DATE OF NEXT MEETING</p> <p>To be arranged at the Statutory Annual Meeting of Melton parish Council. There being no further business the meeting closed at 20:45.</p>