



MELTON PARISH COUNCIL

MPC(19)M05

Melton Parish Council

Minutes of the Meeting of Melton Parish Council held on Wednesday 11 September 2019 commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT.

Present:

Cllr Mr A H Porter (Chairman) Cllr Mrs B Abbott Cllr Mr B Banks Cllr Miss E A Barrington Cllr Mr P Groom	Cllr Mrs E J G Hilson Cllr Mr M Holmes Cllr Ms J Hosking Cllr Mr P James Cllr Miss K S Martin Cllr Mr C W Taylor
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Absent:

Cllr Mr S Ashworth Cllr Mr N Brown	Cllr Mrs C Gradwell
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In Attendance:

County Councillor Alexander Nicoll District Councillor Rachel Smith-Lyte Mr W J Grosvenor Clerk to Melton Parish Council	Mrs P Alder Finance & Information Management Officer, Melton Parish Council Three members of the public
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	PART ONE – OPEN TO THE PUBLIC
19.66	TO RECEIVE APOLOGIES FOR ABSENCE & NOTICE OF RESIGNATION Apologies for absence were received from Councillors Ashworth, Brown and Gradwell. The Chairman reported the resignation of Cllr Ryan Gander, due to his having accepted a part time University post in the USA, which will involve his absence from the UK for parts of each year. Mr Gander was thanked for his contribution to the work of the Council.
19.67	DECLARATIONS OF INTEREST
19.67.01	To receive Amendments to the Register There were no amendments to the Register.
19.67.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda There were no declarations of Pecuniary Interest in respect of Items on the Agenda.

19.67.03	<p>To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</p> <p>There were no declarations of Non Pecuniary Interest in respect of Items on the Agenda.</p>
19.67.04	<p>To Consider Full / Partial Dispensations for Pecuniary Interests Declared</p> <p>It was noted that there had been no requests for dispensation for Pecuniary Interests declared.</p>
19.68	<p>PUBLIC PARTICIPATION SESSION</p>
19.68.01	<p>Report of the death of former District Councillor James Bidwell</p> <p>The Chairman reported with deepest regret the death of former District Councillor James Bidwell. Former Cllr Bidwell was a strong supporter of Melton Parish Council and will be remembered with great affection. In due course the Council, in conjunction with his family, will wish to consider some lasting memorial to his work in Melton.</p>
19.68.02	<p>To receive reports from County Councillor Alexander Nicoll and District Councillor Rachel Smith-Lyte</p> <p>Cllr Nicoll gave a report summarised as follows:</p> <ul style="list-style-type: none"> • He began by expressing his shock at the sudden death of former Cllr Bidwell and reported on some of his achievements and his commitment to the community. He supported the intention of Melton Parish Council to provide a lasting memorial. • The battle in relation to Sizewell C continues. The County Council is hardening its position as to the (dis)benefits of siting the new power station in Suffolk. As far as Cllr Nicoll is concerned, the argument put forward by EDF has been lost. The relevant Cabinet meeting at District will take place on 23 September and at County on 24 September, 2pm at Endeavour House; therefore after 24 September both Councils will have given their response re Sizewell C. These meetings will be the last opportunities for issues to be raised. Any questions for the County meeting on 24 September will need to be lodged by 18 September. • Cllr Nicoll referred to local traffic issues and re-iterated his suggestion that Melton Parish Council should invite either Mark Ash, the County's Director of Development, or Cllr Mary Evans, Cabinet Member for Highways, to a local meeting. • In relation to the speed indicator device that Melton Council is procuring, he will follow up on the issue of providing a suitable location in Woods Lane. <p>Cllr Smith-Lyte gave a report summarised as follows:</p> <ul style="list-style-type: none"> • The East Suffolk Council Planning Committee has given consent to the felling of about 220 trees for the Sizewell C development car park. SDF will plant over 2,000 new trees around the car park area, but they will take generations to mature.

19.74.02	<p>To receive a report on the External Audit 2019</p> <p>The Clerk reported that, although he had received a request for further clarification on the information provided from the auditor in August, and had furnished a prompt response, no final report had yet been received. As the Notice of Conclusion of Audit, together with the certified Annual Governance and Accountability Return, has to be published by 30 September, time was now short. He added that in 2018, the final report was received in the very last weekend of September, leaving no time for publication by 30 September. In discussion it was suggested that the performance by the auditor be raised at the next SALC area meeting.</p>
19.74.03	<p>To consider renewal proposals for the Council's insurances</p> <p>The Council's insurances fall due for renewal on 1 October 2019. The Clerk advised Members that the revised renewal premium was £2,820.87 (including insurance Premium Tax and an administrative fee of £50.00). This premium includes the sum of £546.48 relating to 17 Riduna Park and is part of a long term agreement that expires on 30 September 2021. In 2018 the renewal premium was £2,637.</p> <p>Following discussion it was RESOLVED:</p> <ul style="list-style-type: none"> • To remit consideration of the Schedule of Insurances to FERM Committee to review • To AGREE to accept the renewal quotation and pay the premium. <p>Proposed by: Cllr Barrington Secoded by: Cllr Taylor</p>
19.74.04	<p>To consider revised Business Plan for adoption</p> <p>Paper MPC(19)74.04 previously distributed was received. Following discussion Councillors RESOLVED to adopt the updated Business Plan which can now be published.</p> <p>Proposed by: Cllr Porter Secoded by: Cllr Barrington</p>
19.74.05	<p>To receive the accounts for the Melton Fete 2019 and agree distribution of funds</p> <p>Paper MPC(19)74.05 previously distributed was received. The Clerk explained that these were the final accounts in relation to the 2019 fete and showed net profits of £1,523.97. Following discussion it was RESOLVED:</p> <ul style="list-style-type: none"> • To distribute £900.00 from the profits split equally between Melton Primary School, the Burness Parish Room and St Andrews Church, and retain the balance of £623.97 for next year's fete. • To pay each beneficiary by cheque at the Parish Council's Christmas event. <p>Proposed by: Cllr Porter Secoded by: Cllr Barrington</p>

19.74.06	<p>To consider recommendation from Planning and Transport Committee re Melton PC contributing to the cost of installing a zebra crossing in Burkitt Road, Woodbridge</p> <p>Paper MPC(19)74.06 previously distributed was received. This was a referral from Planning and Transport Committee which had recommended that, in response to a request from Woodbridge Town Council, Melton PC should make a contribution of 15% to the cost of constructing a zebra crossing on Burkitt Road, Woodbridge.</p> <p>After extensive discussion on the recommendation from Planning and Transport Committee, the recommendation itself was amended to grant a maximum of either £7k or 15%, whichever is the lower amount. It was put to a vote. Only 3 Councillors supported giving on that basis, with 4 against making any payment, and all other Members abstaining. The main argument against making any contribution was that Melton also needs traffic safety measures, and Melton PC should not be seen to be giving money to support such measures elsewhere, before implementing anything in Melton.</p>
19.75	<p>INTRODUCTION TO THE PROPOSED NEW MELTON PARISH COUNCIL WEBSITE</p> <p>The Finance and Information Management Officer gave a visual presentation of the new website, which is intended to go live in late October. Members were very pleased with the overall presentation of material and the light, modern appearance of the website overall. In discussion it was suggested that:</p> <ul style="list-style-type: none"> • Minutes of meetings be retained on the site for at least 2 years following the meeting • It would good to be able to incorporate information useful for new residents in the Parish.
19.76	<p>TOWN TWINNING</p> <p>Paper MPC(19)76 previously distributed was received. Cllr Hosking explained her proposals to form a twinning arrangement with the small town of Fismes in northern France. At the moment she is awaiting a response from the Mayor of Fismes. If the response is positive, the intention is to set up a Twinning Association with a Committee, which would charge a membership fee and therefore be self-funding. A grant however might be sought from Melton PC to help with set up costs. The proposals contained in the paper and in Cllr Hosking's presentation were broadly welcomed, and it was AGREED that as far as possible, children and young people should be involved in any twinning arrangements.</p>
19.77	<p>TO CONSIDER AND COMMENT ON SALC'S REVIEW OF ITS GOVERNANCE ARRANGEMENTS AND CONSTITUTION</p> <p>Paper MPC(19)77 previously distributed was received. The Clerk explained the background to the proposed changes, the reasons for them, and what exactly is proposed.</p> <p>Following a brief discussion it was AGREED to NOTE the report.</p>

19.83.03	East Suffolk Rail Partnership Paper PLA(19)126.02 previously distributed was received. The Clerk advised that the Finance and Information Management Officer has been in touch with Suffolk County Council as Local Transport Authority and the Parish Council will be arranging to take over the updating of the published bus timetables in the timetable cases attached to bus stops within the Parish. Additionally, the timetables, where possible, will also be displayed on the Parish Notice Boards. The Clerk is liaising with County Cllr Nicoll over the chaotic manner in which the changes have been made and advertised.
19.83.04	Melton Primary School Cllr Martin reported that the autumn term has started. The focus at the moment is on reading, and they are looking for people to listen to the children reading. An Ofsted inspection is expected shortly.
19.83.05	School visit by Parish Councillor The Clerk reported contact from a Year 2 teacher who is hoping to arrange a visit from a Melton Parish Councillor to talk to children in both Year 1 and 2 about "My Melton". Following discussion it is likely that Cllrs Porter and Martin will attend.
19.83.06	Melton Messenger Cllr Porter supplied his latest copy but did not receive an acknowledgement that it was received.
19.83.07	ASB Meetings It was felt that the police dealt inadequately with the recent incident where campers were lighting fires on the Playing Field. Their behaviour should have led to more direct intervention.
19.83.08	Sizewell C and EDF Community Forum Cllr Banks attended the Forum in July.
19.83.09	Suffolk Association of Local Councils Cllr Porter reported that SALC are reorganising their area meeting to bring together the former Waveney and Suffolk Coastal areas.
19.84	TO CONSIDER ITEMS FOR THE MELTON MESSENGER Suggestions for the next issue are welcome.
19.85	CHAIRMAN'S URGENT BUSINESS Nothing to report.
	PART TWO - CONFIDENTIAL
	Exempt / Confidential Items It was RESOLVED that the public be excluded from the meeting for the remaining items of business on the grounds of their confidential nature.
19.88	DATE OF NEXT MEETING The next meeting of Full Council will take place on Wednesday 13 November 2019 at 17 Riduna Park, Station Road, Melton IP12 1QT, commencing at 19:00. There being no further business the meeting closed at 22.05.