



MELTON PARISH COUNCIL

REC(20)M01

Recreation Committee

Minutes of the meeting of the Melton Parish Council Recreation Committee held on Wednesday 8th January 2020 commencing at 19:00 at 17 Riduna Park, Station Road, Melton, IP12 1QT.

Present:

CLlr Mr S Ashworth
CLlr Mr M Holmes
CLlr Miss K S Martin
CLlr Mr C W Taylor (Chair)
Mrs C McBurney (Co-optee)
Mrs E Ashford (Co-optee)
CLlr Mr A Porter

Absent:

CLlr Mrs C Gradwell

In Attendance:

Mrs P Alder *Assistant Clerk & Management Officer to Melton Parish Council*
Mr P Donoghue *Handyperson to Melton Parish Council*

AGENDA

	Part One - Open to the Public
20.01	To receive apologies for absence Apologies for absence were received from Cllr Gradwell
20.02	Declarations of Interest
20.02.01	To receive Amendments to the Register There were none
20.02.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda There were none
20.02.03	To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda There were none
20.02.04	To consider Full/Partial Dispensations for Pecuniary Interests Declared It was noted there had been no requests for dispensations
20.03	Open Forum for Members of the Public to talk to Councillors No members of the public were present
20.04	To approve the minutes of the previous meeting It was Resolved to agree the Minutes of the Recreation Committee held on 6 th November 2019 (REC(19)M05 previously distributed). Proposed by: Cllr Taylor Seconded by: Cllr Ashworth

20.05	Melton Playing Field
20.05.01	<p>To receive a report on the playing fields since the previous meeting (REC(20)05.01)</p> <p>The Asst Clerk reported that the electricity supply has been installed ready for a security barrier and use during the fete. A memorial bench has been placed on the edge of the playing field and discussions about the Pavilion will take place at Full Council on the 15th January 2020.</p> <p>The Village Handyperson attended and gave a verbal report on the antisocial behaviour. Before Christmas he was having to clear up a lot of vomit/detritus but in recent weeks it had not been as bad. He is keen that any new Pavilion does not offer shelter/benches which could encourage antisocial behaviour. Cllr Martin felt that if the situation becomes significantly worse we should look at an external contractor to do the clearing up. It was not felt that this was needed at present. The Councillors voiced their support and appreciation of all the work that the Village Handyperson does.</p> <p>The hire agreement with Woodbridge Town Youth Football club has been updated and signed. They have agreed they will not use the pitches in the closed season (June and July).</p> <p>It was AGREED that SCL will be appointed to clear the drainage ditch behind the zip wire. They will be made aware that the logs need to be moved so they cannot be pushed back into the ditch and to avoid the recently planted saplings.</p> <p>Proposed by: Cllr Martin Seconded by: Mrs Ashford</p>
20.06	To consider CIL and Grant Funded Projects
20.06.01	<p>To receive a report on the current position regarding CIL and Grant funding projects relating to Recreation Committee (REC(20)06.01)</p> <p>The Asst Clerk explained that the projects were split into three groups. Items in the second group (car park improvements, tennis court refurb and play area fencing) are ongoing maintenance that the Committee will need to approve in the coming months/years. The third group are larger projects that will go to public consultation after discussion at Full Council on the 15th January 2020. The first item is the security barrier for the car park at the playing fields. After some discussion it was AGREED that a barrier was required to stop cars using the area for drug dealing and racing around the car park at night. It was NOTED that pedestrians would still be able to access the park 24/7. The Asst Clerk is to obtain three quotes for a metal sliding gate on a timer. It should be set so that if cars are parked inside when the gate is closed, they should be able to exit the car park. Warning signs should be erected before the gate becomes operational and there should be clear open/close times eg open from 6am to 9pm and not Dawn to Dusk.</p> <p>Proposed by: Cllr Taylor Seconded by: Cllr Porter</p>
20.07	Melton Woods
20.07.01	<p>Tree safety works</p> <p>Asst Clerk reported on the tree safety work that was carried out in Burkes Wood/Playing field last year. It was NOTED that a resident had complained about the damage to the field but unfortunately a tree had to be removed rather than pollarded due to disease and it was not possible to remove via the road due to building contractors parking along Melton Road. The field is slowly recovering. It was NOTED that the Council received £150 for firewood, something not done before, and that the graft repair in the fire damaged oak looks very good.</p>
20.07.02	Tree Warden Report

	<p>Councillors considered the Tree Warden's latest report (REC(20)07.02)</p> <p>In addition to the report, the Tree Warden and Transition Woodbridge will be planting some fruit trees at the rear of the Burness Parish Rooms. The Tree Warden will be looking to retire from his duties in about 18 months, so Cllr Porter has included a request for a future Tree Warden in the next edition of the Melton Messenger. The Councillors expressed their thanks and appreciation for all the hard work undertaken by the Tree Warden.</p> <p>The issue about the lack of tree re-planting at the boundary between Riduna Park and St Andrew's was raised. Any action is currently in abeyance due to fly tipping which is being dealt with by Environmental Protection. It was NOTED that it would be raised as part of Village Matters with the District Councillor at Full Council on the 15th January 2020.</p>
20.07.03	<p>Woodbridge Primary School Forest School</p> <p>The Asst Clerk reported that the Forest School takes place on Wednesday mornings and that the hire agreement, payment and relevant insurance and risk assessment documents have been received. The Asst Clerk has set an annual reminder in August to ensure that the renewal happens before the start of the school year.</p>
20.08	<p>Village Handyperson</p> <p>The Village Handyperson gave a verbal report on the work that has been carried out in recent months, including excavation of the cabling trench, installation of parking bollards and memorial bench and clearing the tennis courts of algae. He enjoys the diversity of the work and the Councillors expressed their appreciation for all the work he does.</p>
20.09	<p>Review of Recreation Budget 2020/21</p> <p>To review and comment on the budget as provisionally adopted by Full Council on 13th November 2019 (REC(20)09)</p> <p>There were no comments on the budget</p>
20.10	<p>Donation of AED</p> <p>To consider the donation and location of an AED from Bloor Homes. (REC(20)10)</p> <p>Bloor Homes have offered their AED after they finish construction. It was AGREED that we would accept the offer. It was suggested that the Spar on Melton Road would be a good location. The Asst Clerk will contact the Spar to see if this is agreeable to them.</p> <p>Proposed by: Cllr Porter Seconded by: Cllr Martin</p>
20.11	<p>ASB</p> <p>To receive a report on the ASB meetings.</p> <p>Cllr Holmes reported that these meetings are largely ineffective. Those that attend are primarily concerned about speeding and parking however the police do not appear to be interested. Cllr Holmes explained that if anyone has anything they want to raise, he needs to have specific details eg car registrations, dates, times, detailed descriptions etc. Without this the police cannot really take any action. The next meeting is taking place later this month.</p>
20.12	<p>TPO Application DC/19/4834/TPO</p> <p>To consider and comment on the TPO application DC/19/4834/TPO - 8 Garrod Approach</p> <p>The Councillors had no objections but regret the reduction in size of a mature tree. Asst Clerk will respond to the application.</p>

20.13	Committee Chairman's Urgent Business
20.13.01	To receive a report on urgent business not otherwise on the agenda The issue of dog fouling on Station Road and The Street was raised. Cllr Porter is including a message in the next Melton Messenger and the Asst Clerk will contact ESC to request action to be taken.
20.14	To agree items for inclusion in the Melton Messenger Dog fouling and request for future Tree Warden
20.15	Date of Next Meeting The next meeting will take place on Wednesday 11 th March 2020 commencing at 19:00 at 17 Riduna Park, Station Road, Melton, IP12 1QT After discussion of the confidential item and there being no further business the meeting closed at 20:15.
	PART TWO - CONFIDENTIAL
20.16	Exempt / Confidential Items. It is recommended that the public be excluded from the meeting for the following item of business on the grounds of its confidential nature.