



MELTON PARISH COUNCIL

FRM(20)05.01

MANAGEMENT ACCOUNTS – FINANCIAL REPORT FOR THE PERIOD 1 APRIL 2019 TO 31 JANUARY 2020

Contained within papers FRM(20)05.01(a-i), Councillors will receive the following reports:

- Cashbook 1 (Barclays Mixed Payments (Current) Account), Cashbook 2 (Barclays Deposit Account), Cashbook 3 (Ipswich Building Society) and Cashbook 4 (Lloyds Bank Treasurer's Account). These show income and expenditure at a detailed level and Members are asked to note the income and the payments made.
- Income and expenditure by budget heading, which shows cumulative income and expenditure against budget heads for the period 1 April 2019 to 31 January 2020 and the position remaining. Members are asked to review and note any potential over / underspends.
- Bank reconciliation reports for all four accounts to note and review.

These financial reports, in particular the detailed income and expenditure report, give a clear picture of the financial position at the end of the first ten months of 2019/20. For simplicity all figures are rounded.

Income received was £364,709 which includes CIL transferred to an earmarked reserve of £245,651. Without CIL the overall income was £119,058 which exceeds the annual revised budgeted income of £111,318.

Overall expenditure for the period to 31 January at £123,448 is running at 93.7% of the annual revised budget of £131,769. However the expenditure figure is distorted by unbudgeted payments during the year totalling £15,920 which have mostly been charged to Earmarked Reserves funded by either grant or CIL, or where the Council has received a direct cash payment to cover the expenditure. A fairer assessment of expenditure running against budgeted expenditure as at 31 January would be about 81.5%.

In terms of cash resources as at 31 January, cash at the Council's bank accounts totalled £397,670 made up as follows:

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| • Barclays Bank Mixed Payments Account | £ 226,242 |
| • Barclays Bank Deposit Account | £ 59,894 |
| • Ipswich Building Society Deposit Account | £ 100,687 |

- Lloyds Bank Treasurer's Account £ 10,847

Together with the VAT outstanding of £780 the total liquid assets amounted to £398,450. Of that sum however, £319,967 relates to the balance of CIL monies held as a restricted reserve, and £2,067 as earmarked reserves (WWI Heritage Event, Behind the Names, Melton Heritage Group and Good Neighbour scheme), thus giving a general reserve totalling £76,416. This general reserve figure as at the 31 December was £79,770 – so has reduced by some £3.35k in the last month.

If a similar pattern of expenditure continues for the remainder of the year, then it is anticipated that the general reserves as at 31 March 2020 could be approximately £65k. As at 31 March 2019 they stood at £69.9k. However it should be remembered that the unnecessarily protracted negotiations on the lease for the 1st floor tenancy are likely to result in a larger than anticipated bill from our solicitor, and also it is likely that payment for the Highways feasibility study will need to be made before the end of the year – and this cannot be covered by CIL.

Recommendations

That members of Full Council **NOTE AND COMMENT** on this report.

William Grosvenor

Clerk and Executive Officer to the Council

3 February 2020