



MELTON PARISH COUNCIL

IMC(20)A01

COVID-19 EMERGENCY: INTERIM MANAGEMENT COMMITTEE

To Members of Melton Parish Council Interim Management Committee:

Dear Councillor,

You are summoned to attend a meeting of the Parish Council **Interim Management Committee** to be held by Conference Call on Wednesday 8 April 2020, commencing at 14:00.

William Grosvenor

Clerk and Executive Officer to the Council
31 March 2020

AGENDA

20.01	ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF THE INTERIM MANAGEMENT COMMITTEE
20.02	TO RECEIVE APOLOGIES FOR ABSENCE
20.03	DECLARATIONS OF INTEREST
20.03.01	To receive Amendments to the Register
20.03.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda
20.03.03	To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda
20.03.04	To Consider Full / Partial Dispensations for Pecuniary Interests Declared
20.04	TO RESOLVE DURING THE PRESENT EMERGENCY TO DELEGATE RESPONSIBILITY FOR DECISION-MAKING TO THE CLERK / ASSISTANT CLERK IN CONJUNCTION WITH MEMBERS OF THE INTERIM MANAGEMENT COMMITTEE
20.05	TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS
20.05.01	To consider the Management Accounts – 1 April 2019 to 31 March 2020 (Papers IMC(20)05.01 and IMC(20)05.01a-i)

20.05.02	To review the budgetary position for 2019/20 as at 31 March 2020 (Paper IMC(20)05.02)
20.05.03	To consider report on Internal and External Audit arrangements for year ended 31 March 2020 Clerk to report
20.05.04	To review the Council's Financial Regulations 5.1, 6.9 and 6.16 <i>(Regulation 6.16 is the most important to consider to ensure arrangements are always in place to make payments, but as the other changes are straightforward they might as well all be taken together)</i> (Paper MPC(20)28.04)
20.05.05	To pass a Resolution regarding the investment of the rent deposit monies from Real Vision in a separate account with the Ipswich Building Society (Paper IMC(20)05.06)
20.06	TO CONSIDER AND AGREE REVISED STREET NAMING PROPOSALS FOR THE GAH SITE (Paper IMC(20)06)
20.07	TO CONSIDER PROTOCOL FOR DEALING WITH COMMUNICATIONS Clerk to report
20.08	TO CONSIDER THE COUNCIL'S RESPONSE TO COVID-19, THE MELTON GOOD NEIGHBOUR SCHEME, AND ANY OTHER ISSUES RELATING TO THE EMERGENCY
20.09	INTERIM MANAGEMENT COMMITTEE CHAIRMAN'S URGENT BUSINESS
20.10	DATE OF NEXT MEETING VIA CONFERENCE CALL To be arranged

PLEASE NOTE THAT WHERE RELEVANT MEETINGS MAY BE FILMED, PHOTOGRAPHED, RECORDED OR REPORTED ABOUT