



MELTON PARISH COUNCIL

IMC(20)29

DESIGN BRIEF FOR IMPROVEMENTS TO THE LAND TO THE APPROACH TO WINIFRED FISON HOUSE, MELTON

1. The site in question is one of two blocks of land at this location being divested by East Suffolk Council to Melton Parish Council and marked on the attached plan (document IMC(20)29a) as Site 2.
2. The site is currently a grassed area interspersed by paths as marked, and bounded on the west side by a brick wall (in the ownership of the adjoining property). To the north, where the site borders the pavement to The Street, there is a Letter Box and Telephone Call Box. To the east side, the site is fronted by the access road to Winifred Fison House. Notwithstanding that there is no dropped kerb along this road, there is informal parking of vehicles as shown in the attached photographs (IMC(20)29b and IMC(20)29c).
3. The objective of this project is (1) to provide safe and regulated parking in defined spaces for cars and light vehicles with safe access from the roadway and (2) to achieve that in a landscaped setting which enhances the appearance of this part of the village of Melton.
4. The parking requirement is for the provision of ten demarcated parking spaces of a size appropriate for a private car or small commercial vehicle, say 4.8 metres x 2.5 metres, access via a dropped kerb along the boundary with the road. The spaces to be provided at an angle of 45 degrees to the access road. The boundary to the parking spaces to be marked out with kerbstones and the surface of the parking area to be paved in suitable durable paving (exact details of hard landscaping to be agreed with the Council). The intention is that the parking area will contribute to the landscaping rather than be seen as just an extension of the metalled road. The parking areas may need to be split to avoid street furniture and existing trees. The lighting columns should be protected by the provision of suitable barriers from accidental damage.
5. Behind the demarcated car parking spaces the opportunity should be taken to enhance the landscaping of the site. Additional small trees or shrubs may be introduced at suitable locations. However planting is subject to the location of existing services; there are easements relating to the site for the provision of services to Winifred Fison House, and the exact location of these should be ascertained before any proposals for planting are drawn up.

6. The consultant is requested to produce an initial proposal, including the design of the parking spaces and proposed materials, together with indicative construction costs, for the approval of the Parish Council.
7. The client for the commission is the Clerk and Executive Officer to the Council, who can be contacted as follows:

Address: 17 Riduna Park, Station Road, Melton IP12 1QT

Email: clerk@melton-suffolk-pc.gov.uk

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