



MELTON PARISH COUNCIL

IMC(20)A03

COVID-19 EMERGENCY: INTERIM MANAGEMENT COMMITTEE

To Members of Melton Parish Council Interim Management Committee:

Dear Councillor,

You are summoned to attend a meeting of the Parish Council **Interim Management Committee** to be held by Conference Call on Wednesday 27 May 2020, commencing at 14:00.

William Grosvenor
Clerk and Executive Officer to the Council
19 May 2020

AGENDA

| | |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20.21 | TO RECEIVE APOLOGIES FOR ABSENCE |
| 20.22 | DECLARATIONS OF INTEREST |
| 20.22.01 | To receive Amendments to the Register |
| 20.22.02 | To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda |
| 20.22.03 | To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda |
| 20.22.04 | To Consider Full / Partial Dispensations for Pecuniary Interests Declared |
| 20.23 | TO APPROVE THE MINUTES OF THE PREVIOUS MEETING Meeting held by Conference Call on 29 April 2020 (IMC(20)M02 previously distributed) |
| 20.24 | TO CONSIDER NEW PLANNING APPLICATION RECEIVED |
| 20.24.01 | DC/20/1521/FUL Woodbridge Care Village, Yarmouth Road, Melton Proposed Care Village, comprising an 80 bed care home together with 75 assisted care bungalows, café / clubhouse, bowling green, car parking, open space provision with associated infrastructure and access. Deadline for MPC response 4 June. |

| | |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <i>Depending on the length of discussion and debate on the above Agenda Item, which may be of interest to public and press, there may be a short recess before resuming the meeting and taking the remaining Items on the Agenda</i> |
| 20.25 | TO CONSIDER THE APPOINTMENT OF CLLR DARBY TO PLANNING AND TRANSPORT COMMITTEE |
| 20.26 | TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS |
| 20.26.01 | To receive and consider the financial management reports for the period 1 April 2020 to 30 April 2020 (Papers IMC(20)26.01 and IMC(20)26.01(a-i)) |
| 20.26.02 | To receive and consider the Budget report (Papers IMC(20)26.02 and IMC(20)26.02a) |
| 20.26.03 | To consider revised Terms of Reference for Finance Employment and Risk Management Committee (Paper IMC(20)26.03) |
| 20.26.04 | To review and confirm the Council's Standing Orders https://melton-suffolk-pc.gov.uk/wp-content/uploads/2019/11/Standing-Orders-v9-October-2018.pdf |
| 20.26.05 | To review and confirm authorised signatories to the Council's bank and building society accounts (Paper IMC(20)26.05) |
| 20.26.06 | To receive update report on the arrangements for the internal audit for year ended 31 March 2020 Clerk to report |
| 20.27 | TO RECEIVE AND CONSIDER A PROGRESS REPORT ON SECURITY PROPOSALS FOR THE PLAYING FIELD (Paper IMC(20)27) |
| 20.28 | TO RECEIVE AN UPDATE ON THE SPEED INDICATOR DEVICE (SID) INFRASTRUCTURE INSTALLATION Assistant Clerk to report |
| 20.29 | TO RECEIVE AND CONSIDER DESIGN BRIEF FOR IMPROVEMENTS TO THE LAND SUBJECT TO DIVESTMENT OFF THE STREET, MELTON (Paper IMC(20)29) |
| 20.30 | INTERIM MANAGEMENT COMMITTEE CHAIRMAN'S URGENT BUSINESS |
| 20.31 | DATE OF NEXT MEETING VIA CONFERENCE CALL To be arranged (suggested date 24 June 2020). This will need to be a Full Council meeting to approve the Annual Governance and Accountability Return for 2019/20. |

PLEASE NOTE THAT WHERE RELEVANT MEETINGS MAY BE FILMED, PHOTOGRAPHED, RECORDED OR REPORTED ABOUT