

Risk Area	Risk Owner	Date updated	Actions Outstanding / Completed	Status
Security on playing field	Recreation / FERM	13/07/20	The cost of installing barrier infrastructure to the main entrance was considered excessive, at over £15k on top of the cost of the electricity supply, in relation to the level of anti-social behaviour experienced, and Members considered that CCTV might be a better investment. Interim Management Committee (IMC) on 17 June 2020 resolved to accept a quotation for a CCTV installation from the prices submitted and arrangements are being made with the company chosen for the installation to proceed. Overall initial cost is £3,890 and annual costs after the 1 st year £690.	HIGH
Business Rates	FERM	13/07/20	Business rates for the ground floor office and 1 st floor office are now retrospectively separately assessed with effect from September 2019 and both benefit from small business relief. The overpayment made in 2019/20 (because the unit was previously assessed as one large 2 floor office) has now been refunded and the rates for 2020/21 are now being paid by monthly instalments. Because the units are separately rated, the 1 st floor tenants are responsible for paying their own business rates directly to Anglia Revenues. <i>This risk can be removed.</i>	HIGH
Financial risks facing the Council through the uncertainties of Covid-19 & Brexit	Full Council	13/07/20	Members of the Council are conscious that the economic uncertainties created first of all by Brexit and now by Covid-19, may well have a serious impact on the Council's financial position, and this risk will be closely monitored.	MEDIUM
Covid-19 risks Play areas	Full Council	13/07/20	With the re-opening of outdoor play areas from 4 July 2020, Government guidance has been issued in respect of the actions required in order to safely re-open such areas to the public. <i>A separate detailed report is being submitted for consideration by Members to this meeting.</i>	MEDIUM
Covid-19 risks Office and meetings	Full Council	13/07/20	Currently public authorities are still required to hold formal meetings virtually, but as and when the current restrictions are lifted there will be a need to risk assess all matters relating to a return to normal working (or the new normal if that is different from before) in the light of the guidance issued by Government at the time.	MEDIUM

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Contingency planning for 17 Riduna Park	FERM	13/07/20	Contingency plan to cover service continuity in the event of fire / flood etc. has been prepared. It is being updated and will be brought back to IMC for final sign off.	MEDIUM
Project / work overload	FERM / Full Council	13/07/20	Concern that having too many projects open at the same time may lead to failure. Need to monitor workload and be realistic about what it is possible to achieve. Risk mitigated by recruitment of additional staff member. New staff member now in place. Revised job descriptions agreed and new roles assigned. Revised working hours in place from 1 April 2020. <i>MONITOR</i>	LOW
Managing risks associated with the employment of the Council's Maintenance Officer	Recreation	13/07/20	Training modules in Health and Safety and Working at Height delivered for Village Handyperson. 1-1 training undertaken on safe use of a petrol strimmer / brushcutter on 28 January 2019. Keep in view for additional training requirements. <i>Accreditation for qualification on carrying out Play Area checks has lapsed and refresher training is needed as soon as a course is available (delayed because of Covid-19).</i> <i>MONITOR</i>	LOW
Clerk to have specific qualifications for MPC to be eligible to adopt the power of general competence	MPC	13/07/20	FERM Committee to keep in view. Assistant Clerk is considering undertaking the CILCA qualification. <i>MONITOR</i>	LOW