



# MELTON PARISH COUNCIL

IMC(20)A05

## **COVID-19 EMERGENCY: INTERIM MANAGEMENT COMMITTEE**

To Members of Melton Parish Council Interim Management Committee:

Dear Councillor,

You are summoned to attend a meeting of the Parish Council **Interim Management Committee** to be held by video / audio conferencing on Wednesday 12 August 2020, commencing at 14:00.

*William Grosvenor*  
Clerk and Executive Officer to the Council  
4 August 2020

### AGENDA

	<b>PART ONE - OPEN</b>
<b>20.44</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>20.45</b>	<b>DECLARATIONS OF INTEREST</b>
<b>20.45.01</b>	<b>To receive Amendments to the Register</b>
<b>20.45.02</b>	<b>To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda</b>
<b>20.45.03</b>	<b>To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</b>
<b>20.45.04</b>	<b>To Consider Full / Partial Dispensations for Pecuniary Interests Declared</b>
<b>20.46</b>	<b>TO APPROVE THE MINUTES OF THE PREVIOUS MEETING</b> Meeting held by video / audio conferencing on 17 June 2020 (IMC(20)M04 and IMC(20)M04 CONFIDENTIAL) previously distributed.
<b>20.47</b>	<b>TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS</b>
<b>20.47.01</b>	<b>To receive and consider the financial management reports for the period 1 April 2020 to 31 July 2020</b> (Papers IMC(20)47.01 and IMC(20)47.01(a-k))
<b>20.47.02</b>	<b>To receive and consider the Budget report</b> (Paper IMC(20)47.02)

20.47.03	To ratify a contract entered into with CGM (the Council's greenspace contractor) to carry out treatments to the grass in the Playing Field (Paper IMC(20)47.03) and Assistant Clerk to report
20.47.04	To consider insurance matters Clerk to report
20.47.05	To consider further the purchase of a pdf version of the "Discover Suffolk" leaflet Clerk to report
20.47.06	To consider the request for additional dog bins (unbudgeted expenditure) Assistant Clerk to report
20.47.07	To review position on grant to <i>Melton Messenger</i> Cllr Porter to report
20.48	<b>SIZEWELL C PRE-EXAMINATION SUBMISSION</b> (Paper IMC(20)48) and Cllrs Banks and Brown to report
20.49	<b>TO CONSIDER THE LOCAL GOVERNMENT ASSOCIATION – MODEL MEMBER CODE OF CONDUCT</b> (Paper IMC(20)49)
20.50	<b>TO CONSIDER THE DRAFT CALENDAR OF MEETINGS FOR THE REMAINDER OF 2020/21</b> (Paper IMC(20)50)
20.51	<b>TO RECEIVE UPDATE REPORT ON CCTV INSTALLATION</b> Assistant Clerk to report
20.52	<b>TO REVIEW POSITION ON THE PAVILION PROJECT</b> (A report will be available on the website at IMC(20)52 if information is received from the architect)
20.53	<b>TO CONSIDER USING THE COUNCIL'S OFFICE ADDRESS FOR COMMUNICATIONS TO THE MELTON TRUST</b> Cllr Porter to report
20.54	<b>INTERIM MANAGEMENT COMMITTEE CHAIRMAN'S URGENT BUSINESS</b>
20.55	<b>DATE OF NEXT MEETING VIA VIDEO / AUDIO CONFERENCING</b> This is intended to be the last meeting for the time being of Interim Management Committee. The next meeting of Full Council will be on 16 September 2020 at 7pm.
	<b>PART TWO - CONFIDENTIAL</b>
	<b>Exempt / Confidential Items. It is recommended that the public be excluded from the meeting for the following items of business on the grounds of commercial and employee confidentiality</b>
20.56	<b>TO CONSIDER A REQUEST FOR FINANCIAL SUPPORT / INVESTMENT</b> Paper IMC(20)56)
20.57	<b>TO AGREE SALARY INCREMENTS</b> (Paper IMC(20)57)

PLEASE NOTE THAT WHERE RELEVANT MEETINGS MAY BE FILMED, PHOTOGRAPHED, RECORDED OR REPORTED ABOUT