



# MELTON PARISH COUNCIL

**MPC(20)A05**

To Members of Melton Parish Council:  
Dear Councillor,

You are summoned to attend the Meeting of Melton Parish Council to be held via Zoom on **Wednesday 18 November 2020, commencing at 19:00.**

*William Grosvenor*

Clerk and Executive Officer to the Council  
11 November 2020

## AGENDA

	<b>PART ONE – OPEN TO THE PUBLIC</b>
<b>20.82</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>20.83</b>	<b>DECLARATIONS OF INTEREST</b>
<b>20.83.01</b>	<b>To receive Amendments to the Register</b>
<b>20.83.02</b>	<b>To receive Declarations of Pecuniary Interest in respect of Items on the Agenda</b>
<b>20.83.03</b>	<b>To receive Declarations of Non Pecuniary Interest in respect of Items on the Agenda</b>
<b>20.83.04</b>	<b>To consider Full / Partial Dispensations for Pecuniary Interests Declared</b>
<b>20.84</b>	<b>PUBLIC PARTICIPATION SESSION</b>
<b>20.84.01</b>	<b>To receive the Reports from County and District Councillors</b>
<b>20.84.02</b>	<b>To receive village matters raised by Members of the Public or Councillors</b> The opportunity for members of the public to ask questions of their councillors and the opportunity for members of the public or councillors to raise matters of concern / interest in the village, including any matters relating to policing in the parish.
<b>20.85</b>	<b>TO APPROVE THE MINUTES OF THE ORDINARY MEETING OF FULL COUNCIL HELD ON 16 SEPTEMBER 2020</b> Minutes MPC(20)M04 and MPC(20)M04 CONFIDENTIAL

20.86	<b>TO CONSIDER CO-OPTIONS TO THE COUNCIL</b> Cllr Porter to report
20.87	<b>TO APPOINT CLLR DARBY TO REPRESENT MELTON PARISH COUNCIL ON THE SUFFOLK COASTAL DISABILITY FORUM</b> Cllr Porter to report
20.88	<b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES</b>
20.88.01	<b>Recreation Committee 11 November 2020</b> Minutes REC(20)M04 (Draft)
20.88.02	<b>Planning and Transport Committee 23 September 2020</b> Minutes PLA(20)M03
20.88.03	<b>Planning and Transport Committee 4 November 2020</b> Minutes PLA(20)M04 (Draft)
20.88.04	<b>Finance Employment and Risk Management (FERM) Committee 14 October 2020</b> Minutes FRM(20)M02 and FRM(20)M02 CONFIDENTIAL (Draft)
20.89	<b>TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS</b>
20.89.01	<b>To receive and consider the financial management reports for the period 1 April 2019 to 31 October 2020</b> Papers MPC(20)89.01 and MPC(20)89.01(a-g)
20.89.02	<b>To receive and consider the detailed budget report for 2020/21 and 1<sup>st</sup> draft of a budget for 2021/22</b> Papers MPC(20)89.02 and MPC(20)89.02a
20.89.03	<b>To receive and consider a report on projects funded by Community Infrastructure Levy</b> Paper MPC(20)89.03
20.89.04	<b>To approve and accept the audited Annual Governance and Accountability Return (AGAR) for year ended 31 March 2020</b> Paper MPC(20)89.04
20.89.05	<b>To consider recommendations from FERM Committee in relation to grant giving in 2020/21</b> Paper MPC(20)89.05
20.89.06	<b>To consider risk issues</b> Paper MPC(20)89.06
20.90	<b>TO RECEIVE A REPORT ON THE PAVILION PROJECT, CONSIDER ANY FINAL CHANGES TO THE DETAILED PLANS AND AGREE ARRANGEMENTS FOR A FINAL ROUND OF CONSULTATION</b> Clerk to report - below is a link to information on the Council's website including plans and 3D sketches  <a href="https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/">https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/</a>
20.91	<b>TO CONSIDER REVISED / UPDATED GRIEVANCE AND DISCIPLINARY PROCEDURES (Referral from FERM Committee (Minute 20.16.02))</b> Paper MPC(20)91

20.92	<b>TO CONSIDER REVISED / UPDATED CODE OF PRACTICE FOR HANDLING COMPLAINTS (Referral from FERM Committee (Minute 20.19))</b> Paper MPC(20)92
20.93	<b>TO RECEIVE AN UPDATE ON SIZEWELL C AND TO CONSIDER THE COUNCIL'S RESPONSE TO THE NEW ROUND OF CONSULTATION FROM EDF WHICH RUNS FROM 18 NOVEMBER TO 18 DECEMBER</b> Paper MPC(20)93
20.94	<b>LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW OF SUFFOLK COUNTY COUNCIL</b> Paper MPC(20)94 and Clerk to report
20.95	<b>TO CONSIDER MELTON BECOMING A DEMENTIA FRIENDLY COUNCIL</b> Cllr Darby to report  <a href="https://www.nalc.gov.uk/news/entry/1594-nalc-launch-new%20dementia-publication-backed-by-the-prime-minister">https://www.nalc.gov.uk/news/entry/1594-nalc-launch-new%20dementia-publication-backed-by-the-prime-minister</a>
20.96	<b>TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES</b>
20.96.01	<b>Burness Parish Room Management Committee</b> Cllr Gradwell to report
20.96.02	<b>Melton Trust</b> Cllr Martin to report
20.96.03	<b>East Suffolk Rail Partnership</b>
20.96.04	<b>Melton Primary School</b> Cllr Martin to report – link below is to a video which will be referred to in the report <a href="https://www.melton.suffolk.sch.uk/">https://www.melton.suffolk.sch.uk/</a>
20.96.05	<b>Melton Messenger</b> Cllrs Porter and Brown to report
20.96.06	<b>ASB Co-ordination meetings</b> Cllr Holmes to report
20.96.07	<b>Sizewell C and EDF Community Forum</b> Cllr Banks to report
20.96.08	<b>Suffolk Association of Local Councils</b> Cllr Porter to report
20.97	<b>TO CONSIDER ITEMS FOR THE MELTON MESSENGER</b>
20.98	<b>CHAIRMAN'S URGENT BUSINESS</b>
20.99	<b>DATE OF NEXT MEETING</b> The next meeting of Full Council will take place on Wednesday 13 January 2021 at 7pm via Zoom conferencing.

PLEASE NOTE THAT MEETINGS MAY BE FILMED, PHOTOGRAPHED, RECORDED or REPORTED ABOUT