



MELTON PARISH COUNCIL

MPC(20)M06

Minutes of the Special Meeting of Melton Parish Council held via Zoom on Wednesday 16 December 2020 commencing at 18:00.

Present:

Cllr Mr A H Porter (Chair)	Cllr Mrs E J G Hilson
Cllr Mr B Banks	Cllr Ms J Hosking
Cllr Mr N Brown	Cllr Mr P James
Cllr Mrs D Darby	Cllr Miss K S Martin
Cllr Mrs C Gradwell	Cllr Mr C W Taylor
Cllr Ms F Harvey-Smith	Cllr Ms J Rowles
Cllr Ms C Biggle	

Absent:

Cllr Mr M Holmes	Cllr Mrs B Abbott
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In Attendance:

One member of the public (part)	Mr W J Grosvenor Clerk and Executive Officer to Melton Parish Council Mrs P Alder Assistant Clerk and Management Officer, Melton Parish Council
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Item No	Item under discussion
	PART ONE – OPEN TO THE PUBLIC
20.100	TO RECEIVE APOLOGIES FOR ABSENCE Apologies for absence were received from Cllr Holmes
20.101	DECLARATIONS OF INTEREST
20.101.01	To receive Amendments to the Register There were no amendments to the Register
20.101.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda There were no declarations of Pecuniary Interest in respect of Items on the Agenda.

20.101.03	<p>To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</p> <p>There were no declarations of Non Pecuniary Interest in respect of Items on the Agenda.</p>
20.101.04	<p>To Consider Full / Partial Dispensations for Pecuniary Interests Declared</p> <p>It was noted that there had been no requests for dispensation for Pecuniary Interests declared.</p>
20.102	<p>TO RECEIVE A FURTHER REPORT ON THE PAVILION PROJECT, CONFIRM THE FINAL INTERNAL LAYOUT, AGREE THE MATERIALS TO BE USED IN CONSTRUCTION AND AGREE ARRANGEMENTS FOR A FINAL ROUND OF CONSULTATION MPC(20)102</p> <p>The Clerk briefly ran through the latest designs from the architect and the accompanying paper (MPC(20)102) previously distributed to the Councillors and placed on the MPC website. He explained that the decisions from previous meetings had been provided to the architect who had amended the designs accordingly. The decisions that needed to be made today were:</p> <ol style="list-style-type: none"> 1. Decide on construction materials (brick or brick with weatherboarding) 2. Confirm if the internal layout and facilities were agreeable 3. Decide if the Car Park resurfacing and path widening should be included 4. Decide how the public consultation would be carried out. <p>Construction Materials:</p> <p>The Councillors discussed the merits of each type of construction. Some members felt that the weatherboarding was a better fit for the location aesthetically. Concerns were raised about how vandal-proof the weatherboarding is. The Clerk will raise this point with the architect. Other members argued that the brick construction was more robust, but the point was raised that removing graffiti from brick requires harsh chemicals and can damage the building/be hard to remove fully. Some members felt that the brick construction was too harsh for the setting and although a public toilet will be part of the design, the overall look of the building needed to be a Pavilion rather than a Public Convenience. A vote was taken and the majority voted for weatherboarding with a red pantile roof. 3D models of this design can be found on the MPC website: www.melton-suffolk-pc.gov.uk/pavilion-project</p> <p>Internal Layout:</p> <p>Councillors were unanimous that they agreed with the proposed internal layout and facilities being provided.</p> <p>Car Park Resurfacing and Path Widening:</p> <p>It was acknowledged that the car park needs resurfacing in the next few years. Three quotes were sought for resurfacing the car park and widening the access route to the Pavilion next to the tennis courts and they ranged from £14,700 to £16,000. After some discussion Councillors agreed that it would be good to support a local business, the Council should use a company that we know and trust, the Office should inspect</p>

	<p>recent work that each company has carried out and references should be sought. Councillors also asked for the Clerk to confirm the guarantee that each company would provide. In addition, the Councillors asked if the car park area could be increased to enable more parking spaces. There was some concern that if made too large it could increase incidents of antisocial behaviour and intensify usage. The Asst Clerk will arrange a site meeting with interested Councillors and the Council's Footpaths Advocate for early w/c 21 December 2020, ensuring adherence to social distancing. Once the site visit has taken place the Clerk will contact the three companies. It was AGREED that the car park resurfacing and path widening should be undertaken and the Clerk will increase the budget allocated from £10k to £15k.</p> <p>Public Consultation: The Asst Clerk will update the Pavilion section of the website so only the weatherboarding images are shown. It was AGREED that the Asst Clerk will create a poster to be displayed around the village (McColls, Spar, Melton Produce, noticeboards, Burness Parish Rooms, School and Coach & Horses) and draft a message to be posted on NextDoor/MPC website/eNews explaining that, based on the consultation that happened earlier this year, Pavilion designs are now available for the public to view and comment on. Publicity via the MM and InTouch was considered, however the timescales for publication make this impractical. It is important to emphasise that the designs are based on the feedback received from members of the public eg provision of toilet, shelter, flexible space, ability for pop up café, shelter etc and that it will be funded by CIL. The consultation will run until 22 January 2021. It was AGREED to delegate the sign off of the poster and notice to the Asst Clerk and Chair.</p>
20.103	<p>CHAIRMAN'S URGENT BUSINESS Nothing to report.</p>
20.104	<p>DATE OF NEXT MEETING The next ordinary meeting of Full Council will take place on Wednesday 13 January 2021 at 7pm via Zoom. There being no further business the meeting closed at 18:46.</p>