



MELTON PARISH COUNCIL

MPC(21)09

PAVILION PROJECT – UPDATE

Summary

This report updates Members on developments since the last report / discussion at the Special meeting of Full Council on 16 December 2020. It also seeks to:

1. Invite Councillors to consider proposals for reshaping the car park to accommodate more vehicles safely without as far as possible compromising green space
2. Agree arrangements for signing off the plans so that planning permission can be applied for as soon as possible following the end of the consultation period on 22 January.

Background

The link below gives access to the Pavilion project page on the Council's website.

<https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/>

This gives 3D drawings of the proposed building together with an internal layout plan.

At the meeting on 16 December 2020 Full Council:

- Decided following a vote to opt for an artificial weatherboarding finish with a red pantile roof
- Approved the proposed internal layout and facilities being provided
- Considered quotes for resurfacing the car park and providing a roadway for light vehicles from the car park to the pavilion based on the existing path
- Agreed to undertake public consultation on the basis of these proposals with immediate effect, such consultation to be carried out both electronically and via posters and run until 22 January 2021.

Asphalt work

After considering the 3 quotes received from different companies, there was a discussion on how the car park might be reconfigured to provide more parking spaces without compromising green space. Also without any parking spaces marked out, the current arrangement is haphazard and unsafe for both vehicles and pedestrians. It was agreed to hold a socially distanced site meeting on Monday 21 December at 10am, to consider the possibilities for improvement at the same time as resurfacing.

Following that meeting the Council's Footpaths Advocate produced sketch plans to scale showing:

- Possible optimum parking arrangements using the existing size / shape of the car park with marked spaces (18)
- Possible parking layout if the car park is squared off on the playing field side (23).

The sketch plans are provided as Appendix A to this report. Decisions will need to be made as to how in terms of layout Councillors want to take this forward, and also whether in respect of the main car park the project is to go forward now, to take advantage of lockdown and achieve early CIL spend, or be deferred until after the pavilion project is completed. If the squared off option is adopted there will be additional costs in relation to reconfiguring the low barrier, but these will not be excessive.

Public consultation

The link below gives access to comments received to date recorded in anonymised form.

<https://d.docs.live.net/7caa1cf5aad20353/Pavilion%20Project/Public%20comments%20on%20Pavilion%20Design%20consultation.docx>

The consultation ends on 22 January. In order that there is no delay in finalising the plans so that the architect can seek planning consent, arrangements will need to be made for signing off the final plans at the end of the consultation period. Full Council does not meet again until 17 March 2021 but Planning and Transport Committee meets on 27 January. Sign off could be delegated to that Committee to ensure there are no delays with the project unless Members want to hold a Special Full Council meeting earlier that evening.

Recommendations

Full Council is recommended to:

1. Consider the plans for the layout of the car park and agree which layout they wish to adopt prior to resurfacing.
2. To consider and decide whether to take the main car park resurfacing forward immediately, and if so instruct the Clerk to seek final revised estimates from the 3 contractors, or to decide to defer until after the completion of the pavilion project.
3. To consider the comments made to date by consultees and record any observations / recommendations for making adjustments to the project.
4. To agree either to delegate sign off on the project to the Planning and Transport Committee meeting on 27 January 2021 or agree to hold a Special Meeting of Full Council immediately before that meeting.

William Grosvenor

Clerk and Executive Officer to the Council

11 January 2021