



MELTON PARISH COUNCIL

FRM(21)A01

FINANCE, EMPLOYMENT AND RISK MANAGEMENT COMMITTEE

To Members of Melton Parish Council Finance, Employment and Risk Management Committee:

Dear Councillor,

You are summoned to attend an ordinary meeting of the Parish Council Finance, Employment and Risk Management Committee to be held via Zoom on **Wednesday 10 February 2021, commencing at 19:00.**

William Grosvenor

Clerk and Executive Officer to the Council
28 January 2021

AGENDA

	PART ONE – OPEN TO THE PUBLIC
21.01	TO RECEIVE APOLOGIES FOR ABSENCE
21.02	DECLARATIONS OF INTEREST
21.02.01	To receive Amendments to the Register
21.02.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda
21.02.03	To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda
21.02.04	To Consider Full / Partial Dispensations for Pecuniary Interests Declared
21.03	OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS The opportunity for members of the public to ask questions of their councillors about matters within the remit of the Finance, Employment and Risk Management Committee.
21.04	TO APPROVE THE MINUTES OF THE PREVIOUS MEETING Meeting held on 9 December 2020 (FRM(20)M03 previously distributed)

21.05	TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS
21.05.01	To consider the Management Accounts for the period 1 April 2020 to 31 January 2021 (Papers FRM(21)05.01 and FRM(21)05.01a-i)
21.05.02	To review the detailed budgetary position as at 31 January 2021 (Paper FRM(21)05.02)
21.05.03	Appointment of the Internal Auditor for 2020/21 - update Clerk to report
21.05.04	To receive an update on land divestment from East Suffolk Council Clerk to report
21.05.05	To consider signage for divested parcels of land Cllr Porter / Clerk to report
21.05.06	To consider further participation by Melton PC in the Local Food Project (referral from Full Council 13 January 2021 Minute 21.03.03) Clerk to report
21.06	TO CONSIDER EMPLOYMENT MATTERS
21.06.01	Staffing report Clerk to report
21.07	TO REVIEW RISK MANAGEMENT ISSUES
21.07.01	Risk Register (Paper FRM(21)07.01)
21.07.02	Options for upgrading the current NetWise Website Theme for greater functionality and resilience (Paper FRM(21)07.02)
21.07.03	Business Continuity Plan - updated (Paper FRM(21)07.03)
21.08	TO CONSIDER GOVERNANCE MATTERS
21.08.01	Report of Decisions Made by Clerk under the Openness of Local Government Bodies Regulations 2014 (Paper FRM(21)08.01)
21.09	FINANCE COMMITTEE CHAIRMAN'S URGENT BUSINESS
21.10	DATE OF NEXT MEETING The next meeting will take place on Wednesday 14 April 2021 at 7pm via Zoom.

PLEASE NOTE THAT MEETINGS MAY BE FILMED, PHOTOGRAPHED, RECORDED OR REPORTED ABOUT