



MELTON PARISH COUNCIL

REC(21)A02

Recreation Committee

To members of Melton Parish Council Recreation Committee:

Dear Councillor,

You are summoned to attend an ordinary meeting of the Parish Council Recreation Committee to be held on Wednesday 24th March 2021, commencing at 19:00 via Zoom.

To join online: <https://us02web.zoom.us/j/81815642062?pwd=c1B2c2kzeUpEQk9BTEx0QXlOeTV4Zz09>

To join by phone: 0203 481 5240

Meeting ID: 818 1564 2062

Passcode: 890414

Pip Alder
Assistant Clerk & Management Officer
17th March 2021

AGENDA

	Part One - Open to the Public
21.15	To receive apologies for absence
21.16	Declarations of Interest
21.16.01	To receive Amendments to the Register
21.16.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda
21.16.03	To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda
21.16.04	To consider Full/Partial Dispensations for Pecuniary Interests Declared
21.17	Open Forum for Members of the Public to talk to Councillors
21.18	To approve the draft minutes of the previous meeting Meeting held on 6 th January 2021 (REC(21)M01 previously distributed).
21.19	Melton Playing Field
21.19.01	To receive a report on the playing fields since the previous meeting (REC(21)19.01) Asst Clerk to report
21.19.02	Memorial Bench To discuss resident's request for a memorial bench at the playing fields. Asst Clerk to report
21.19.03	Car Boot Sales To discuss if the proposed car boot sales planned for 2021 should proceed. Asst Clerk to report

21.19.04	Melton Playing Field Sign To receive a report about replacing the playing field sign (REC(21)19.04). Asst Clerk to report
21.20	Melton Woods
21.20.01	Tree Safety Survey To discuss the findings of the recent Tree Safety Survey (REC(21)20.01). Asst Clerk to report.
21.20.02	Tree Warden Report To receive the Tree Warden's latest report (REC(21)20.02).
21.20.03	Forest School To receive a verbal report regarding a request from Woodbridge Primary School to do additional Forest School sessions on Mondays in the summer term. Asst Clerk to report.
21.21	Divested Land
21.21.01	To receive a report on the land that has been/is being divested to MPC from ESC (REC(21)21.01) Asst Clerk to report.
21.22	Maintenance Officer To receive a verbal report on the work of the Maintenance Officer. Asst Clerk to report.
21.23	TPO DC/21/1000/TPO 18 Godfrey's Wood https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPASB7QX06000 DC/21/1122/TPO Leeks Hill https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPP4CUQX07400
21.24	CIL and Grant Funded Projects
21.24.01	To receive a verbal report on the current position regarding CIL and Grant funding projects relating to Recreation Committee including the Pavilion. Asst Clerk to report.
21.25	Grit Bins To consider requests from residents for grit bins in Church View Close, St Andrews Place and Longwood Fields estate and assigning grit bin monitors. Asst Clerk to report.
21.26	Notice Board To consider request from residents for a new noticeboard in the Deben Mill/Malt Yard. Cllr Hosking to report.
21.27	East Suffolk Council Open Space Study Consultation Asst Clerk to report
21.28	ASB To receive a report on the ASB meetings. Cllr Gradwell to report.
21.29	Committee Chairman's Urgent Business
21.29.01	To receive a report on urgent business not otherwise on the agenda
21.30	To agree items for inclusion in the Melton Messenger/In Touch
21.31	Date of Next Meeting The next meeting will take place on Wednesday 26 th May 2021 commencing at 19:00. It is likely this meeting will take place via Zoom.

Please note that meetings may be filmed, photographed, recorded or reported about

Actions from Previous Meetings

Minute item	Action	Status
20.51.01	Liaise with Bromeswell PC regarding Sports Pot	Done
21.06.02	Asst Clerk to convey thanks for retiring Tree Warden	Done
21.06.02	Asst Clerk to provide high vis jackets to Tree Warden	Done
21.06.02	Cllr Gradwell to provide rope and fence posts to the Tree Warden	Done
21.07.01	Asst Clerk to provide Tree Warden with list of divested land and notify when Tree Safety Survey will take place	Done
21.07.01	Asst Clerk to inform TW that planting can take place at Hall Farm Road once land is divested	Done
21.05.02	Asst Clerk to take proposal for Tennis Fencing to Full Council	Done
21.05.02	Asst Clerk to contact ESC regarding use of Playpot funding	Done
21.06.01	Asst Clerk to take proposal for Tree Safety Survey to Full Council	Done
21.08	Asst Clerk to create poster for Pavilion regarding lack of valuables being stored in the building	Done
21.10	Cllr Martin to provide previous open space study document to Asst Clerk	Done
21.10	Asst Clerk to check if all space needs to be included in the Open Space Study consultation	Done
21.12.01	Asst Clerk to contact builders regarding van parking on Melton Road	Done