

MELTON PARISH COUNCIL

PLA(21)M03

Planning and Transport Committee

Minutes of the meeting of the Melton Parish Council Planning and Transport Committee held on Thursday 22 April 2021 via Zoom commencing at 19:00.

Present:

Cllr Mrs B Abbott	Cllr Mrs E J G Hilson
Cllr Mr N Brown (in the Chair)	Cllr Mr M Holmes
Cllr Mrs D Darby	Cllr Mr P James
Cllr Mrs C Gradwell	Cllr Mr A Porter

Absent:

Cllr Ms J Hosking	
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In Attendance:

Melton Parish Council Footpaths Advocate	Cllr Ms Jo Rowles
Melton parish Council Cycling Advocate	Cllr Mr B Banks
Mr W J Grosvenor Clerk and Executive Officer to	1 member of the public
Melton Parish Council	
Mrs P Alder Assistant Clerk and Management	
Officer	

	PART ONE – OPEN TO THE PUBLIC
21.34	TO RECEIVE APOLOGIES FOR ABSENCE
	Apologies for absence were received from Cllr Hosking.
21.35	DECLARATIONS OF INTEREST
21.35.01	To receive Amendments to the Register
	There were none.
21.35.02	To Receive Declarations of Pecuniary Interest in Respect of Items on the
	Agenda
	There were none.
21.35.03	To receive Declarations of Non-Pecuniary Interest in Respect of Items on
	the Agenda
	There were none.
21.35.04	To Consider Full / Partial Dispensations for Pecuniary Interests Declared
	There had been no requests for dispensations.

21.36	OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS
21.36.01	Report from the Parish Council's Cycling Advocate
	The Cycling Advocate reported that she was in touch with the Assistant Clerk on
	the improvements to the parking arrangements on the Playing Field and queried
	whether a cycle storage rack could be included. The Clerk confirmed that it was
	the intention to include that facility when the enlargement and resurfacing was
	complete.
21.36.02	Report from the Parish Council's Footpaths Advocate
	There was nothing to report.
21.37	TO APPROVE THE MINUTES OF THE PREVIOUS MEETING
	It was RESOLVED to agree the Minutes of the Planning and Transport
	Committee meeting held on 10 March 2021 (Minutes PLA(21)M02 previously
	distributed).
04.00	Proposed by: Cllr Porter Seconded by: Cllr Gradwell
21.38	TO REVIEW NEW PLANNING APPLICATIONS RECEIVED
21.38.01	DC/21/1325/FUL 19 Riduna Park, Melton
	Application for change of use from office space to veterinary surgery.
	It was RESOLVED to recommend approval of the application, as Melton PC
	Planning and Transport Committee considers the application to be in line with
	the National Planning Policy Framework, the Suffolk Coastal Local Plan, the
	Melton Neighbourhood Plan, and it is not aware of any objections from residents.
21.38.02	DC/21/1413/FUL 30 Bredfield Road, Melton
	Proposed construction of 1.5m high wooden fence for 30m along the front of the
	property.
	It was RESOLVED to recommend approval of the application, as Melton PC
	Planning and Transport Committee considers the application to be in line with
	the National Planning Policy Framework, the Suffolk Coastal Local Plan, the
04 00 00	Melton Neighbourhood Plan, and it is not aware of any objections from residents.
21.38.03	DC/21/1422/FUL 26 Calder Road, Melton Park
	Proposed part single and part two storey extensions to both sides of dwelling,
	together with new double garage. It was RESOLVED to recommend approval of the application, as Melton PC
	Planning and Transport Committee considers the application to be in line with
	the National Planning Policy Framework, the Suffolk Coastal Local Plan, the
	Melton Neighbourhood Plan, and it is not aware of any objections from residents.
21.38.04	DC/21/1426/FUL Gawsworth, Valley Farm Road, Melton
21.00.04	Proposed two storey extension to rear of property.
	It was RESOLVED to recommend approval of the application, as Melton PC
	Planning and Transport Committee considers the application to be in line with
	the National Planning Policy Framework, the Suffolk Coastal Local Plan, the
	Melton Neighbourhood Plan, and it is not aware of any objections from residents.
21.38.05	DC/21/1469/FUL Bella Barn, Decoy Farm, Melton
	Proposed ground floor extension of existing barn, replacement of flank elevation
	wall, additional rooflights and material changes to the premises
	It was RESOLVED not to make any comment on this application.
21.38.06	DC/21/1476/FUL Replacement pavilion, Melton Playing Field
	Proposed replacement pavilion on existing site.
	It was noted that in respect of this application by Melton PC there were so far no
	neighbour comments.
21.38.07	DC/21/1651/FUL 13 Bredfield Road, Melton
	Two storey extension to existing dwelling.
	It was RESOLVED not to make any comment on this application.

24 20 00	DO/20/E270/EUL Land to the worth and west of Condan Covers and Condanie
21.38.08	DC/20/5278/FUL Land to the north and west of Garden Square and Gardenia
	Close, Rendlesham A phased development of 75 dwellings, car parking, public open space, hard and
	soft landscaping, and associated infrastructure and access.
	It was RESOLVED to recommend refusal of this application. Whilst the principle
	of development on this site is established in accordance with Policy SCLP12.61
	in the Local Plan and under the Rendlesham Neighbourhood Plan, Melton
	Councillors see no need to depart from their position advised on 28 January 2021
	in respect of the previous application. In making a recommendation for refusal,
	Councillors are concerned at the proposed number of units (75) compared with
	the recommended number in the Local Plan (50). They are also concerned at
	the cumulative impact of the additional traffic likely to be generated on the Melton
	crossroads. In respect of the revised application, there is a holding application
	on grounds of risk of flooding from Suffolk County Council, which could be
	mitigated by building fewer units.
21.39	TO REVIEW UPDATES ON OTHER PLANNING APPLICATIONS
21.39.01	DC/20/1521/FUL Land off Yarmouth Road, Melton Revised application for Care Village comprising an 80 bed care home, together
	with 72 very assisted living bungalows, café / clubhouse, bowling green, car
	parking, open space, associated infrastructure and access.
	At the meeting of Interim Management Committee held on 27 May 2020 Melton
	PC resolved to recommend refusal of the initial application and East Suffolk
	Council was advised accordingly. At the meeting of Planning and Transport
	Committee held on 4 November 2020 it was resolved to maintain the Council's
	objection to the revised application as it was felt that the fundamental problems
	with the proposal still remained, and a follow up recommendation for refusal was
	sent.
	The Clerk reported that the application was considered by the East Suffolk
	Planning Committee (South) on 30 March 2021 when the application was
	REFUSED largely on the grounds on which Melton PC based its objections.
21.39.02	DC/20/1831/OUT Land off St Andrews Place and Waterhead Lane, Melton
	Residential development of up to 55 dwellings, with access off St Andrews Place.
	At the meeting of Interim Management Committee held on 17 June 2020 Melton
	PC resolved to recommend refusal and an email was accordingly sent to East
	Suffolk Council. A follow up submission by letter containing further grounds of
	objection was sent on 22 July 2020. The application was considered by the East
	Suffolk Planning Committee (South) on 30 March 2021. Cllr Porter put the Parish
	Council's case for refusal. However the Committee agreed to recommend
	approval subject to a satisfactory outcome on outstanding information and
	compliance requirements, and the satisfactory completion of a s106 agreement.
	The actual determination to be delegated to the Head of Planning and Coastal Management for approval or refusal subject to whether all outstanding matters
	are resolved satisfactorily.
21.40	TO REVIEW PLANNING NOTICES RECEIVED
	No new Notices were received.
21.41	TO REVIEW THE POSITION ON EXISTING PLANNING APPEALS
	Nothing to report.
21.42	TO CONSIDER EAST SUFFOLK COUNCIL CONSULTATIONS ON
	SUSTAINABLE CONSTRUCTION AND COMMUNITY INFRASTRUCTURE
	LEVY (CIL) CHARGING SCHEDULE
	Paper PLA(21)42 previously distributed was received. The Clerk summarised
	that these consultations relate to (1) a new sustainable construction
	supplementary planning document to provide guidance on a range of topics,

including energy efficiency, renewable energy, water conservation, sustainable transport and use of materials; and (2) a new CIL charging schedule for East Suffolk to replace those formerly applicable to Suffolk Coastal and Waveney. After a brief discussion the report was **NOTED**. Individual Councillors may wish to respond to the consultations at their discretion.

21.43 A12 IMPROVEMENT SCHEME UPDATE

All the information on this was previously available at:

www.suffolk.gov.uk/A12improvements

The Clerk reported on the latest timetable for this project. Following completion of the public consultation, the timetable will be as follows:

- Report to Suffolk County Council Cabinet: Summer 2021
- Outline business case submission to DoT: Summer 2021
- Design development/engagement/planning: Autumn 2021 Winter 2022
- Construction: Autumn 2023 Winter 2025.

This was **NOTED**.

21.44 SIZEWELL C UPDATE

Paper PLA(21)44 previously distributed was received.

Cllr Banks reported that the Examining Authority has spent 3 days in preliminary meetings to work out its timetable. The timetable is now set; the examination must be completed in 6 months. The Authority has fully agreed the changes to EDF's application, so they will move straight into the examination itself. In July they will hold issue specific hearings on narrow topics – and these touch on issues raised by Melton.

Because of tight deadlines for submission of material, Melton PC will need to delegate decision-making in respect of both content and representation. Deadlines are looming in respect of both open floor hearings (5 minutes of oral presentation) and written representations. Cllr Banks mentioned that Woodbridge TC are working on their presentation, so there might be scope to cross-reference content. There will also be the issue-specific groups between 6 and 15 July, again likely to be significant for Melton related issues.

Cllr Banks then turned to the Sizewell C Impact report being put together by both Suffolk CC and East Suffolk Council. Melton PC has been supplied with a short draft section (from a much larger document) dealing with the impact on communities and the modest word changes proposed by Cllr Banks were read out. Following discussion he suggested that it might be useful to add a few words on audible alarms (reference night trains). He asked that Councillors email him any other within 24 hours following which he will respond with his suggestions. At this point Councillors paused to express their thanks to Cllr Banks for all his work on this project.

Discussion then moved to the proposed survey of residents' views. Results will be needed by 2 June. All dwellings in the Parish will be leafleted with an invitation to complete an online survey. The Assistant Clerk will set up a survey and arrange for the flyer prepared by Cllr Banks to be printed. The aim will be to distribute the flyer on 7 May, the day after the local elections.

It was RESOLVED:

- In respect of the examination to prepare a written representation and book a slot to speak in July.
- To seek ratification from Full Council for the proposals to leaflet and survey all Melton residents
- To seek approval from Full Council for suitable delegation arrangements where deadlines do not fit in with the Council's meeting cycle.

Proposed by: Cllr Porter **Seconded by:** Cllr Gradwell

21.45	TO CONSIDER HIGHWAYS, TRAFFIC AND PARKING MATTERS
21.45.01	Report from Local Transport Officer (LTO) Paper PLA(21)45.01 previously distributed was received. The contents were NOTED with thanks to the author.
21.45.02	Proposed pedestrian crossings and other road safety issues in Melton Road – update
	The Assistant Clerk reported that the proposed changes are with Highways where the designer is working on them.
21.45.03	Quiet Lanes initiative – update
	Paper PLA(21)45.03 previously distributed was received and discussed. The Clerk took Members through the report which set out the basic information relating to the project, what has happened to date and the current position (including comments received following the consultation). Following discussion it was RESOLVED to recommend to Full Council that
	following due consideration of any further public representations, the Quiet
	Lanes project is given a "decision to proceed" with a view to participation if
	possible in Wave 2, or if not possible, then Wave 3.
21.45.04	Proposed by: Cllr Gradwell Seconded by: Cllr Porter Speed indicator sign (SID) – update
	Paper PLA(21)45.04 previously distributed was received. The Assistant Clerk explained her quest for a second SID which can meet the Council's specification requirements and took Members through the options set
	out in her paper. After discussion it was RESOLVED to opt for one of the products offered by Company One, the exact model to be left to the discretion
	of the Assistant Clerk, provided that it was within budget and included an option for data logging. The purchase is to be publicised via the Chair's articles in local media.
	Proposed by: Cllr Porter Seconded by: Cllr Gradwell
21.45.05	Automatic number plate recognition camera project (ANPR) The Assistant Clerk reported receipt of an email from the Police Safety Camera Officer based at Suffolk Police HQ, reporting on a deployment of a speed camera at the bus layby on Woods Lane near Beadon Way in week commencing 12 April. 59% of vehicles travelling from the A12 were over the speed limit with 21% at prosecutable speed. 67% of vehicles travelling towards the A12 were over the speed limit with 32% at prosecutable speed. On the data produced, a periodic enforcement site will be located there.
	Separately the Assistant Clerk reported an invitation to parishes to identify speeding hotspots for the installation of ANPR cameras with support from their county councillor. It was AGREED to contact Melton's county councillor after the election to seek support for the deployment of an ANPR camera on Woods Lane, Yarmouth Road, Melton Road and Melton Hill.
21.45.06	To consider request for a pedestrian crossing at the top of Bredfield Road The Clerk reported a request from a resident for a pedestrian crossing to be installed near to the Bredfield Road / Woods Lane junction. Following discussion it was AGREED to ask Highways to do a costed feasibility study for a refuge at that location, and also to ask if, subject to feasibility, they might fund and install it with a contribution from Melton PC.
21.45.07	Bentwaters traffic issues: Joint Parish Group Update Cllr Brown reported back on the discussions with other parishes and East Suffolk / Suffolk Highways relating to common traffic issues. The major focus is in relation to traffic related to Bentwaters and also the Melton crossroads. Highways

	have agreed to establish monitoring stations on all the roads leading to Melton
	crossroads for two weeks and report back on the data found.
	In relation to the Melton crossroads Cllr Rowles queried why only one corner of
	the crossroads has barriers. This will be taken up with Highways.
21.46	TO CONSIDER PLANNING ENFORCEMENT MATTERS
21.46.01	East Suffolk Council Authorised Enforcement Action – Case update
	Nothing to report.
21.47	PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS
	Cllr Porter stated that he had learnt that East Suffolk Council has a budget of
	£300k for play equipment. Can this be accessed? The Assistant Clerk will
	investigate.
21.48	DATE OF NEXT MEETING
	The next meeting is to be arranged at the Council's Annual General Meeting on
	5 May 2021. Following consideration of the Confidential Agenda Items 21.49 and
	21.50, there being no further business the meeting closed at 21.45.
	PART TWO - CONFIDENTIAL
	Exempt / Confidential Item
	It was RESOLVED that the public be excluded from the meeting for the
	remaining items of business on the grounds of their confidential nature.