



MELTON PARISH COUNCIL

MPC(21)71

TO CONSIDER PROPOSALS FOR THE REVISION OF TERMS OF REFERENCE RECEIVED FROM COMMITTEES

Since the Council's Statutory Annual Meeting on 5 May 2021, both Recreation Committee and Planning and Transport Committee have reviewed their terms of reference and have proposed amendments. The link to the present Terms of Reference (last revisions July 2020) is here:

<https://melton-suffolk-pc.gov.uk/wp-content/uploads/2020/08/Terms-of-Reference-of-Committees-and-Working-Groups-revised-0720.pdf>

Recreation Committee proposals (Meeting 26 May 2021 Minute 21.37)

1. In **(G) PURPOSE** (i) to replace the words: "on Melton Recreation Ground" with the words: "on all Melton Parish Council land"
2. In **(G) PURPOSE** (ii) to replace: "To manage and promote the woodland and trees around the playing field and in Burkes Wood and to work with the Friends of Melton Woods to this end" with: "To manage and promote the woodland and trees on all Melton Parish Council land and to work with the Melton Tree Crew / Tree Warden to that end".

Planning and Transport Committee proposals (Meeting 9 June 2021 Minute 21.55)

1. In **(B) Composition** to change the minimum number of Members to **four** and the maximum number of Members to **eight**.
2. In **(C) Meeting frequency** to replace "monthly" with "Six weekly or as required".

Recommendation

That Full Council considers the above proposals submitted by the Committees and decides on whether to accept them or not.

William Grosvenor

Clerk and Executive Officer to the Council

10 June 2021