

Risk Area	Risk Owner	Date updated	Actions Outstanding / Completed	Status
Anti-social behaviour (ASB) on playing field	Recreation / FERM	09/06/21	CCTV is operational covering the car park and pavilion areas of the playing field. However ASB has increased recently. Incidents are being reported to the police and East Suffolk Council but the risk level is considered to be increasing and Full Council at the AGM on 5 May agreed that the risk rating would be increased to HIGH. Advice is awaited from the police in relation to designing out crime as far as possible in respect of the design of the replacement pavilion, and recommendations will be considered for passing on to the architect. Also it was resolved at the Council's AGM on 5 May to proceed to demolition of the existing building by separate contract at the earliest opportunity.	HIGH
Financial risks facing the Council through the uncertainties of Covid-19 & Brexit	Full Council	06/10/20	Members of the Council are conscious that the economic uncertainties created first of all by Brexit and now by Covid-19, may well have a serious impact on the Council's financial position, and this risk will be closely monitored. Strategies for mitigation will be developed as required. <i>CONTINUE TO MONITOR</i>	MEDIUM
Covid-19 risks Office and meetings	Full Council	09/06/21	Face to face meetings for public authorities resumed from 17 May 2021. Full Council considered and agreed a report on arrangements for meetings over the period March to May 2021 on 17 March, and a report on mitigations to the Council's meeting room required to resume face to face meetings after 17 May was submitted to FERM Committee on 14 April. A report to Full Council on options after 17 May was agreed by Full Council at the AGM on 5 May. At the moment until further changes are announced by Government, committee meetings are held in the Council's meeting room applying Covid guidelines together with live streaming via Zoom. Full Council on 16 June is being held in St Andrews Church to ensure all can attend with full social distancing and without the need for live streaming.	MEDIUM

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Covid-19 risks Play areas Tennis courts Football pitches	Full Council	10/06/21	<p>After the 1st lockdown ended in July 2020, a detailed report was submitted to Full Council on 15 July 2020 and following consideration of that report, the play area was reopened, subject to the actions and mitigations set out in the report being put in place. Under the lockdown announced on 4 January 2021, play areas could remain open but tennis courts were closed and the football pitches were not used. Tennis courts reopened from 30 March following refurbishment.</p> <p><i>CONTINUE TO MONITOR AND FOLLOW REGULATIONS / GUIDANCE</i></p>	MEDIUM

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Pavilion project	Full Council	08/06/21	<p>The pavilion project was signed off in terms of design and facilities by Full Council and a planning application was submitted in March 2021. Planning consent was granted on 25 May and further instructions issued to the architect in terms of demolition of the existing structure, maintenance of services, designing out crime as far as possible in the new building and wc provision. A response is awaited. There is a need to closely monitor progress to ensure that there are no delays which will either increase costs or affect the spending of CIL monies within the required timescales.</p> <p>MONITOR</p>	LOW
Project / work overload / Staffing issues	FERM / Full Council	11/03/21	<p>Concern that having too many projects open at the same time may lead to failure. Need to monitor workload and be realistic about what it is possible to achieve. Risk mitigated by recruitment of additional staff member in April 2019. Revised job descriptions agreed and new roles assigned in November 2019. Revised working hours in place from 1 April 2020. There will be a need to review structure and staffing arrangements and prepare and agree a JD in the context of appointing a new Clerk and Executive Officer and consider recruitment arrangements. FERM will be considering all this in the summer of 2021.</p> <p>MONITOR</p>	LOW
Managing risks associated with the employment of the Council's Maintenance Officer	Recreation	10/06/21	<p>Training modules in Health and Safety and Working at Height delivered for Village Handyperson. 1-1 training undertaken on safe use of a petrol strimmer / brushcutter on 28 January 2019. Keep in view for additional training requirements.</p> <p>Accreditation for qualification on carrying out Play Area checks has lapsed and refresher training is needed as soon as a course is available (delayed because of Covid-19). Arrangements have been made for this to be carried out in July 2021.</p> <p>MONITOR</p>	LOW
Clerk to have specific qualifications for MPC to be eligible to adopt the power of general competence	MPC	13/07/20	<p>FERM Committee to keep in view.</p> <p>MONITOR</p>	LOW

