



MELTON PARISH COUNCIL

MPC(21)A05

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the Meeting of Melton Parish Council to be held on **Wednesday 16 June 2021, commencing at 19:00 at St Andrew's Church, Station Road, Melton IP12 1PX.**

Please note the change of venue for this meeting only. This is to ensure that everyone who wishes to attend this meeting of Melton Full Council can do safely and in line with the current Covid-19 Government guidelines.

William Grosvenor

Clerk and Executive Officer to the Council
7 June 2021

AGENDA

	PART ONE – OPEN TO THE PUBLIC
21.66	TO RECEIVE APOLOGIES FOR ABSENCE
21.67	DECLARATIONS OF INTEREST
21.67.01	To receive Amendments to the Register
21.67.02	To receive Declarations of Pecuniary Interest in respect of Items on the Agenda
21.67.03	To receive Declarations of Non Pecuniary Interest in respect of Items on the Agenda
21.67.04	To consider Full / Partial Dispensations for Pecuniary Interests Declared
21.68	PUBLIC PARTICIPATION SESSION
21.68.01	To receive a Report from the District Councillor
21.68.02	To receive a Report from the County Councillor
21.68.03	To consider a request from a member of the public to hold an event in Melton woods

21.68.04	<p>To receive village matters raised by Members of the Public or Councillors</p> <p>The opportunity for members of the public to put questions to their Councillors and the opportunity for members of the public or Councillors to raise matters of concern / interest in the village, including any matters relating to policing in the parish.</p>
21.69	<p>TO APPROVE THE MINUTES OF THE STATUTORY ANNUAL MEETING OF FULL COUNCIL HELD ON 5 MAY 2021</p> <p>Minutes MPC(21)M04</p>
21.70	<p>TO CONSIDER (1) CO-OPTION TO THE COUNCIL TO CONSIDER THE REMAINING COUNCILLOR VACANCY AND (2) APPOINTMENT OF CO-OPTEE TO PLANNING AND TRANSPORT COMMITTEE</p> <p>Cllr Porter to report</p>
21.71	<p>TO CONSIDER PROPOSALS FOR THE REVISION OF TERMS OF REFERENCE FROM COMMITTEES</p> <p>Paper MPC(21)71</p>
21.72	<p>TO RECEIVE NOMINATIONS TO THE DISCIPLINARY COMMITTEE AND APPEALS COMMITTEE</p> <p>Paper MPC(21)72</p>
21.73	<p>TO RECEIVE AND CONSIDER REPORTS / MINUTES OF COMMITTEES</p>
21.73.01	<p>Recreation Committee 26 May 2021</p> <p>Minutes REC(21)M03 (Draft)</p>
21.73.02	<p>Planning and Transport Committee 9 June 2021</p> <p>Minutes PLA(21)M04 (Draft)</p>
21.74	<p>TO CONSIDER, APPROVE AND ADOPT THE ANNUAL ACCOUNTING STATEMENTS AND OTHER FINANCIAL REPORTS FOR 2020/21</p>
21.74.01	<p>To receive and consider the Internal Audit report</p> <p>Papers MPC(21)74.01 and MPC(21)74.01a</p>
21.74.02	<p>To receive, consider and approve by resolution the Statutory Accounting Statements for 2020/21</p> <p>Paper MPC(21)74.02</p>
21.74.03	<p>To consider and note the management accounts for 2020/21</p> <p>Paper MPC(21)74.03</p>
21.74.04	<p>To consider Statement of variances</p> <p>Paper MPC(21)74.04</p>
21.74.05	<p>To consider Community Infrastructure Levy – Draft Statutory Annual Report</p> <p>Paper MPC(21)74.05</p>
21.74.06	<p>Arrangements for submission of the Statutory Annual Governance and Accountability Return for 2020/21 and for the exercise of public rights</p> <p>Clerk to report</p>

21.75	TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS
21.75.01	To receive and consider the financial management report for the period 1 April 2021 to 30 May 2021 Papers MPC(21)75.01 and MPC(21)75.01a-g
21.75.02	To consider budget report Paper MPC(21)75.02
21.75.03	To consider the annual review of Risk Management arrangements Paper MPC(21)75.03
21.75.04	To consider risk issues Paper MPC(21)75.04
21.75.05	To consider report on the provision of bicycle racks at the Playing Field (referral from Recreation Committee) Paper MPC(21)75.05
21.75.06	To consider purchase of Notice Board for the St Andrew's Estate (referral from Recreation Committee) Assistant Clerk to report
21.75.07	To consider provision of signage for the newly acquired parcels of land (referral from Recreation Committee) Paper MPC(21)75.07
21.76	TO CONSIDER DRAFT EQUALITY AND DIVERSITY POLICY AND AGREE ITS ADOPTION (referral from Finance Employment & Risk Management Committee) Paper MPC(21)76
21.77	TO CONSIDER DRAFT SICKNESS / ABSENCE POLICY AND AGREE ITS ADOPTION (referral from Finance Employment and Risk Management Committee) Paper MPC(21)77
21.78	TO CONSIDER REVISED PROPOSALS FROM THE ELECTORAL COMMISSION RELATING TO THE POLITICAL MAP FOR SUFFOLK COUNTY COUNCIL Paper MPC(21)78
21.79	PETITION CALLING FOR GOVERNMENT TO LEGISLATE TO ENABLE COUNCILLORS TO BE DISQUALIFIED OR SUSPENDED FOR POOR CONDUCT Clerk to report
21.80	TO RECEIVE AN UPDATE REPORT ON THE PAVILION PROJECT AND CAR PARK IMPROVEMENTS Clerk to report Below is a link to the latest information on the Council's website https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/
21.81	TO RECEIVE UPDATE ON SIZEWELL C PLANNING APPLICATION https://melton-suffolk-pc.gov.uk/sizewell-c/ Cllr Banks to report
21.82	TO RECEIVE UPDATE ON NHS THANK YOU DAY 5 JULY 2021 Cllr Abbott to report

21.83	TO RECEIVE UPDATE ON THE MELTON FETE IN 2022
21.84	TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES
21.84.01	Burness Parish Room Management Committee Cllr Gradwell to report
21.84.02	Melton Trust Cllr Martin to report
21.84.03	East Suffolk Rail Partnership PLA(21)62.01
21.84.04	Melton Primary School Cllr Martin to report
21.84.05	Melton Messenger Cllrs Porter and Brown to report
21.84.06	ASB Co-ordination meetings Cllr Gradwell to report
21.84.07	Suffolk Association of Local Councils Cllr Porter to report
21.84.08	Dementia Friendly Communities Cllr Darby to report
21.85	TO CONSIDER ITEMS FOR THE MELTON MESSENGER
21.86	CHAIRMAN'S URGENT BUSINESS
21.87	DATE OF NEXT MEETING The next meeting will take place on Wednesday 22 September 2021, commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT

PLEASE NOTE THAT MEETINGS MAY BE FILMED, PHOTOGRAPHED, RECORDED or REPORTED ABOUT