



# MELTON PARISH COUNCIL

PLA(21)55

## TO REVIEW TERMS OF REFERENCE FOR PLANNING AND TRANSPORT COMMITTEE

This report sets out below the current terms of reference for Planning and Transport Committee.

**Members of Planning and Transport Committee are invited to review these terms of reference and either confirm them or recommend further changes. Recommendations will be referred back to Full Council.**

William Grosvenor  
Clerk to the Council  
3 June 2021

### Planning and Transport Committee

#### **(A) PURPOSE**

- (i) To consider all planning applications affecting Melton submitted to the district council
- (ii) To decide if a particular application, due to its impact on the village, requires consideration by the full council
- (iii) To decide the appropriate response to the district council taking into consideration the impact on the residents of Melton
- (iv) To consider future rounds of consultation by the district council on the Local Development Framework and make recommendations to full Council
- (v) To consider all matters relating to Public Transport and Highways
- (vi) To consider all aspects of a Neighbourhood Plan
- (vii) To consider all aspects of Affordable Housing
- (viii) To consider all aspects of Traffic & Transport
- (ix) To consider all matters relating to Bus Shelters in the village including those owned by the Council and also those provided by Suffolk County Council
- (x) Management of the budget allocated to the Planning and Transport Committee
- (xi) To manage the committee communications within the Council Communications Strategy
- (xii) To consider matters relating to planning and transport arising from neighbouring towns / parishes which impact on Melton

#### **(B) Composition**

Minimum of five Members, maximum of seven

#### **(C) Meeting frequency**

Monthly