



# MELTON PARISH COUNCIL

MPC(21)A06

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the Meeting of Melton Parish Council to be held on **Wednesday 22 September 2021, commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT.**

*William Grosvenor*

Clerk and Executive Officer to the Council  
14 September 2021

## AGENDA

	<b>PART ONE – OPEN TO THE PUBLIC</b>
<b>21.88</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>21.89</b>	<b>DECLARATIONS OF INTEREST</b>
<b>21.89.01</b>	<b>To receive Amendments to the Register</b>
<b>21.89.02</b>	<b>To receive Declarations of Pecuniary Interest in respect of Items on the Agenda</b>
<b>21.89.03</b>	<b>To receive Declarations of Non Pecuniary Interest in respect of Items on the Agenda</b>
<b>21.89.04</b>	<b>To consider Full / Partial Dispensations for Pecuniary Interests Declared</b>
<b>21.90</b>	<b>PUBLIC PARTICIPATION SESSION</b>
<b>21.90.01</b>	<b>To receive a Report from the District Councillor</b>
<b>21.90.02</b>	<b>To receive a Report from the County Councillor</b>
<b>21.90.03</b>	<b>To receive village matters raised by Members of the Public or Councillors</b> The opportunity for members of the public to put questions to their Councillors and the opportunity for members of the public or Councillors to raise matters of concern / interest in the village, including any matters relating to policing in the parish.

21.91	<b>TO APPROVE THE MINUTES OF THE ORDINARY MEETING OF FULL COUNCIL HELD ON 16 JUNE 2021</b> Minutes MPC(21)M05
21.92	<b>TO CONSIDER CO-OPTIONS TO THE COUNCIL IN RESPECT OF THE COUNCILLOR VACANCIES</b> Prospective Councillors to introduce themselves and answer questions from Members
21.93	<b>TO CONSIDER A “BUDDY” SYSTEM FOR THE SUPPORT AND MENTORING OF NEW COUNCILLORS</b> ( <i>following proposal considered at Full Council on 16 June 2021 Minute 21.70</i> ) Cllr Darby to report
21.94	<b>TO CONSIDER RECOMMENDATION FROM FINANCE EMPLOYMENT AND RISK MANAGEMENT (FERM) COMMITTEE IN RESPECT OF REVISION OF ITS TERMS OF REFERENCE</b> Paper MPC(21)94
21.95	<b>TO CONSIDER RECOMMENDATION FROM RECREATION COMMITTEE IN RELATION TO A CHANGE TO ITS TITLE</b> Assistant Clerk to report
21.96	<b>TO CONSIDER WHETHER COMMITTEE MEMBERSHIP SHOULD INCLUDE FOR PURPOSES OF THE MAXIMUM NUMBERS ALLOWED UNDER THE TERMS OF REFERENCE, THE CHAIR AND VICE-CHAIRS OF THE COUNCIL EX OFFICIO</b> Clerk to report
21.97	<b>TO RECEIVE AND CONSIDER MINUTES OF COMMITTEES</b>
21.97.01	<b>Recreation Committee 7 July 2021</b> Minutes REC(21)M04
21.97.02	<b>Recreation Committee 15 September 2021</b> Minutes REC(21)M05 (Draft)
21.97.03	<b>Planning and Transport Committee 21 July 2021</b> Minutes PLA(21)M05
21.97.04	<b>Planning and Transport Committee 8 September 2021</b> Minutes PLA(21)M06 (Draft)
21.97.05	<b>FERM Committee 28 July 2021</b> Minutes FRM(21)M03 (Draft)
21.98	<b>TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS</b>
21.98.01	<b>To receive and consider the financial management report for the period 1 April 2021 to 31 August 2021</b> Papers MPC(21)98.01 and MPC(21)98.01a-g
21.98.02	<b>To consider budget report</b> Paper MPC(21)98.02
21.98.03	<b>To consider risk issues</b> Paper MPC(21)98.03
21.98.04	<b>To consider investment requests from Recreation Committee</b> Paper MPC(21)98.04

21.98.05	<b>To consider the inclusion of part of Melton in the proposed Woodbridge 20mph zone (referral from Planning and Transport Committee)</b> Paper MPC(21)98.05
21.98.06	<b>To consider revised and updated Business Plan</b> Paper MPC(21)98.06
21.98.07	<b>To consider update report on Community Infrastructure Levy (CIL) funded projects</b> Paper MPC(21)98.07
21.98.08	<b>To consider the external audit report for year ended 31 March 2021 (if received prior to the meeting)</b> Paper MPC(21)98.08
21.98.09	<b>To consider renewal proposals for the Council's insurances</b> Paper MPC(21)98.09
21.99	<b>TO CONSIDER REPORT RELATING TO THE MELTON TRUST</b> Papers MPC(21)99 and MPC(21)99a
21.100	<b>TO CONSIDER REPORT ON PROPOSALS FOR THE HALL FARM ROAD SPORTS GROUND</b> Paper MPC(21)100
21.101	<b>TO RECEIVE A PROGRESS REPORT ON THE RECRUITMENT OF A NEW CLERK AND EXECUTIVE OFFICER TO THE COUNCIL</b> Cllr Banks / Clerk to report
21.102	<b>THE QUEEN'S PLATINUM JUBILEE EVENT – JUNE 2022</b> Cllr Abbott to report
21.103	<b>TO RECEIVE AN UPDATE REPORT ON THE PAVILION PROJECT</b> Paper MPC(21)103 and Clerk to report Below is a link to the latest information on the Council's website <a href="https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/">https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/</a>
21.104	<b>TO RECEIVE A REPORT ON THE FINAL RECOMMENDATIONS OF THE LOCAL GOVERNMENT BOUNDARY COMMISSION ON THE NEW ELECTORAL DIVISIONS FOR SUFFOLK COUNTY COUNCIL</b> Paper MPC(21)104
21.105	<b>TO RECEIVE UPDATE ON SIZEWELL C PLANNING APPLICATION</b> <a href="https://melton-suffolk-pc.gov.uk/sizewell-c/">https://melton-suffolk-pc.gov.uk/sizewell-c/</a> Cllr Banks to report
21.106	<b>TO RECEIVE UPDATE ON THE MELTON FETE IN 2022</b> Cllr Biggle to report
21.107	<b>TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES</b>
21.107.01	<b>Burness Parish Room Management Committee</b> Cllr Gradwell to report
21.107.02	<b>Melton Trust</b> Cllr Martin to report
21.107.03	<b>East Suffolk Rail Partnership</b>

<b>21.107.04</b>	<b>Melton Primary School</b> Cllr Martin to report
<b>21.107.05</b>	<b>Melton Messenger</b> Cllrs Porter and Brown to report
<b>21.107.06</b>	<b>ASB Co-ordination meetings</b> Cllr Gradwell to report
<b>21.107.07</b>	<b>Suffolk Association of Local Councils</b> Cllr Porter to report
<b>21.107.08</b>	<b>Dementia Friendly Communities</b> Cllr Darby to report
<b>21.108</b>	<b>TO CONSIDER ITEMS FOR THE MELTON MESSENGER</b>
<b>21.109</b>	<b>CHAIRMAN'S URGENT BUSINESS</b>
<b>21.110</b>	<b>DATE OF NEXT MEETING</b> The next meeting will take place on Wednesday 17 November 2021, commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT

**PLEASE NOTE THAT MEETINGS MAY BE FILMED, PHOTOGRAPHED, RECORDED or REPORTED ABOUT**