



# MELTON PARISH COUNCIL

FRM(21)A04

## **FINANCE, EMPLOYMENT AND RISK MANAGEMENT COMMITTEE**

To Members of Melton Parish Council Finance, Employment and Risk Management Committee:

Dear Councillor,

You are summoned to attend an ordinary meeting of the Parish Council Finance, Employment and Risk Management Committee to be held on **Wednesday 13 October, commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT.**

*William Grosvenor*

Clerk and Executive Officer to the Council

6 October 2021

### AGENDA

	<b>PART ONE – OPEN TO THE PUBLIC</b>
<b>21.39</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>21.40</b>	<b>DECLARATIONS OF INTEREST</b>
<b>21.40.01</b>	<b>To receive Amendments to the Register</b>
<b>21.40.02</b>	<b>To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda</b>
<b>21.40.03</b>	<b>To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</b>
<b>21.40.04</b>	<b>To Consider Full / Partial Dispensations for Pecuniary Interests Declared</b>
<b>21.41</b>	<b>OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS</b> The opportunity for members of the public to ask questions of their Councillors about matters within the remit of FERM Committee.
<b>21.42</b>	<b>TO APPROVE THE MINUTES OF THE PREVIOUS MEETING</b> Meeting held on 28 July 2021 (FRM(21)M03 and FRM(21)M03 CONFIDENTIAL previously distributed)

21.43	<b>TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS</b>
21.43.01	<b>To consider the Management Accounts for the period 1 April 2020 to 30 September 2021</b> Papers FRM(21)43.01 and FRM(21)43.01a-g
21.43.02	<b>To review the detailed budgetary position for 2021/22 at 30 September</b> Paper FRM(21)43.02
21.43.03	<b>To consider the arrangements for initial work on budget setting for 2022/23</b> Clerk to report
21.43.04	<b>To consider the Council's approach to grant giving in 2021/22</b> Paper FRM(21)43.04
21.44	<b>TO CONSIDER EMPLOYMENT MATTERS</b>
21.44.01	<b>Staffing report</b> Clerk to report
21.45	<b>TO REVIEW RISK MANAGEMENT ISSUES</b>
21.45.01	<b>Risk Register</b> Paper FRM(21)45.01
21.45.02	<b>Data Protection Risk Register</b> Paper FRM(21)45.02
21.46	<b>PAVILION PROJECT – UPDATE</b> Clerk to report
21.47	<b>TO CONSIDER GOVERNANCE MATTERS</b>
21.47.01	<b>Report of Decisions Made by Clerk / Assistant Clerk under the Openness of Local Government Bodies Regulations 2014</b> Paper FRM(21)47.01
21.48	<b>FINANCE COMMITTEE CHAIRMAN'S URGENT BUSINESS</b>
21.49	<b>DATE OF NEXT MEETING</b> The next meeting of FERM Committee will take place on Wednesday 8 December 2021 at 17 Riduna Park, Station Road, Melton IP12 1QT commencing at 7pm.
	<b>PART TWO – CONFIDENTIAL</b>
	<b>Exempt / Confidential Items. It is recommended that the public be excluded from the meeting for the following items of business on the grounds of commercial and employee confidentiality.</b>
21.50	<b>TO CONSIDER FUTURE LEASING OPTIONS FOR THE 1<sup>st</sup> FLOOR AT THE COUNCIL'S OFFICES</b> Paper FRM(21)50 CONFIDENTIAL
21.51	<b>TO DISCUSS ARRANGEMENTS FOR THE RECRUITMENT OF THE CLERK AND EXECUTIVE OFFICER</b> Cllr Banks / Clerk to report

PLEASE NOTE THAT MEETINGS MAY BE FILMED, PHOTOGRAPHED, RECORDED OR REPORTED ABOUT