



# MELTON PARISH COUNCIL

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**MPC(21)116.07**

## **Report on Community Infrastructure Levy (CIL) funded projects – November 2021**

### **Background and summary**

This report updates Full Council on the situation regarding CIL resources and projects as at **31 October 2021**.

### **Report**

The report covers:

1. CIL resources currently available and sums so far earmarked for specific projects
2. CIL received and spent to date
3. Resources that the Council has previously agreed to retain in support of existing projects / revenue support
4. Current position
5. Projects already committed / started / completed September 2021
6. Upcoming refurbishment requirements
7. Other potential requirements
8. Conclusions and recommendations.

### **1. Resources available**

As at 31 October 2021 the Council has an overall CIL reserves balance of £538,622 (rounded). Of this sum the following amounts are already earmarked for specific projects:

- Melton Road crossings project £40,000 *[of which a balance of £35,755 remains.]*
- Winifred Fison House landscaping and parking improvements (provisional) £50,000
- Pavilion £220,000 *[of which a balance of £215,062 remains.]*

- Divested land sinking fund £30,000 *[of which a balance of £24,247 remains]*.

## 2. CIL received and spent to date

Receipts to date (payments are usually made in April and October in each year):

2016 £4,720  
 2017 £75,172  
 2018 £3,652  
 2019 £245,651  
 2020 £183,667  
 2021 £106,600  
**TOTAL = £619,462**

Expenditure to date:

2018/19 £2,324  
 2019/20 £8,554  
 2020/21 £11,243  
 2021/22 (to 31/10/21) £58,719  
**TOTAL = £80,840**

Thus as at 31 October 2021, the balance of CIL monies held as restricted reserves is £538,622. This agrees with the management accounts produced at that date. In terms of spend deadlines, the earliest unspent tranches are now a balance of £2,704 dating from October 2018, which needs to be spent by October 2023 and £147,932 dating from April 2019, which needs to be spent by April 2024. These balances are likely to be used up partly in the current financial year and early in 2022/23.

## 3. Resources that the Council has previously agreed to retain as revenue support *(as updated by resolution of Full Council on 13 January 2021 (Minute 21.08.04))*

Project	Estimated Budget	Comment / Justification
Sinking fund to support management / maintenance / improvements to the new land assets to be acquired from 1 April 2020/21 <i>Now established</i>	£30k	Ensures improvements can be made quickly thus raising community confidence in the Council. If not required after 2/3 years due to increased precept income funds can be reapplied elsewhere. <i>Balance remaining at 31 October 2021 £24,247</i>
General contingency reserve	£70k	

#### 4. Current position

Currently the Council has £539k worth of CIL unspent. The next payment date is April 2022.

**Summary of commitment costs:** At the moment the main allocations *to be funded from CIL* are as follows, with budget balances outstanding where appropriate:

- Melton Rd crossings £40k *balance outstanding £35.7k*
- Winifred Fison parking / landscape improvements (provisional) £50k
- Pavilion £220k *balance outstanding £215k*
- Sinking Fund to support maintenance / improvements to new land assets £30k *balance outstanding £24.2k*
- General Contingency Fund £70k
- Play area fencing (provisional) £10k\*

\*might also be eligible for grant assistance up to 100% from East Suffolk Council

This list on the basis of budget balances totals approximately £404.9k.

#### 5. List of projects already committed / started / completed November 2021

Project	Bud get	Actual cost	Source s of funding	Consultation	Current position and notes
Playing field security measures <i>(originally to have been a physical barrier and then altered to CCTV)</i>	£10k	£3,890 + £690pa maintenance / servicing	CIL	MNP consultation showed 33% in support	<b>PROJECT COMPLETED</b> Subsequently upgraded with the purchase of an additional CCTV camera at a cost of £245
Speed Indicator device (SID)	£2k	£2,050 + further cost of £85 for additional battery = £1,135	£1k grant from ESC £1,135 from CIL	Discussed informally at meetings and in published Business Plan	<b>PROJECT COMPLETED</b> 2 <sup>nd</sup> SID subsequently purchased at a cost of £3,205 [NOTE: Stronger post to support solar panel being fitted by Highways at no cost to Melton]
Landscaping / creation of car park in front of Winifred Fison House	£50k	£50k + depending on design and landscaping	CIL	Residents of WFH / Suffolk Highways / East Suffolk Council	Highways have produced a draft plan with a recommendation to apply directly for a minor works licence and appoint Highway Assurance to undertake the work. Highway Assurance have quoted £37,729.79 to undertake the works and Alpha Consultants £735.00 for the required desktop safety audit. A separate report is

					being submitted to Full Council on 17 November 2021
Melton Road safety measures	£40k	Latest estimate £17k but likely to be exceeded	CIL	MNP consultation showed 72% in support	The cost of installing the 2 crossing points at the agreed locations along Melton Rd and Melton Hill is being priced by Highways. A Traffic Regulation Order (TRO) consultation is being prepared for the double yellow lines proposed at various points along Melton Rd
Pavilion project	£220k	Estimate = £225k inc fees	CIL	MNP consultation showed 44% in support	Planning consent granted. Prices now received for demolition and contract let. Works on site will commence 22 November and complete 10 December. Specifications for new build being finalised. See separate report to Full Council 17 November 2021
Tennis Court refurbishment (replacement of fencing)	£25k Revised to £20k	£19,640 - this is fully funded from the ESC Playpot.	Playpot	N/A	<b>PROJECT COMPLETED</b>
Car park improvements (including new knee high fencing)	£15k Revised to £40k in view of enlargement	Car park enlargement / resurfacing £38,187 Fencing £5,450	CIL	N/A	<b>PROJECT COMPLETED</b>  NOTE: An additional payment of £3,104 is claimed; see separate report to Full Council 17 November 2021
Speed Indicator device (SID) infrastructure in Bredfield Road	£380	£380 anticipated for infrastructure but could be more if solar power required for mobile SID		Discussed at meetings and with residents	With Highways for installation of infrastructure (posts) which will be strong enough to support solar panels if required

## 6. Upcoming refurbishment requirements

Project	Budget	Anticipated cost	Sources of Funding	Consultation
New Play Area fencing	£10k	£10k	CIL / Playpot	Play area users / parents / carers
Resurfacing tennis courts	tba	tba	Playpot	N/A

## 7. Other potential projects

Project	Budget	Predicted cost	Sources of Funding	Additional consultation where required	Notes / explanation
Bus shelter Bredfield Rd	tba	tba	MPC CIL	N/A	Vandalism to the Perspex windows means that the shelter requires improvements. There will be a separate report on this to Full Council on 17 November
Bredfield Road pedestrian crossing	tba	tba	Possibly District CIL + MPC CIL for preparatory work	Consultation with residents	A feasibility study to assess the options for a pedestrian crossing at the top of Bredfield Rd is being priced by Highways
Hall Farm Road Sports Ground	tba	tba	Playpot / ESC Councillor locality budget / CIL / partnership grant	Consultation with residents	Working Group set up and consultation with residents under way. There will be a separate report on this to Full Council on 17 November
Hall Farm Road Wetland Project	tba	tba	CIL / ESC Councillor locality budget	Consultation with residents	Working Group set up and consultation with residents under way. There will be a separate report on this to Full Council on 17 November

## 8. Conclusions and recommendations

Full Council is requested to note and comment on the current CIL resources available, receipts and expenditure to date and the position with the projects and commitment of funds.

William Grosvenor

Clerk and Executive Officer to the Council

10 November 2021