



# MELTON PARISH COUNCIL

MPC(22)A01

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Melton Parish Council to be held on **Wednesday 19<sup>th</sup> January 2022, commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

*Pip Alder*

Clerk and Executive Officer to the Council  
13<sup>th</sup> January 2022

## *Agenda - Part 1/1 – Open to the Public*

Item No	Item to be discussed
<b>22.01</b>	<b>To receive apologies for absence</b>
<b>22.02</b>	<b>Declarations of Interest</b>
22.02.01	To receive Amendments to the Register
22.02.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda
22.02.03	To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda
22.02.04	To consider Full / Partial Dispensations for Pecuniary Interests Declared
<b>22.03</b>	<b>Public Participation Session</b>
22.03.01	To receive a Report from the District Councillor
22.03.02	To receive a report from the County Councillor
22.03.03	To consider village matters raised by Members of the Public or Councillors
The opportunity for members of the public to put questions to their Councillors and the opportunity for members of the public or Councillors to raise matters of concern / interest in the village, including any matters relating to policing in the parish.	
22.03.04	To receive a presentation on the Deben Climate Focus Area from Cllr O’Nolan from Woodbridge Town Council
<b>22.04</b>	<b>To approve the Minutes of the Ordinary Meeting of Full Council held on 17<sup>th</sup> November 2021</b> Minutes <a href="#">MPC(21)M07</a>

<b>22.05</b>	<b>To consider co-option to the Council in respect of the vacancy</b> Prospective Councillor to introduce themselves and answer any questions from Members
<b>22.06</b>	<b>To receive and consider Minutes of Committees</b>
<b>22.06.01</b>	<b>Finance Employment and Risk Management (FERM) Committee 8<sup>th</sup> December 2021</b> Minutes FRM(21)M05 (Draft) and FRM(21)M05 CONFIDENTIAL (Draft)
<b>22.06.02</b>	<b>Planning and Transport Committee 1<sup>st</sup> December 2021</b> Minutes PLA(21)M08 (Draft)
<b>22.06.03</b>	<b>Recreation Committee 12<sup>th</sup> January 2022</b> Minutes REC(22)M01 (Draft)
<b>22.07</b>	<b>To consider financial and internal control matters</b>
<b>22.07.01</b>	<b>To receive and consider the financial management reports for the period 1 April 2021 to 31 December 2021</b> Papers MPC(22)07.01 and MPC(22)07.01a-k
<b>22.07.02</b>	<b>To consider the budget spreadsheet</b> Paper MPC(22).07.02
<b>22.07.03</b>	<b>To consider and adopt the final budget for 2022/23</b> Papers MPC(22)07.03
<b>22.07.04</b>	<b>To approve the Precept request for 2022/23</b> Paper MPC(22)07.04
<b>22.07.05</b>	<b>To consider risk issues</b> <a href="https://melton-suffolk-pc.gov.uk/documents-base/risk-register/">https://melton-suffolk-pc.gov.uk/documents-base/risk-register/</a>
<b>22.07.06</b>	<b>To consider update report on Community Infrastructure Levy (CIL) funded projects</b> Nine-month status report and any additional new requests for CIL. Paper MPC(22)07.06
<b>22.07.07</b>	<b>To approve adding additional Councillors as signatories to the Suffolk Building Society Accounts</b> Clerk to report
<b>22.07.08</b>	<b>To note the urgent decisions made by the Emergency Decision Making Body (as agreed at the meeting of Full Council on 5<sup>th</sup> May 2021)</b> Paper MPC(22)07.08
<b>22.07.09</b>	<b>Use of the Debit Card</b> Paper MPC(22)07.09
<b>22.07.10</b>	<b>To approve requests from Recreation Committee arising from Recreation Meeting on 12<sup>th</sup> January 2022</b> Paper MPC(22)07.10
<b>22.08</b>	<b>To receive a report on the appointment of the new Assistant Clerk</b> Cllr Gradwell to report
<b>22.09</b>	<b>To receive an update on the Pavilion Project</b> Paper MPC(22.09) Clerk/Cllr Gradwell to report <a href="https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/">https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/</a>
<b>22.10</b>	<b>The Queen's Platinum Jubilee event – June 2022</b> Cllr Abbott/Cllr Porter to report

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**22.11 Jubilee Fete event – June 2022**  
Paper MPC(22)11 Cllr Biggle to report

**22.12 Statement of Intent to Protect Environment**  
Paper MPC(22)12 Clerk to report

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**22.13 To receive and consider reports from representatives to Outside Bodies**

**22.13.01 Burness Parish Room Management Committee**  
Cllr Gradwell to report

**22.13.02 Melton Trust**  
Cllr Martin to report and for Councillors to agree the Council Trustee nominee

**22.13.03 Melton Primary School**  
Clerk to report

**22.13.04 Melton Messenger**  
Cllrs Porter and Brown to report

**22.13.05 ASB Co-ordination meetings**  
Cllr Gradwell to report

**22.13.06 Sizewell C update**  
Cllr Banks / Clerk to report

**22.13.07 Suffolk Association of Local Councils (SALC)**  
Cllr Porter to report

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**22.14 To consider Items for the Melton Messenger**

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**22.15 Chairman’s urgent business**

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**22.16 Date of next meeting**

The next meeting of Full Council will take place on Wednesday 23<sup>rd</sup> March 2022, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT. An additional special meeting to discuss the Pavilion tenders is likely to be arranged for late February 2022.

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**Please note that meetings may be filmed, photographed, recorded or reported about.**