



MELTON PARISH COUNCIL

MPC(22)M02

Minutes of the Meeting of Melton Parish Council held on Wednesday 2nd March 2022 commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT.

Present:

Cllr Mr A H Porter (Chair)
Cllr B Abbott
Cllr B Banks
Cllr C Biggle
Cllr N Brown
Cllr K S Martin
Cllr C W Taylor
Cllr J Hilson
Cllr M Holmes
Cllr M Packard

In Attendance:

P Alder *Clerk and Executive Officer to Melton Parish Council*

Part 1/1 – Open to the Public

Item No	Item to be discussed
22.17	To receive apologies for absence
Apologies were received from Cllrs Darby, Harvey-Smith and James.	
22.18	Declarations of Interest
22.18.01	To receive Amendments to the Register
There were none	
22.18.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda
There were none	
22.18.03	To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda
There were none	
22.18.04	To consider Full / Partial Dispensations for Pecuniary Interests Declared
There were none	
22.19	Community Governance Review
Paper MPC(22)19, previously distributed, was discussed at length, most notably regarding the Melton Hill site. It was RESOLVED to AGREE to run a general awareness campaign using social media/posters/e-news/website etc. The wording proposed in the paper is to be used with a replacement line of text about the Melton Hill site 'Woodbridge Town Council have indicated they would prefer the Melton Hill site (former Council offices) to sit wholly within either Woodbridge or Melton and we would support that.' Residents will also be invited to let us know their thoughts. It was AGREED that Melton Parish Council's final submission to the CGR will be reviewed at Full Council on the 23 rd March to take into account any feedback received from residents.	
Proposed by Cllr Porter Seconded by Cllr Gradwell	

22.20 To review the Pavilion Construction Tenders

Papers MPC(22)20 and MPC(22)20a-c, previously distributed, were discussed. Concerns were raised about possible drainage and foundation issues, but the Clerk had been assured by the architect that the contingency figures in place mitigated potential issues and that the contractors were aware of the site conditions. It was noted that savings could be made on all tenders as there were generous provisional sums in place. It was **RESOLVED to AGREE** that the access road should be a temporary road using aggregate (and made good afterwards) rather than using temporary matting, which will make an additional saving. Cllr Biggle asked what warranty was being offered; the Clerk will confirm with the architect. After discussing the proposed tenders it was **RESOLVED to AGREE** to appoint Quote 1 contractor. It was also **AGREED** that £75k would be moved from the general CIL reserve into the Pavilion EMR. It is hoped that with good financial control and project management not all this additional funding will be required. The Working Group (Cllrs Porter, Gradwell, James, Darby, Holmes and Biggle) have proposed meeting on Mondays, potentially arranging the first meeting with the contractor on the 7th March after 10.30am.

Proposed by Cllr Banks

Seconded by Cllr Porter

22.21 Date of next meeting

The next meeting of Full Council will take place on Wednesday 23rd March 2022, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT. There being no further business the meeting closed at 19:45.