

**Melton Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

9 May 2022 (2022 - 2023)

**Full Council**

| Code             | Title                         | Receipts          |        |                    | Payments         |        |                  | Net Position              |
|------------------|-------------------------------|-------------------|--------|--------------------|------------------|--------|------------------|---------------------------|
|                  |                               | Budgeted          | Actual | Variance           | Budgeted         | Actual | Variance         | +/- Under/over spend      |
| 1                | Precept                       | 104,536.00        |        | -104,536.00        |                  |        |                  | -104,536.00 (-100%)       |
| 2                | Community Infrastructure Levy |                   |        |                    |                  |        |                  | (N/A)                     |
| 3                | Bank Interest                 | 20.00             |        | -20.00             |                  |        |                  | -20.00 (-100%)            |
| 4                | Other Income                  |                   |        |                    |                  |        |                  | (N/A)                     |
| 5                | Sundry Grants Recieved        |                   |        |                    |                  |        |                  | (N/A)                     |
| 6                | Building Society Interest     | 262.00            |        | -262.00            |                  |        |                  | -262.00 (-100%)           |
| 7                | Rent from 1st Floor Unit 17   | 15,584.00         |        | -15,584.00         |                  |        |                  | -15,584.00 (-100%)        |
| 8                | Service re/charges Unit 17    | 2,000.00          |        | -2,000.00          |                  |        |                  | -2,000.00 (-100%)         |
| 9                | Chairs Allowance              |                   |        |                    | 150.00           |        | 150.00           | 150.00 (100%)             |
| 12               | Pension Contributions         |                   |        |                    | 8,503.00         |        | 8,503.00         | 8,503.00 (100%)           |
| 25               | Bank Charges                  |                   |        |                    | 100.00           |        | 100.00           | 100.00 (100%)             |
| 27               | Audit                         |                   |        |                    | 1,000.00         |        | 1,000.00         | 1,000.00 (100%)           |
| 28               | Subscriptions                 |                   |        |                    | 1,150.00         |        | 1,150.00         | 1,150.00 (100%)           |
| 29               | Recruitment Costs             |                   |        |                    |                  |        |                  | (N/A)                     |
| 30               | Member Expenses               |                   |        |                    | 150.00           |        | 150.00           | 150.00 (100%)             |
| 31               | Office Staff Expenses         |                   |        |                    | 60.00            |        | 60.00            | 60.00 (100%)              |
| 32               | Member Training               |                   |        |                    | 500.00           |        | 500.00           | 500.00 (100%)             |
| 34               | Hire Meeting Space            |                   |        |                    | 100.00           |        | 100.00           | 100.00 (100%)             |
| 35               | Insurance                     |                   |        |                    | 4,000.00         |        | 4,000.00         | 4,000.00 (100%)           |
| 36               | s137 Grant Giving             |                   |        |                    | 1,000.00         |        | 1,000.00         | 1,000.00 (100%)           |
| 38               | Grant to Melton Messenger     |                   |        |                    | 1,200.00         |        | 1,200.00         | 1,200.00 (100%)           |
| 39               | Legal and Professional Costs  |                   |        |                    |                  |        |                  | (N/A)                     |
| 40               | General Maintenance Budget    |                   |        |                    | 1,100.00         |        | 1,100.00         | 1,100.00 (100%)           |
| 72               | VAT                           |                   |        |                    |                  |        |                  | (N/A)                     |
| 73               | Maintenance Officer Expenses  |                   |        |                    | 500.00           |        | 500.00           | 500.00 (100%)             |
| 74               | Tree Warden Expenses          |                   |        |                    | 150.00           |        | 150.00           | 150.00 (100%)             |
| <b>SUB TOTAL</b> |                               | <b>122,402.00</b> |        | <b>-122,402.00</b> | <b>19,663.00</b> |        | <b>19,663.00</b> | <b>-102,739.00 (-72%)</b> |

**Office Administration**

| Code             | Title                        | Receipts |        |          | Payments         |        |                  | Net Position            |
|------------------|------------------------------|----------|--------|----------|------------------|--------|------------------|-------------------------|
|                  |                              | Budgeted | Actual | Variance | Budgeted         | Actual | Variance         | +/- Under/over spend    |
| 13               | Data Protection              |          |        |          | 35.00            |        | 35.00            | 35.00 (100%)            |
| 14               | Postage                      |          |        |          | 150.00           |        | 150.00           | 150.00 (100%)           |
| 15               | Stationery and printing      |          |        |          | 800.00           |        | 800.00           | 800.00 (100%)           |
| 16               | Telephone                    |          |        |          | 1,200.00         |        | 1,200.00         | 1,200.00 (100%)         |
| 17               | Computer Support             |          |        |          | 750.00           |        | 750.00           | 750.00 (100%)           |
| 18               | Software Licences            |          |        |          | 300.00           |        | 300.00           | 300.00 (100%)           |
| 19               | Domain Hosting               |          |        |          | 450.00           |        | 450.00           | 450.00 (100%)           |
| 20               | Computer Hardware            |          |        |          |                  |        |                  | (N/A)                   |
| 21               | Office Cleaning and sundries |          |        |          | 1,800.00         |        | 1,800.00         | 1,800.00 (100%)         |
| 22               | Office service / maintenance |          |        |          | 4,000.00         |        | 4,000.00         | 4,000.00 (100%)         |
| 23               | Business rates               |          |        |          | 6,817.00         |        | 6,817.00         | 6,817.00 (100%)         |
| 24               | Office utility costs         |          |        |          | 2,000.00         |        | 2,000.00         | 2,000.00 (100%)         |
| 26               | Payroll                      |          |        |          | 210.00           |        | 210.00           | 210.00 (100%)           |
| <b>SUB TOTAL</b> |                              |          |        |          | <b>18,512.00</b> |        | <b>18,512.00</b> | <b>18,512.00 (100%)</b> |

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**Pavilion**

| Code             | Title                    | Receipts |        |          | Payments          |        |                   | Net Position             |
|------------------|--------------------------|----------|--------|----------|-------------------|--------|-------------------|--------------------------|
|                  |                          | Budgeted | Actual | Variance | Budgeted          | Actual | Variance          | +/- Under/over spend     |
| 53               | Pavilion - Electricity   |          |        |          | 200.00            |        | 200.00            | 200.00 (100%)            |
| 54               | Pavilion - Water         |          |        |          | 500.00            |        | 500.00            | 500.00 (100%)            |
| 55               | Pavilion Project         |          |        |          | 271,976.00        |        | 271,976.00        | 271,976.00 (100%)        |
| 56               | Pavilion - Running Costs |          |        |          | 7,250.00          |        | 7,250.00          | 7,250.00 (100%)          |
| <b>SUB TOTAL</b> |                          |          |        |          | <b>279,926.00</b> |        | <b>279,926.00</b> | <b>279,926.00 (100%)</b> |

**Planning and Transport**

| Code             | Title                    | Receipts |        |          | Payments        |        |                 | Net Position           |
|------------------|--------------------------|----------|--------|----------|-----------------|--------|-----------------|------------------------|
|                  |                          | Budgeted | Actual | Variance | Budgeted        | Actual | Variance        | +/- Under/over spend   |
| 41               | Neighbourhood Plan       |          |        |          | 2,000.00        |        | 2,000.00        | 2,000.00 (100%)        |
| 42               | Sizewell C               |          |        |          |                 |        |                 | (N/A)                  |
| 43               | Road Safety Improvements |          |        |          | 3,000.00        |        | 3,000.00        | 3,000.00 (100%)        |
| 44               | Signage                  |          |        |          | 3,000.00        |        | 3,000.00        | 3,000.00 (100%)        |
| 45               | Circular Walks Leaflet   |          |        |          |                 |        |                 | (N/A)                  |
| <b>SUB TOTAL</b> |                          |          |        |          | <b>8,000.00</b> |        | <b>8,000.00</b> | <b>8,000.00 (100%)</b> |

**PWLB**

| Code             | Title      | Receipts |        |          | Payments         |        |                  | Net Position            |
|------------------|------------|----------|--------|----------|------------------|--------|------------------|-------------------------|
|                  |            | Budgeted | Actual | Variance | Budgeted         | Actual | Variance         | +/- Under/over spend    |
| 37               | PWLB Loans |          |        |          | 19,640.00        |        | 19,640.00        | 19,640.00 (100%)        |
| <b>SUB TOTAL</b> |            |          |        |          | <b>19,640.00</b> |        | <b>19,640.00</b> | <b>19,640.00 (100%)</b> |

**Recreation**

| Code | Title                        | Receipts |        |           | Payments  |        |           | Net Position         |
|------|------------------------------|----------|--------|-----------|-----------|--------|-----------|----------------------|
|      |                              | Budgeted | Actual | Variance  | Budgeted  | Actual | Variance  | +/- Under/over spend |
| 46   | Sundry Income                |          |        |           |           |        |           | (N/A)                |
| 47   | Hire of Football Pitches     | 1,440.00 |        | -1,440.00 |           |        |           | -1,440.00 (-100%)    |
| 48   | Hire of Tennis Courts        | 2,500.00 |        | -2,500.00 |           |        |           | -2,500.00 (-100%)    |
| 49   | Wayleave                     | 5.00     |        | -5.00     |           |        |           | -5.00 (-100%)        |
| 50   | Sundry Grants Received       |          |        |           |           |        |           | (N/A)                |
| 51   | Greenspace Management Contr. |          |        |           | 4,500.00  |        | 4,500.00  | 4,500.00 (100%)      |
| 52   | Greenspace Additional Works  |          |        |           | 4,000.00  |        | 4,000.00  | 4,000.00 (100%)      |
| 57   | Play Area                    |          |        |           | 100.00    |        | 100.00    | 100.00 (100%)        |
| 58   | Play Area Checks             |          |        |           | 500.00    |        | 500.00    | 500.00 (100%)        |
| 59   | Play Equipment Purchase      |          |        |           |           |        |           | (N/A)                |
| 60   | Security Infrastructure      |          |        |           |           |        |           | (N/A)                |
| 61   | Car Park Improvements        |          |        |           |           |        |           | (N/A)                |
| 62   | Hall Farm Road Sports Ground |          |        |           | 10,028.00 |        | 10,028.00 | 10,028.00 (100%)     |
| 63   | Ad Hoc Provision / Events    |          |        |           | 300.00    |        | 300.00    | 300.00 (100%)        |
| 64   | Tennis Courts                |          |        |           |           |        |           | (N/A)                |
| 65   | Risk Assessment - Trees      |          |        |           | 4,000.00  |        | 4,000.00  | 4,000.00 (100%)      |
| 66   | Woodland                     |          |        |           | 5,000.00  |        | 5,000.00  | 5,000.00 (100%)      |

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|                               |                 |                  |                  |                  |                        |
|-------------------------------|-----------------|------------------|------------------|------------------|------------------------|
| 67 Signage / Notice Boards    |                 |                  | 1,800.00         | 1,800.00         | 1,800.00 (100%)        |
| 68 Outdoor Furniture          |                 |                  |                  |                  | (N/A)                  |
| 69 Memorials Restoration      |                 |                  |                  |                  | (N/A)                  |
| 70 Bins - Dog/ Grit / Rubbish |                 |                  | 2,000.00         | 2,000.00         | 2,000.00 (100%)        |
| <b>SUB TOTAL</b>              | <b>3,945.00</b> | <b>-3,945.00</b> | <b>32,228.00</b> | <b>32,228.00</b> | <b>28,283.00 (78%)</b> |

**Staff**

| Code             | Title                         | Receipts |        |          | Payments         |                  |                         | Net Position         |
|------------------|-------------------------------|----------|--------|----------|------------------|------------------|-------------------------|----------------------|
|                  |                               | Budgeted | Actual | Variance | Budgeted         | Actual           | Variance                | +/- Under/over spend |
| 10               | Maintenance Officer Equipment |          |        |          | 750.00           | 750.00           | 750.00 (100%)           |                      |
| 11               | Staff Salaries                |          |        |          | 51,000.00        | 51,000.00        | 51,000.00 (100%)        |                      |
| 33               | Staff Training                |          |        |          | 500.00           | 500.00           | 500.00 (100%)           |                      |
| 71               | HMRC PAYE NI                  |          |        |          |                  |                  | (N/A)                   |                      |
| <b>SUB TOTAL</b> |                               |          |        |          | <b>52,250.00</b> | <b>52,250.00</b> | <b>52,250.00 (100%)</b> |                      |

**Summary**

|                    |                   |                    |                   |                   |                         |
|--------------------|-------------------|--------------------|-------------------|-------------------|-------------------------|
| <b>NET TOTAL</b>   | <b>126,347.00</b> | <b>-126,347.00</b> | <b>430,219.00</b> | <b>430,219.00</b> | <b>303,872.00 (54%)</b> |
| <b>V.A.T.</b>      |                   | <b>5,234.77</b>    |                   |                   |                         |
| <b>GROSS TOTAL</b> |                   | <b>5,234.77</b>    |                   |                   |                         |