



# MELTON PARISH COUNCIL

**MPC(22)A05**

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 15<sup>th</sup> June 2022, commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

*Pip Alder*

Clerk and Executive Officer to the Council  
9<sup>th</sup> June 2022

The Committee shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

## ***Agenda - Part 1/1 – Open to the Public***

<b>Item No</b>	<b>Item to be discussed</b>
<b>22.60</b>	<b>To receive apologies for absence</b>
<b>22.61</b>	<b>Declarations of Interest</b>
22.61.01	To receive Amendments to the Register
22.61.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda
22.61.03	To receive Declarations of Non-Pecuniary Interest in Respect of Items on the Agenda
22.61.04	To consider Full / Partial Dispensations for Pecuniary Interests Declared
<b>22.62</b>	<b>Public Participation Session</b>
22.62.01	To receive a Report from the District Councillor
22.62.02	To receive a report from the County Councillor
22.62.03	To consider village matters raised by Members of the Public or Councillors
The opportunity for members of the public to put questions to their Councillors and the opportunity for members of the public or Councillors to raise matters of concern / interest in the village, including any matters relating to policing in the parish.	
<b>22.63</b>	<b>To consider the Community Governance Review (CGR)</b>
To consider the 1 <sup>st</sup> draft of the CGR – consultation runs from 30 <sup>th</sup> May to 8 <sup>th</sup> July	
<a href="https://www.eastsuffolk.gov.uk/assets/Elections/Community-Governance-Review/Draft-Recommendations/Draft-Recommendation-13.pdf">https://www.eastsuffolk.gov.uk/assets/Elections/Community-Governance-Review/Draft-Recommendations/Draft-Recommendation-13.pdf</a>	
<b>22.64</b>	<b>To approve the Minutes of Full Council</b>
22.64.01	<a href="#">MPC(22)M04</a> - Minutes of Full Council from 11 <sup>th</sup> May 2022

<b>22.65</b>	<b>To receive and consider Minutes of Committees</b>
<b>22.65.01</b>	<b>Planning and Transport Committee 8<sup>th</sup> June 2022</b> Minutes PLA(22)M04
<b>22.65.02</b>	<b>Recreation Committee 18<sup>th</sup> May 2022</b> <a href="#">Minutes REC(22)M03</a>
<b>22.66</b>	<b>To consider, approve and adopt the Annual Accounting Statements and other Financial Reports for 2021/22</b>
<b>22.66.01</b>	<b>To receive and consider the Internal Audit Report</b> Papers MPC(22)66.01 and MPC(22)66.01a
<b>22.66.02</b>	<b>To receive, consider and approve by resolution the Statutory Accounting Statements for 2021/22</b> Paper MPC(22)66.02
<b>22.66.03</b>	<b>To consider and note the managements accounts for 2021/22</b> Paper MPC(22)66.03
<b>22.66.04</b>	<b>To consider the statement of Variances</b> Paper MPC(22)66.04
<b>22.66.05</b>	<b>To consider Community Infrastructure Levy – Draft Statutory Annual Report</b> Paper MPC(22)66.05
<b>22.66.06</b>	<b>Arrangements for submission of the Statutory Annual Governance and Accountability Return for 2021/22 and for the exercise of public rights</b> Clerk to report
<b>22.67</b>	<b>To consider Financial and Internal Control Matters</b>
<b>22.67.01</b>	<b>To receive and consider the financial management report for the period 1 April 2022 to 31 May 2022</b> Papers MPC(22)67.01 and MPC(22)67.01a-e
<b>22.67.02</b>	<b>To consider budget report</b> Papers MPC(22)67.02 and MPC(22)67.02a-b
<b>22.67.03</b>	<b>To consider the annual review of Risk Management arrangements</b> Paper MPC(22)67.03
<b>22.67.04</b>	<b>To consider risk issues</b> <a href="https://melton-suffolk-pc.gov.uk/documents-base/risk-register/">https://melton-suffolk-pc.gov.uk/documents-base/risk-register/</a>
<b>22.67.05</b>	<b>To consider requests from Committees</b> Paper MPC(22)67.05
<b>22.67.06</b>	<b>To consider installation of solar panels at 17 Riduna Park</b> Asst Clerk to report. Paper MPC(22)67.06
<b>22.68</b>	<b>Hire Agreement – Orchard Close</b> To review proposed hire agreement with resident at Orchard Close for the erection of scaffolding and fencing on land owned by Melton Parish Council. Paper MPC(22)68
<b>22.69</b>	<b>To receive an update on the Pavilion Project</b> <a href="https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/">https://melton-suffolk-pc.gov.uk/recreation/pavilion-project/</a>
<b>22.70</b>	<b>To consider appointing Cllr Stearn to the Planning &amp; Transport Committee</b> Clerk to report
<b>22.71</b>	<b>To receive an update on the Jubilee Weekend Events</b> Cllrs Biggle and Porter to report

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**22.72 To receive and consider reports from Representatives to Outside Bodies**

**22.72.01 Burness Parish Room Management Committee**

Cllr Gradwell to report

**22.72.02 Melton Trust**

Cllr Martin to report

**22.72.03 Melton Primary School**

Clerk to report

**22.72.04 Melton Messenger**

Cllrs Porter and Brown to report

**22.72.05 ASB Co-ordination meetings**

Cllr Gradwell to report

**22.72.06 Suffolk Association of Local Councils (SALC)**

Cllr Porter to report

**22.72.07 Suffolk Disability Forum**

Cllr Darby to report

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**22.73 To consider Items for the Melton Messenger**

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**22.74 Chair's urgent business**

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**22.75 Date of next meeting**

The next meeting of Full Council will take place on Wednesday 28<sup>th</sup> September 2022, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

**Please note that meetings may be filmed, photographed, recorded or reported about.**