



# MELTON PARISH COUNCIL

FRM(22)A04

## FINANCE, EMPLOYMENT AND RISK MANAGEMENT COMMITTEE

To Members of Melton Parish Council Finance, Employment and Risk Management (FERM) Committee:

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Melton Parish Council Finance, Employment and Risk Management (FERM) Committee to be held on **Wednesday 12<sup>th</sup> October 2022, commencing at 19:00, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Clerk and Executive Officer to the Council  
6<sup>th</sup> October 2022

“The Committee shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.”

### *Agenda - Part One – Open to the Public*

Item No	Item to be discussed
<b>22.39</b>	<b>To receive apologies for absence</b>
<b>22.40</b>	<b>Declarations of Interest</b>
22.40.01	To receive Declarations of Interest in Respect of Items on the Agenda
22.40.02	To consider any applications for dispensations
Members are reminded that they are responsible for ensuring their <a href="#">Register of Interests</a> is up to date	
<b>22.41</b>	<b>Public Participation Session</b>
The opportunity for members of the public to ask questions of their Councillors about matters within the remit of FERM Committee.	
<b>22.42</b>	<b>To approve the Minutes of the Previous Meeting</b>
Meeting held on 20 <sup>th</sup> July 2022 ( <a href="#">FRM(22)M03</a> ) previously distributed).	
<b>22.43</b>	<b>To consider Financial and Internal Control matters</b>
22.43.01	To consider the Management Accounts for the period 1 <sup>st</sup> April 2022 to 30 <sup>th</sup> September 2022 and the current budget position

Papers FRM(22)43.01 and FRM(22)43.01a-f

**22.43.01 To consider the arrangements for initial work on budget setting for 2023/24**

Clerk to report

**22.43.02 Grant Giving in 2022/23**

To receive a verbal update from the Clerk

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**22.44 To review risk management issues**

**22.44.01 Risk Register**

<https://melton-suffolk-pc.gov.uk/documents-base/risk-register/>

**22.44.02 Data Protection Risk Register**

<https://melton-suffolk-pc.gov.uk/data-protection-risk-register/>

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**22.45 Pavilion Update**

Clerk to report

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**22.46 To consider employment matters**

**22.46.01 Staffing report**

Clerk to report

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**22.47 To consider governance matters**

**22.47.01 Report of decisions made by Clerk/Assistant Clerk under the Openness of Local Government Bodies Regulations 2014**

Clerk to report

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**22.48 Finance Committee Chair's urgent business**

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**22.49 Date of next meeting**

The next meeting will take place on Wednesday 14<sup>th</sup> December 2022, commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT

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**Please note that meetings may be filmed, photographed, recorded or reported about.**