



MELTON PARISH COUNCIL

FRM(22)A05

FINANCE, EMPLOYMENT AND RISK MANAGEMENT COMMITTEE

To Members of Melton Parish Council Finance, Employment and Risk Management (FERM) Committee:

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Melton Parish Council Finance, Employment and Risk Management (FERM) Committee to be held on **Wednesday 14th December 2022, commencing at 19:00, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Clerk and Executive Officer to the Council
8th December 2022

“The Committee shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.”

Agenda - Part One – Open to the Public

Item No	Item to be discussed
22.50	To receive apologies for absence
22.51	Declarations of Interest
22.51.01	To receive Declarations of Interest in Respect of Items on the Agenda
22.51.02	To consider any applications for dispensations
Members are reminded that they are responsible for ensuring their Register of Interests is up to date	
22.52	Public Participation Session
The opportunity for members of the public to ask questions of their Councillors about matters within the remit of FERM Committee.	
22.53	To approve the Minutes of the Previous Meeting
Meeting held on 12 th October 2022 (FRM(22)M04) previously distributed).	
22.54	To consider Financial and Internal Control matters
22.54.01	To consider the Management Accounts for the period 1 st April 2022 to 30 th November 2022 and the current budget position
Papers FRM(22)54.01 and FRM(22)54.01a-f	

22.54.02 To consider minor updates to the draft 2023/24 budget

Paper FRM(22)54.02 Clerk to report

22.55 To review risk management issues

22.55.01 Risk Register

<https://melton-suffolk-pc.gov.uk/documents-base/risk-register/>

22.56 Pavilion Update

Clerk to report

22.57 To consider employment matters

22.57.01 Staffing report

Clerk to report

22.58 To consider governance matters

22.58.01 Report of decisions made by Clerk/Assistant Clerk under the Openness of Local Government Bodies Regulations 2014

Clerk to report

22.58.02 To consider a change to FERM's Terms of Reference

<https://melton-suffolk-pc.gov.uk/documents/terms-of-reference/> Chair to report

22.59 Finance Committee Chair's urgent business

22.60 Date of next meeting

The next meeting will take place on Wednesday 8th February 2023, commencing at 19:00 at 17 Riduna Park, Station Road, Melton IP12 1QT

Please note that meetings may be filmed, photographed, recorded or reported about.