



# MELTON PARISH COUNCIL

REC(23)06.02

## The Melton Pavilion

The Pavilion and external toilet have been open since the beginning of December, and we are not aware of any issues of ASB relating to the toilet or the Pavilion so far. The cleaners are attending the external toilet daily and they have been asked to use any left over time they have to clean the internal space.

Regular repeat bookings are taking place and the feedback from hirers has been very positive. The office will monitor the hiring process, including having to chase for payments and will report back at the next meeting.

Coat rack – one of them has had a hook snap off. We are returning as consider this to be defective although have asked the hirer if they are aware of how it happened and to take care going forward.



Shelves have been installed by the Maintenance Officer in the internal storeroom.

### Pavilion Kit Out

The additional chairs, 4 padded seats with arms and 16 folding, have been purchased which means there are 40 chairs available.

The committee may want to consider purchasing additional tables, either the same size (4ft) or larger, as currently there are only 6 small tables. There is no money left in the Pavilion Kit Out fund so the money would have to come from the general CIL reserve or Pavilion Build EMR.

The original tables were:

<https://www.furniture-work.co.uk/contour-plus-folding-tables.html>

A larger size would be either:

5ft at £130.00 ex VAT

6ft at £143.00 ex VAT

## Blinds

Two companies have been asked to quote for the blinds for the Pavilion French doors.

Company	Blind type	Cost
1	8x Micro Pleated INTU Micro Hive -Grey. These have thermal features (warm in winter, cool in summer) and are a double pleat. These feature a guide wire which is under tension but is exposed and the edges of the blinds are not enclosed within the door frame.	£2772.64
2	8x Perfect Fit Halo Blackout Blinds – Heron. These would be a single pleat which also have thermal properties.  NB This is a single-cell fabric, the guide wires will be exposed meaning that there will be visible holes allowing light to come through.	£2811.36



Example of INTU blind



Example of Perfect Fit blind

Alternatively, we could purchase Perfect Fit blinds that we fit ourselves. Estimated costs are:

Around £1,600 depending on style and fabric features. The blinds are available in either roller, venetian or pleated. Fabric samples have been ordered.

The committee are asked to consider the options for the blinds along with colour choice.

## Acoustic Panels

Quotes are being sought for acoustic panels to help absorb some of the sound reverberation.

## Hire Charges

The hire charges will be reviewed at the next Recreation meeting once we have a better idea of running costs and hire income from the first 3 months.

## Snagging

Most snagging items have been completed and the landscaping will be happening in March. In addition to planting above the gabion it could be sensible to plant some bushes in front of the pavilion – forming a continuation of the gabion wall - to help retain the soil and stop it being washed onto the brickwork.

External Drainage – A quote will be sought for putting in a single rodding gully in the corner by the gabions where the water collected. It will be connected to the existing drains and re-paved. It is hoped that this will resolve the issues. Further drainage could be put in if required at a later date.

External Toilet lock is being looked at this week – currently shows red on unlocked and green on locked.

There will be a 6 month defects review with Mixbrow and the architect in late January.

### **Opening Ceremony**

This has been agreed for the 25<sup>th</sup> March. It was previously agreed that the opening ceremony would be managed by the Pavilion Working Group. As this group is no longer active the committee needs to confirm roles and responsibilities for the opening ceremony.

### **Members are asked to:**

- Note the contents of this report
- Consider the purchase of additional tables
- Consider the options for the blinds
- Agree roles and responsibilities for the opening ceremony

Fliss Waters  
Assistant Clerk, Melton Parish Council  
January 2023