

Melton Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
18	Pavilion - Electricity	01/04/2022		Barclays Current Acco		Pavilion Electricity	Eon	L	7.62	0.38	8.00
20	Insurance	01/04/2022		01 - Lloyds Treasurers		Insurance Premium Refund	Gallagher	X	-221.00		-221.00
1	Office utility costs	04/04/2022		01 - Lloyds Treasurers		Office Electricity	British Gas	L	83.47	4.17	87.64
19	Bank Charges	04/04/2022		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
2	Neighbourhood Plan	06/04/2022		01 - Lloyds Treasurers		NP Website Hosting	Wix	S	61.88	12.37	74.25
3	Postage	14/04/2022		01 - Lloyds Treasurers		Postage	Pip Alder	E	2.05		2.05
21	Year End Creditors	14/04/2022		01 - Lloyds Treasurers		Bus Shelter Refurbishment	Externiture	S	2,400.08	480.01	2,880.09
4	Subscriptions	14/04/2022		01 - Lloyds Treasurers		SALC Membership Subscription	SALC	Z	1,052.62		1,052.62
5	Software Licences	19/04/2022		01 - Lloyds Treasurers		Microsoft 365 Subscription	Microsoft	S	66.66	13.33	79.99
6	Telephone	19/04/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	25.16	5.03	30.19
7	Telephone	19/04/2022		01 - Lloyds Treasurers		Office Broadband	Comms Unite	S	45.00	9.00	54.00
8	Business rates	19/04/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	550.75		550.75
9	Greenspace Management Co	25/04/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	23.00	4.60	27.60
13	Stationery and printing	25/04/2022		01 - Lloyds Treasurers		Stationery	Viking	S	50.50	10.10	60.60
12	Office utility costs	25/04/2022		01 - Lloyds Treasurers		Office Water	Wave Utilities	X	97.45		97.45
11	HMRC PAYE NI	25/04/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	Z	602.73		602.73
10	Staff Salaries	25/04/2022		01 - Lloyds Treasurers		Staff Salaries P1	Staff Salaries	Z	3,383.96		3,383.96
14	Accounts Software	27/04/2022		01 - Lloyds Treasurers		Scribe Subscription	Scribe	S	747.00	149.40	896.40
16	Road Safety Improvements	27/04/2022		01 - Lloyds Treasurers		SID and Solar Panel	Pandora Technologies Limited	S	2,940.00	588.00	3,528.00
15	Pension Contributions	27/04/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	878.05		878.05
17	Maintenance Officer Equipme	27/04/2022		01 - Lloyds Treasurers		Litter Pickers	Fliss Waters	X	19.95		19.95
23	Office utility costs	03/05/2022		01 - Lloyds Treasurers		Office Electricity	British Gas	L	78.77	3.94	82.71
52	Pavilion - Electricity	03/05/2022		Barclays Current Acco		Pavilion Electricity	Eon	L	7.62	0.38	8.00
53	PWLB Loans	03/05/2022		Barclays Current Acco		Loan Repayment	Public Works Loan Repaymer	X	9,819.62		9,819.62
22	Office Cleaning and sundries	03/05/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	Z	121.88		121.88
28	Greenspace Management Co	05/05/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	346.00	69.20	415.20
26	Chairs Allowance	05/05/2022		01 - Lloyds Treasurers		APM Expenses	Alan Porter	S	2.92	0.58	3.50
27	Chairs Allowance	05/05/2022		01 - Lloyds Treasurers		APM Expenses	Alan Porter	S	23.79	4.76	28.55
30	Maintenance Officer Expense	05/05/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	79.40	15.88	95.28
54	Pavilion Project - Build	05/05/2022		Barclays Current Acco		Pavilion Build	Mixbrow Limited	S	46,031.02	9,206.20	55,237.22
24	Member Expenses	05/05/2022		01 - Lloyds Treasurers		Mileage	Alan Porter	X	18.00		18.00
25	Chairs Allowance	05/05/2022		01 - Lloyds Treasurers		APM Expenses	Alan Porter	Z	30.00		30.00

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29	Maintenance Officer Expense	05/05/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	Z	78.75		78.75
32	Pavilion Project - Build	10/05/2022		01 - Lloyds Treasurers		Building Control Inspection Fee	East Suffolk Council	S	390.00	78.00	468.00
55	Bank Charges	10/05/2022		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
31	Greenspace Additional Works	10/05/2022		01 - Lloyds Treasurers		Trees and Planting	Martin Minta	Z	50.00		50.00
33	Business rates	16/05/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
35	Pavilion - Water	17/05/2022		01 - Lloyds Treasurers		Pavilion Water	Wave Utilities	S	10.14	2.02	12.16
34	Fete	17/05/2022		01 - Lloyds Treasurers		Aboards	Viking	S	199.95	39.99	239.94
36	Pavilion - Water	17/05/2022		01 - Lloyds Treasurers		Pavilion Water	Wave Utilities	Z	26.00		26.00
37	Fete	18/05/2022		01 - Lloyds Treasurers		Fete Toilet Hire	Karzees	S	150.00	30.00	180.00
39	Telephone	18/05/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	90.00	18.00	108.00
38	Pavilion Project - Build	19/05/2022		01 - Lloyds Treasurers		Pavilion Address Creation	East Suffolk Council	X	40.50		40.50
40	Telephone	20/05/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	24.60	4.92	29.52
44	Stationery and printing	24/05/2022		01 - Lloyds Treasurers		Batteries for Office	Pip Alder	S	4.15	0.83	4.98
45	Office service / maintenance	24/05/2022		01 - Lloyds Treasurers		Estate Charges	Savills	S	462.00	92.40	554.40
43	HMRC PAYE NI	24/05/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	X	602.93		602.93
42	Staff Salaries	24/05/2022		01 - Lloyds Treasurers		Staff Salaries P2	Staff Salaries	X	3,383.76		3,383.76
46	Pension Contributions	24/05/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	878.05		878.05
41	Member Expenses	24/05/2022		01 - Lloyds Treasurers		Firelighters for Beacon	Alan Porter	X	3.00		3.00
47	Suffolk Wildlife Trust Events	24/05/2022		01 - Lloyds Treasurers		Bird Boxes	Suffolk Wildlife Trust	X	210.00		210.00
48	Suffolk Wildlife Trust Events	24/05/2022		01 - Lloyds Treasurers		SWT Bat Boxes and Time for E	Suffolk Wildlife Trust	X	360.00		360.00
50	Pavilion - Water	27/05/2022		01 - Lloyds Treasurers		Pavilion Water	Everflow Water	Z	24.03		24.03
49	Office utility costs	27/05/2022		01 - Lloyds Treasurers		Office Water	Everflow Water	Z	25.66		25.66
51	Office Cleaning and sundries	30/05/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88
56	Staff Training	01/06/2022		01 - Lloyds Treasurers		Staff Training	SALC	S	30.00	6.00	36.00
57	Office service / maintenance	01/06/2022		01 - Lloyds Treasurers		Window Cleaning	TLC Domestic	S	37.50	7.50	45.00
58	Office utility costs	06/06/2022		01 - Lloyds Treasurers		Office Electricity	British Gas	L	63.81	3.19	67.00
60	Fete	06/06/2022		01 - Lloyds Treasurers		Fete Expenses	Alan Porter	L	163.38	18.54	181.92
65	Fete	06/06/2022		01 - Lloyds Treasurers		Fete Expenses	Tuddenham Press Ltd	S	30.00	6.00	36.00
63	Office Staff Expenses	06/06/2022		01 - Lloyds Treasurers		Union Flag	Pip Alder	X	7.50		7.50
59	Fete	06/06/2022		01 - Lloyds Treasurers		Fete Expenses	Alan Porter	X	240.50		240.50
62	Fete	06/06/2022		01 - Lloyds Treasurers		Fete Expenses	Mystic Bellydance	X	150.00		150.00
61	Fete	06/06/2022		01 - Lloyds Treasurers		Fete Expenses	Ipswich Hospital Band	Z	100.00		100.00
64	Signage / Notice Boards	06/06/2022		01 - Lloyds Treasurers		Recreation Ground Sign balanc	SBD	Z	1,485.00		1,485.00
66	Tree Warden Expenses	07/06/2022		01 - Lloyds Treasurers		Stihl Bush Hook	Sam Turner & Sons	S	24.16	4.83	28.99

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69	Fete	08/06/2022		01 - Lloyds Treasurers		Fete Expenses	Carol Gradwell	E	78.80		78.80
71	Maintenance Officer Expense	08/06/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	E	52.65		52.65
70	Greenspace Management Co	08/06/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	371.95	74.39	446.34
72	Maintenance Officer Expense	08/06/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	93.15	18.63	111.78
67	Legal and Professional Costs	08/06/2022		01 - Lloyds Treasurers		Legal Fees re Lease	Bates, Wells & Braithwaite	S	500.00	100.00	600.00
68	Fete	08/06/2022		01 - Lloyds Treasurers		Fete Expenses	Carol Gradwell	S	56.17	11.23	67.40
98	Bank Charges	08/06/2022		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
99	Pavilion Project - Build	09/06/2022		Barclays Current Acco		Pavilion Build	Mixbrow Limited	S	35,570.63	7,114.13	42,684.76
74	Signage / Notice Boards	15/06/2022		01 - Lloyds Treasurers		Weed Signs	Creative Image Man	S	37.90	7.58	45.48
73	Business rates	15/06/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
77	Office utility costs	15/06/2022		01 - Lloyds Treasurers		Office Water	Wave Utilities	Z	16.78		16.78
75	Suffolk Wildlife Trust Events	15/06/2022		01 - Lloyds Treasurers		SWT Fete	Suffolk Wildlife Trust	Z	240.00		240.00
76	Audit	15/06/2022		01 - Lloyds Treasurers		Internal Audit Services	Trevor Brown	Z	320.00		320.00
79	Pavilion - Electricity	21/06/2022		01 - Lloyds Treasurers		Pavilion Electricity	Eon	L	137.62	6.88	144.50
78	Office utility costs	21/06/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	29.12	5.82	34.94
80	Office utility costs	24/06/2022		01 - Lloyds Treasurers		Office Water	Everflow Water	Z	15.97		15.97
81	Pavilion - Water	24/06/2022		01 - Lloyds Treasurers		Pavilion Water	Everflow Water	Z	9.19		9.19
83	Fete	27/06/2022		01 - Lloyds Treasurers		Fete Expenses	Charmaine Biggle	S	23.67	4.73	28.40
84	Greenspace Additional Works	27/06/2022		01 - Lloyds Treasurers		Mole Control	Command Pest Control	S	120.00	24.00	144.00
85	Office service / maintenance	27/06/2022		01 - Lloyds Treasurers		Fire Extinguisher Service	Firepower	S	50.00	10.00	60.00
86	Pavilion - Running Costs	27/06/2022		01 - Lloyds Treasurers		Fire Extinguisher Service	Firepower	S	60.00	12.00	72.00
90	Hall Farm Road Sports Grou	27/06/2022		01 - Lloyds Treasurers		Play Equipment Installation	Playquip Leisure	S	6,395.00	1,279.00	7,674.00
100	Suffolk Wildlife Trust Events	27/06/2022		01 - Lloyds Treasurers		Play Equipment Installation	Playquip Leisure	S	2,133.00	426.60	2,559.60
91	Divested Land Investment	27/06/2022		01 - Lloyds Treasurers		Wet Pour Repair - Beresford D	Playquip Leisure	S	780.00	156.00	936.00
87	HMRC PAYE NI	27/06/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	X	602.73		602.73
89	Staff Salaries	27/06/2022		01 - Lloyds Treasurers		Staff Salaries P3	Staff Salaries	X	3,383.96		3,383.96
92	Pension Contributions	27/06/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	878.05		878.05
88	Fete	27/06/2022		01 - Lloyds Treasurers		Fete Expenses	Chrisalis Clowning	X	150.00		150.00
82	Telephone	27/06/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	Z	54.00		54.00
93	Play Area	28/06/2022		01 - Lloyds Treasurers		Playpark spares	Playdale Playgrounds	S	181.77	36.35	218.12
94	Member Training	28/06/2022		01 - Lloyds Treasurers		Member Training	NALC	S	32.44	6.49	38.93
95	Pavilion - Electricity	29/06/2022		01 - Lloyds Treasurers		Pavilion Electricity	EDF	L	19.05	0.95	20.00
97	Play Area	30/06/2022		01 - Lloyds Treasurers		Playpark spares	Online Playgrounds	S	22.77	4.55	27.32
96	Office Cleaning and sundries	30/06/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88

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103	Office utility costs	04/07/2022		01 - Lloyds Treasurers		Office Electricity	British Gas	L	83.77	4.19	87.96
123	Office Staff Expenses	04/07/2022		01 - Lloyds Treasurers		Office Staff Expenses	Pip Alder	S	5.82	1.17	6.99
122	Maintenance Officer Expense	04/07/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	49.24	9.85	59.09
104	Office service / maintenance	04/07/2022		01 - Lloyds Treasurers		PAT Testing	ACA Health & Safety Services	S	65.00	13.00	78.00
120	Bank Charges	04/07/2022		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
105	Maintenance Officer Expense	04/07/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	X	56.25		56.25
121	Pavilion Project - Build	05/07/2022		Barclays Current Acco		Pavilion Build	Mixbrow Limited	S	35,827.45	7,165.49	42,992.94
106	Greenspace Management Co	11/07/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	185.99	37.21	223.20
107	Software Licences	11/07/2022		01 - Lloyds Treasurers		Software Subscription	Rialtas	S	89.50	17.90	107.40
108	Security Infrastructure	11/07/2022		01 - Lloyds Treasurers		CCTV Contract	Westrock CCTV Solutions	S	515.00	103.00	618.00
109	Bredfield Road Feasibility Stu	13/07/2022		01 - Lloyds Treasurers		Bredfield Feasibility Study	Suffolk County Council	S	3,611.44	722.29	4,333.73
124	Business rates	15/07/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
102	Telephone	18/07/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	45.00	9.00	54.00
101	Telephone	18/07/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	Z	-54.00		-54.00
110	Telephone	19/07/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	36.29	7.26	43.55
111	Fete Disbursement	21/07/2022		01 - Lloyds Treasurers		Fete Disbursement	Burness Parish Rooms	X	200.00		200.00
112	Fete Disbursement	21/07/2022		01 - Lloyds Treasurers		Fete Disbursement	Melton Primary School	X	200.00		200.00
113	Fete Disbursement	21/07/2022		01 - Lloyds Treasurers		Fete Disbursement	St Andrews Church	X	200.00		200.00
114	Telephone	25/07/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	45.00	9.00	54.00
116	HMRC PAYE NI	25/07/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	X	565.55		565.55
115	Staff Salaries	25/07/2022		01 - Lloyds Treasurers		Staff Salaries P4	Staff Salaries	X	3,496.52		3,496.52
117	Pension Contributions	25/07/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	878.03		878.03
118	Pavilion - Water	26/07/2022		01 - Lloyds Treasurers		Pavilion Water	Everflow Water	Z	400.47		400.47
119	Pavilion - Electricity	28/07/2022		01 - Lloyds Treasurers		Pavilion Electricity	EDF	L	19.05	0.95	20.00
125	Office Cleaning and sundries	01/08/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88
126	Office utility costs	02/08/2022		01 - Lloyds Treasurers		Office Electricity	British Gas	L	110.77	5.54	116.31
148	Fete	04/08/2022		01 - Lloyds Treasurers		Aboard Refund	Viking	S	-65.99	-13.20	-79.19
145	Bank Charges	04/08/2022		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
128	Office service / maintenance	15/08/2022		01 - Lloyds Treasurers		Office Fire Alarm and emergen	Doyle Electrical Services	S	144.73	28.95	173.68
129	Office service / maintenance	15/08/2022		01 - Lloyds Treasurers		Office Fire Alarm and emergen	Doyle Electrical Services	S	89.25	17.85	107.10
127	Business rates	15/08/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
146	Pavilion Project - Build	16/08/2022		Barclays Current Acco		Pavilion Build	Mixbrow Limited	S	2,854.57	570.91	3,425.48
147	Pavilion Project - Build	17/08/2022		Barclays Current Acco		Pavilion Build	Mixbrow Limited	S	41,666.67	8,333.33	50,000.00
131	Play Area Checks	17/08/2022		01 - Lloyds Treasurers		Playpark Inspection	The Play Inspection Compan	S	170.00	34.00	204.00

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130	Maintenance Officer Expense	17/08/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	X	42.30		42.30
139	Postage	24/08/2022		01 - Lloyds Treasurers		Postage stamps	Melton Parish Council	E	26.25		26.25
137	Road Safety Improvements	24/08/2022		01 - Lloyds Treasurers		SID	Pandora Technologies Limited	S	620.00	124.00	744.00
136	Maintenance Officer Vehicle	24/08/2022		01 - Lloyds Treasurers		Maintenance Officer Van Repair	Phil Donoghue	S	196.93	39.39	236.32
135	HMRC PAYE NI	24/08/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	X	548.35		548.35
134	Staff Salaries	24/08/2022		01 - Lloyds Treasurers		Staff Salaries P5	Staff Salaries	X	3,457.18		3,457.18
138	Pension Contributions	24/08/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	878.03		878.03
133	Office utility costs	24/08/2022		01 - Lloyds Treasurers		Office Water	Everflow Water	Z	18.62		18.62
132	Pavilion - Water	24/08/2022		01 - Lloyds Treasurers		Pavilion Water	Everflow Water	Z	47.61		47.61
140	Telephone	25/08/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	45.00	9.00	54.00
141	Pavilion - Electricity	26/08/2022		01 - Lloyds Treasurers		Pavilion Electricity	EDF	L	19.05	0.95	20.00
143	Telephone	30/08/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	29.34	5.87	35.21
142	Office Cleaning and sundries	30/08/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88
144	Signage	31/08/2022		01 - Lloyds Treasurers		Platinum Jubilee Plaque	SBD	X	160.00		160.00
149	Office utility costs	02/09/2022		01 - Lloyds Treasurers		Office Electricity	British Gas	L	152.23	7.61	159.84
176	Bank Charges	06/09/2022		Barclays Current Account		Bank Charges	Barclays	X	8.50		8.50
150	Greenspace Management Company	08/09/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	124.70	24.94	149.64
154	Maintenance Officer Vehicle	08/09/2022		01 - Lloyds Treasurers		Maintenance Officer Van Repair	Phil Donoghue	S	74.00	14.80	88.80
153	Maintenance Officer Expense	08/09/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	3.98	0.79	4.77
151	Neighbourhood Plan	08/09/2022		01 - Lloyds Treasurers		Professional Advice	Navigus Planning Ltd	S	200.00	40.00	240.00
155	Office service / maintenance	08/09/2022		01 - Lloyds Treasurers		Air Conditioning Service	Pitkin and Ruddock	S	131.50	26.30	157.80
152	Maintenance Officer Expense	08/09/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	X	37.80		37.80
156	Data Protection	09/09/2022		01 - Lloyds Treasurers		Data Protection	ICO	X	35.00		35.00
158	Office service / maintenance	12/09/2022		01 - Lloyds Treasurers		Estate Charges	Savills	S	462.00	92.40	554.40
159	Office service / maintenance	12/09/2022		01 - Lloyds Treasurers		Window Cleaning	TLC Domestic	S	37.50	7.50	45.00
157	Risk Assessment - Trees	12/09/2022		01 - Lloyds Treasurers		Tree Survey Part 1	AlisonK-Arboriculture	X	900.00		900.00
177	Pavilion Project - Build	13/09/2022		Barclays Current Account		Pavilion Build	Mixbrow Limited	S	68,576.48	13,715.30	82,291.78
160	Business rates	15/09/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
161	Telephone	22/09/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	26.26	5.25	31.51
164	Greenspace Management Company	26/09/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	61.36	12.28	73.64
170	Stationery and printing	26/09/2022		01 - Lloyds Treasurers		Stationery	Viking	S	82.19	16.44	98.63
162	Telephone	26/09/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	45.00	9.00	54.00
163	Pavilion - Running Costs	26/09/2022		01 - Lloyds Treasurers		PAT Testing	ACA Health & Safety Services	S	15.00	3.00	18.00
167	Domain Hosting	26/09/2022		01 - Lloyds Treasurers		Website Hosting	Netwise UK	S	440.00	88.00	528.00

Melton Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
169	Audit	26/09/2022		01 - Lloyds Treasurers		Audit	PKF Littlejohn LLP	S	600.00	120.00	720.00
165	Staff Salaries	26/09/2022		01 - Lloyds Treasurers		Staff Salaries P6	Staff Salaries	X	3,392.01		3,392.01
168	Pension Contributions	26/09/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	1,154.07		1,154.07
166	HMRC PAYE NI	26/09/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	X	531.95		531.95
171	Pavilion - Electricity	27/09/2022		01 - Lloyds Treasurers		Pavilion Electricity	EDF	L	19.05	0.95	20.00
174	Insurance	29/09/2022		01 - Lloyds Treasurers		Insurance	Gallagher	E	5,546.58		5,546.58
172	Maintenance Officer Expense	29/09/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	107.14	21.43	128.57
173	Maintenance Officer Expense	29/09/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	X	63.90		63.90
175	Office Cleaning and sundries	30/09/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88
178	Office utility costs	03/10/2022		01 - Lloyds Treasurers		Office Electricity	British Gas	L	124.02	6.20	130.22
179	Winifred Fison Parking Imprc	04/10/2022		01 - Lloyds Treasurers		Cycle Stands	Shelters 4 Less	S	83.48	16.69	100.17
180	Payroll	05/10/2022		01 - Lloyds Treasurers		SALC Payroll Services	SALC	S	93.00	18.60	111.60
181	Stationery and printing	05/10/2022		01 - Lloyds Treasurers		Stationery	Viking	S	0.25	0.05	0.30
206	Bank Charges	05/10/2022		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
182	Pavilion Project - Build	07/10/2022		01 - Lloyds Treasurers		Solar light for Pavilion Path	Solar Centre	S	24.99	5.00	29.99
183	Stationery and printing	13/10/2022		01 - Lloyds Treasurers		Digital Image	Newsquest	S	25.00	5.00	30.00
207	Pavilion Project - Build	17/10/2022		Barclays Current Acco		Pavilion Build	Mixbrow Limited	S	28,730.31	5,746.06	34,476.37
186	Pavilion - Running Costs	17/10/2022		01 - Lloyds Treasurers		Pavilion Fire Risk Assessment	Prestige Fire Safety Limited	S	295.00	59.00	354.00
184	Business rates	17/10/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
185	Stationery and printing	17/10/2022		01 - Lloyds Treasurers		Expenses	Pip Alder	Z	5.98		5.98
187	Telephone	24/10/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	32.31	6.46	38.77
204	Pavilion Kit Out	24/10/2022		01 - Lloyds Treasurers		Pavilion Kit Out	Nisbets	S	1,103.74	220.74	1,324.48
195	Postage	25/10/2022		01 - Lloyds Treasurers		Postage	Pip Alder	E	2.05		2.05
205	Pavilion Kit Out	25/10/2022		01 - Lloyds Treasurers		Pavilion Kit Out	Pip Alder	S	18.33	3.67	22.00
189	Greenspace Management Co	25/10/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	338.47	67.69	406.16
194	Maintenance Officer Vehicle	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Van Servi	Phil Donoghue	S	196.72	39.35	236.07
202	Stationery and printing	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	2.98	0.60	3.58
197	Winifred Fison Parking Imprc	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	15.60	3.12	18.72
198	Winifred Fison Parking Imprc	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	39.05	7.81	46.86
199	Winifred Fison Parking Imprc	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	32.48	0.50	32.98
201	Winifred Fison Parking Imprc	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	3.93	0.79	4.72
188	Telephone	25/10/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	45.00	9.00	54.00
191	HMRC PAYE NI	25/10/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	X	537.75		537.75
190	Staff Salaries	25/10/2022		01 - Lloyds Treasurers		Staff Salaries P7	Staff Salaries	X	3,415.46		3,415.46

Melton Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
192	Pension Contributions	25/10/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	1,124.82		1,124.82
193	Maintenance Officer Expense	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	X	44.55		44.55
203	Stationery and printing	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	Z	3.50		3.50
200	Winifred Fison Parking Imprc	25/10/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	Z	12.99		12.99
196	Office Cleaning and sundries	31/10/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88
210	Pavilion - Running Costs	01/11/2022		01 - Lloyds Treasurers		Kettle for Pavilion	Pip Alder	S	14.16	2.83	16.99
248	Pavilion Project - Build	01/11/2022		Barclays Current Acco		Pavilion Build	Mixbrow Limited	S	1,944.69	388.94	2,333.63
209	PWL B Loans	01/11/2022		01 - Lloyds Treasurers		Loan Repayment	Public Works Loan Repaymer	X	9,819.62		9,819.62
208	Office utility costs	01/11/2022		01 - Lloyds Treasurers		Water	Everflow Water	Z	16.99		16.99
208	Pavilion - Water	01/11/2022		01 - Lloyds Treasurers		Water	Everflow Water	Z	29.74		29.74
211	Office utility costs	02/11/2022		01 - Lloyds Treasurers		Office Electricity	British Gas	L	71.86	3.59	75.45
212	Greenspace Management Co	02/11/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	188.95	37.79	226.74
213	Pavilion Project - Build	02/11/2022		01 - Lloyds Treasurers		Pavilion EPC	THS Consulting	X	200.00		200.00
214	Pavilion Project - Build	03/11/2022		01 - Lloyds Treasurers		Solar light for Pavilion Path	Solar Centre	S	149.95	29.99	179.94
249	Bank Charges	04/11/2022		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
219	Suffolk Wildlife Trust Events	08/11/2022		01 - Lloyds Treasurers		SWT Time for Bat box event	Suffolk Wildlife Trust	E	100.00		100.00
215	Pavilion - Electricity	08/11/2022		01 - Lloyds Treasurers		Pavilion Electricity	EDF	L	280.58	14.03	294.61
217	Pavilion Kit Out	08/11/2022		01 - Lloyds Treasurers		Office Staff Expenses	Pip Alder	S	3.32	0.67	3.99
218	Chairs Allowance	08/11/2022		01 - Lloyds Treasurers		Remembrance Wreath	St Andrews Church	X	25.00		25.00
216	Risk Assessment - Trees	08/11/2022		01 - Lloyds Treasurers		Tree Survey Part 2	AlisonK-Arbiculture	X	2,695.00		2,695.00
220	Pavilion - Running Costs	08/11/2022		01 - Lloyds Treasurers		Key lock boxes	Screwfix	S	20.81	4.17	24.98
221	Pavilion - Running Costs	08/11/2022		01 - Lloyds Treasurers		Stickers, Fire log book, floor si	Safety Signs 4 less	S	58.75	11.75	70.50
217	Stationery and printing	08/11/2022		01 - Lloyds Treasurers		Office Staff Expenses	Pip Alder	Z	3.99		3.99
251	Pavilion Project - Build	09/11/2022		01 - Lloyds Treasurers		Refund on Solar Lights	Solar Centre	S	-37.48	-7.50	-44.98
222	Stationery and printing	10/11/2022		01 - Lloyds Treasurers		HDMI cable for Projector	BENFEI Technology GmbH	S	5.62	1.13	6.75
223	Pavilion - Running Costs	11/11/2022		01 - Lloyds Treasurers		Pavilion Kit Out	Amazon	S	105.30	21.06	126.36
223	Pavilion - Running Costs	11/11/2022		01 - Lloyds Treasurers		Pavilion Kit Out	Amazon	Z	2.99		2.99
225	Pavilion Kit Out	14/11/2022		01 - Lloyds Treasurers		Expenses - Pavilion	Pip Alder	S	45.27	9.06	54.33
224	Pavilion Project - Build	14/11/2022		01 - Lloyds Treasurers		Site Inspection and production	JP Chick & Partners Ltd	S	900.00	180.00	1,080.00
226	Business rates	15/11/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
227	Telephone	22/11/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	28.51	5.70	34.21
238	HMRC PAYE NI	24/11/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	X	1,456.15		1,456.15
233	Pavilion Kit Out	24/11/2022		01 - Lloyds Treasurers		Expenses	Pip Alder	S	10.00	2.00	12.00
234	Staff Salaries	24/11/2022		01 - Lloyds Treasurers		Staff Salaries P8	Staff Salaries	X	4,839.00		4,839.00
229	Pavilion - Running Costs	24/11/2022		01 - Lloyds Treasurers		Office and Pavilion Supplies	Viking	S	29.15	5.83	34.98

Melton Parish Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
229	24/11/2022		01 - Lloyds Treasurers		Office and Pavilion Supplies	Viking	S	60.90	12.18	73.08
231	24/11/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	1,749.83		1,749.83
236	24/11/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	X	78.30		78.30
235	24/11/2022		01 - Lloyds Treasurers		Maintenance Officer Expenses	Phil Donoghue	S	175.83	35.17	211.00
237	24/11/2022		01 - Lloyds Treasurers		Grant Giving	Melton Primary School	X	235.00		235.00
230	24/11/2022		01 - Lloyds Treasurers		Bin	Suffolk Coastal Norse	S	177.12	35.42	212.54
232	24/11/2022		01 - Lloyds Treasurers		Grant Giving	SARS	X	250.00		250.00
233	24/11/2022		01 - Lloyds Treasurers		Expenses	Pip Alder	Z	7.27		7.27
228	24/11/2022		01 - Lloyds Treasurers		Water	Everflow Water	Z	15.97		15.97
228	24/11/2022		01 - Lloyds Treasurers		Water	Everflow Water	Z	56.85		56.85
240	25/11/2022		01 - Lloyds Treasurers		Pavilion Electricity	EDF	L	63.81	3.19	67.00
239	25/11/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	45.00	9.00	54.00
250	28/11/2022		01 - Lloyds Treasurers		Refund for Office Diary	Fliss Waters	Z	-2.99		-2.99
241	29/11/2022		01 - Lloyds Treasurers		Pavilion Toilet Stickers	Amazon	S	1.87	0.38	2.25
242	29/11/2022		01 - Lloyds Treasurers		Upgrade to Website Calendar	The Events Calendar	S	84.38	16.88	101.26
247	30/11/2022		01 - Lloyds Treasurers		Expenses	Pip Alder	S	8.07	1.61	9.68
247	30/11/2022		01 - Lloyds Treasurers		Expenses	Pip Alder	S	29.60	5.92	35.52
247	30/11/2022		01 - Lloyds Treasurers		Expenses	Pip Alder	S	10.36	2.07	12.43
244	30/11/2022		01 - Lloyds Treasurers		Contribution to Suffolk Quiet L	Suffolk County Council	X	50.00		50.00
243	30/11/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88
245	30/11/2022		01 - Lloyds Treasurers		Grant Giving	S.A.T.C.O	X	265.00		265.00
247	30/11/2022		01 - Lloyds Treasurers		Expenses	Pip Alder	Z	3.60		3.60
246	30/11/2022		01 - Lloyds Treasurers		Grant Giving	Deben Community Farm	X	250.00		250.00
252	01/12/2022		01 - Lloyds Treasurers		Jack Cable for Pavilion	Amazon	S	5.82	1.17	6.99
255	05/12/2022		01 - Lloyds Treasurers		Soft drinks Pavilion Christmas	Pip Alder	S	4.65	0.93	5.58
281	05/12/2022		Barclays Current Acco		Pavilion Build	Mixbrow Limited	S	24,321.44	4,864.29	29,185.73
253	05/12/2022		01 - Lloyds Treasurers		Parish Online Digital Mapping	Parish Online	S	90.00	18.00	108.00
256	05/12/2022		01 - Lloyds Treasurers		Music Licence Pavilion	PPL PRS LTD	S	426.33	85.27	511.60
280	05/12/2022		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
254	05/12/2022		01 - Lloyds Treasurers		Fete Stallholder Refund	Pawticulars	X	25.00		25.00
257	08/12/2022		01 - Lloyds Treasurers		Coat Hooks for Pavilion	Amazon	S	12.58	2.52	15.10
258	08/12/2022		01 - Lloyds Treasurers		Chairs Pavilion	Furniture@work Ltd	S	344.00	68.80	412.80
263	14/12/2022		01 - Lloyds Treasurers		Tea towels Pavilion, Refreshm	Pip Alder	S	2.99	0.60	3.59
259	14/12/2022		01 - Lloyds Treasurers		Grass Cutting	CGM Group	S	198.10	39.62	237.72
260	14/12/2022		01 - Lloyds Treasurers		Hedge Cut	CGM Group	S	806.25	161.25	967.50

Melton Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
262	Signage / Notice Boards	14/12/2022		01 - Lloyds Treasurers		Signs	Extreme Signs and Designs L	S	78.00	15.60	93.60
264	Pavilion Project - Build	14/12/2022		01 - Lloyds Treasurers		Architects Fees for Pavilion Bui	Mullins Dowse Architects	S	3,308.21	661.64	3,969.85
282	Winifred Fison Parking Imprc	14/12/2022		Barclays Current Acco		Winifred Fison Parking Improv	Highway Assurance	S	33,333.33	6,666.67	40,000.00
263	Chairs Allowance	14/12/2022		01 - Lloyds Treasurers		Tea towels Pavilion, Refreshm	Pip Alder	Z	1.73		1.73
263	Pavilion - Running Costs	14/12/2022		01 - Lloyds Treasurers		Tea towels Pavilion, Refreshm	Pip Alder	X	3.50		3.50
261	Signage	14/12/2022		01 - Lloyds Treasurers		SID Posts	Suffolk County Council	X	1,710.00		1,710.00
283	Winifred Fison Parking Imprc	15/12/2022		Barclays Current Acco		Winifred Fison Parking Improv	Highway Assurance	S	19,027.11	3,805.42	22,832.53
265	Business rates	15/12/2022		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
266	Pavilion - Electricity	21/12/2022		01 - Lloyds Treasurers		Pavilion Electricity	EDF	L	36.76	1.84	38.60
267	Telephone	22/12/2022		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	25.79	5.16	30.95
275	Pavilion Project - Build	22/12/2022		01 - Lloyds Treasurers		Pavilion Key and Shelving	Phil Donoghue	S	105.66	21.13	126.79
268	Legal and Professional Costs	22/12/2022		01 - Lloyds Treasurers		Professional Advice	Birketts	S	375.00	75.00	450.00
274	Pavilion - Running Costs	22/12/2022		01 - Lloyds Treasurers		PAT Testing	PAT Test Plugs Ltd	S	15.00	3.00	18.00
271	HMRC PAYE NI	22/12/2022		01 - Lloyds Treasurers		Tax / NI	HMRC	X	617.26		617.26
269	Staff Salaries	22/12/2022		01 - Lloyds Treasurers		Staff Salaries P9	Staff Salaries	X	3,610.62		3,610.62
272	Pension Contributions	22/12/2022		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	1,202.95		1,202.95
273	Maintenance Officer Expense	22/12/2022		01 - Lloyds Treasurers		Maintenance Officer Mileage	Phil Donoghue	X	25.65		25.65
270	Computer Support	22/12/2022		01 - Lloyds Treasurers		Computer Support	Fowler Web	X	82.50		82.50
276	Pavilion - Running Costs	22/12/2022		01 - Lloyds Treasurers		Pavilion Cleaning	Spic n Span	X	243.00		243.00
277	Grant to Melton Messenger	22/12/2022		01 - Lloyds Treasurers		Grant	Melton Messenger	X	1,200.00		1,200.00
278	Telephone	28/12/2022		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	45.00	9.00	54.00
279	Office Cleaning and sundries	30/12/2022		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88
285	Office service / maintenance	03/01/2023		01 - Lloyds Treasurers		Estate Charges	Savills	S	590.00	118.00	708.00
286	Pavilion Project - Build	05/01/2023		01 - Lloyds Treasurers		Solar Lights for Pavilion Path	Solar Centre	S	33.32	6.66	39.98
301	Bank Charges	09/01/2023		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
284	Pavilion - Running Costs	13/01/2023		01 - Lloyds Treasurers		Coat Hook Refund	Amazon	S	-14.16	-2.83	-16.99
287	Business rates	16/01/2023		01 - Lloyds Treasurers		Business Rates	East Suffolk Council	X	551.00		551.00
302	Bank Charges	16/01/2023		Barclays Current Acco		Bank Charges	Barclays	X	8.50		8.50
288	Pavilion Project - Build	17/01/2023		01 - Lloyds Treasurers		Coat Hooks for Pavilion	Amazon	S	13.04	2.61	15.65
289	Community Infrastructure Le	18/01/2023		01 - Lloyds Treasurers		Yarmouth Road Roundel Contr	Suffolk County Council	X	1,100.00		1,100.00
290	Community Infrastructure Le	19/01/2023		01 - Lloyds Treasurers		Gazebos	House of Tents	S	1,439.17	287.83	1,727.00
290	Community Infrastructure Le	19/01/2023		01 - Lloyds Treasurers		Gazebos	House of Tents	X	15.00		15.00
291	Telephone	23/01/2023		01 - Lloyds Treasurers		Office Telephony	Comms Unite	S	25.40	5.08	30.48
292	Pavilion Project - Build	23/01/2023		01 - Lloyds Treasurers		Pavilion Blinds	Blinds Direct	S	1,135.30	227.06	1,362.36
293	Pavilion Project - Build	24/01/2023		01 - Lloyds Treasurers		Pavilion Folding Tables	Argos	S	108.34	21.66	130.00

Melton Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
294	Telephone	25/01/2023		01 - Lloyds Treasurers		Office Broadband	Riduna Holdings Ltd	S	45.00	9.00	54.00
296	HMRC PAYE NI	25/01/2023		01 - Lloyds Treasurers		Tax / NI	HMRC	X	617.46		617.46
295	Staff Salaries	25/01/2023		01 - Lloyds Treasurers		Staff Salaries P10	Staff Salaries	X	3,610.42		3,610.42
297	Pension Contributions	25/01/2023		01 - Lloyds Treasurers		Staff Pension	Suffolk County Council	X	1,202.95		1,202.95
298	Pavilion - Running Costs	25/01/2023		01 - Lloyds Treasurers		Pavilion Cleaning	Spic n Span	X	283.50		283.50
299	Software Licences	30/01/2023		01 - Lloyds Treasurers		Antivirus Subscription	Norton	S	62.49	12.50	74.99
300	Office Cleaning and sundries	30/01/2023		01 - Lloyds Treasurers		Office cleaning	Heritage Cleaning	X	121.88		121.88
Total									482,213.75	75,895.44	558,109.19