



# MELTON PARISH COUNCIL

FRM(23)A01

## FINANCE, EMPLOYMENT AND RISK MANAGEMENT COMMITTEE

To Members of Melton Parish Council Finance, Employment and Risk Management (FERM) Committee:

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Melton Parish Council Finance, Employment and Risk Management (FERM) Committee to be held on **Wednesday 8<sup>th</sup> February 2023, commencing at 19:00, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Clerk and Executive Officer to the Council  
2<sup>nd</sup> February 2023

“The Committee shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.”

### *Agenda - Part One – Open to the Public*

<b>Item No</b>	<b>Item to be discussed</b>
<b>23.01</b>	<b>To receive apologies for absence</b>
<b>23.02</b>	<b>Declarations of Interest</b>
<b>23.02.01</b>	<b>To receive Declarations of Interest in Respect of Items on the Agenda</b>
<b>23.02.02</b>	<b>To consider any applications for dispensations</b>
Members are reminded that they are responsible for ensuring their <a href="#">Register of Interests</a> is up to date	
<b>23.03</b>	<b>Public Participation Session</b>
The opportunity for members of the public to ask questions of their Councillors about matters within the remit of FERM Committee.	
<b>23.04</b>	<b>To approve the Minutes of the Previous Meeting</b>
Meeting held on 14 <sup>th</sup> December 2022 ( <a href="#">FRM(22)M05</a> ) previously distributed.	
<b>23.05</b>	<b>To consider Financial and Internal Control matters</b>
<b>23.05.01</b>	<b>To consider the Management Accounts for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> January 2023 and the current budget position</b>

Papers FRM(23)05.01 and FRM(23)05.01a-g

**23.05.02 To consider updates to the 2023/24 budget**

Paper FRM(23)05.02 Clerk to report

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**23.06 To review risk management issues**

**23.06.01 Risk Register**

<https://melton-suffolk-pc.gov.uk/documents-base/risk-register/>

**23.06.02 Data Protection Risk Register**

<https://melton-suffolk-pc.gov.uk/data-protection-risk-register/>

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**23.07 Pavilion Update**

Clerk to report

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**23.08 To consider employment matters**

**23.08.01 Staffing report**

Clerk to report

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**23.09 To consider governance matters**

**23.09.01 Report of decisions made by Clerk/Assistant Clerk under the Openness of Local Government Bodies Regulations 2014**

Paper FRM(23)09.01 Clerk to report

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**23.10 Finance Committee Chair's urgent business**

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**23.11 Date of next meeting**

No further FERM meetings are currently planned.

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**Please note that meetings may be filmed, photographed, recorded or reported about.**