



MELTON PARISH COUNCIL

MPC(23)A02

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 22nd March 2023, commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Pip Alder

Clerk and Executive Officer to the Council
16th March 2023

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

Agenda - Part 1/1 – Open to the Public

Item No	Item to be discussed
23.16	To receive apologies for absence
23.17	Declarations of Interest
23.17.01	To receive Declarations of Interest in Respect of Items on the Agenda
23.17.02	To consider any applications for dispensations
Members are reminded that they are responsible for ensuring their Register of Interests is up to date	
23.18	Public Participation Session
23.18.01	To receive a Report from the District Councillor
23.18.02	To receive a report from the County Councillor
23.18.03	To consider village matters raised by Members of the Public or Councillors
The opportunity for members of the public to put questions to their Councillors and the opportunity for members of the public or Councillors to raise matters of concern / interest in the village, including any matters relating to policing in the parish.	
23.19	To approve the Minutes of Full Council and Committees
23.19.01	Minutes of Full Council from 18th January 2023 - MPC(23)M01
23.19.02	Minutes of FERM Committee 8th February 2023 – FRM(23)M01
23.19.03	Minutes of Planning & Transport Committee 25th January 2023 - PLA(23)M01
23.20	Planning and Transport – Cllr Brown to lead assisted by the Clerk
23.20.01	Planning Applications - to review new applications received
	DC/23/0447/FUL Kirby Villas 44 Bredfield Road
23.20.02	Planning Applications – update on any existing Planning Applications

23.20.03	Public Consultations
23.20.04	Planning Notices – review Planning Notices received
23.20.05	Planning Appeals – review position on existing Planning Appeals
	DC/20/1831/OUT Land off St Andrews Place and Waterhead Lane, Melton An appeal has been lodged with the Planning Inspectorate: AP/23/0044/REFUSE and comments were submitted by the 26th October https://publicaccess.eastsuffolk.gov.uk/online-applications/appealDetails.do?activeTab=summary&keyVal=RFZLUCQX08O00
23.20.06	Planning Enforcement
	ENF/23/0027/COND – Deben Meadows (DC/23/0120/DRC) ENF/21/0086/DEV – Bye Engineering ENF/22/0449/SIGN – Land Adjoining Deben Villa
23.20.07	Neighbourhood Plan Refresh - Cllr Brown to report
23.20.08	Local Highways Matters – Paper MPC(23)20.08
	Bentwaters/Peninsula Traffic, Speed management/Road Safety Issues and Love Woodbridge & Melton Project
23.20.09	East Suffolk Planning Alliance - Cllr Brown to report
23.21	Recreation – Cllr Taylor to lead assisted by the Assistant Clerk Paper MPC(23)21 referring to the following items:
23.21.01	Play Parks
23.21.02	Woodland and Trees (including TPOs)
23.21.03	Pavilion
23.21.04	Recreation Hire Charges Review
23.22	To consider Financial and Internal Control Matters – Clerk to report
23.22.01	To receive and consider the financial management reports for the period 1 April 2022 to 28 February 2023 Papers MPC(23)22.01 and MPC(23)22.01a-g
23.22.02	To consider the updated budget report for 2023/24 Papers MPC(23)22.02 and MPC(23)22.02a
23.22.03	To consider arrangements for Working Groups from May 2023 – Cllr Gradwell to report Paper MPC(23)22.03
23.22.04	To review the report on Community Infrastructure Levy (CIL) funded projects Paper MPC(23)22.04
23.22.05	To review the Council’s Standing Orders – to be formally adopted in May 2023 https://melton-suffolk-pc.gov.uk/documents/standing-orders/
23.22.06	To review the Council’s Financial Regs – to be formally adopted in May 2023 https://melton-suffolk-pc.gov.uk/documents/financial-regulations/
23.22.07	To review the Internal Control Policy for the year ending 31 March 2023 Paper MPC(23)22.07
23.22.08	To receive an update on the Internal Audit Arrangements
23.22.09	To consider risk issues https://melton-suffolk-pc.gov.uk/documents-base/risk-register/
23.22.10	To review the Council’s Asset Register as at 31st March 2023 Paper MPC(23)22.10
23.22.11	To consider arrangements for meetings for 2023/24 – to be formally adopted in May 2023 Paper MPC(23)22.11
23.22.12	Report of decisions made by Clerk/Assistant Clerk under the Openness of Local Government Bodies Regulations 2014 Paper MPC(23)22.12
23.23	Sizewell C

23.24 To receive and consider reports from Representatives to Outside Bodies

23.24.01 Burness Parish Room Management Committee

Cllr Gradwell to report

23.24.02 Melton Trust

Cllr Martin to report

23.24.03 Melton Primary School

Clerk to report

23.24.04 Melton Messenger

Cllrs Porter and Brown to report

23.24.05 Suffolk Association of Local Councils (SALC)

Cllr Porter to report

23.24.06 Suffolk Disability Forum

Cllr Darby to report

23.24.07 Melton, Woodbridge and Deben Community Partnership

Cllr Packard to report

23.25 Fete 2023

Cllrs Darby and Gradwell to report

23.26 Thermal Imaging Project

Cllr Martin to report

23.27 Annual Parish Meeting

Cllr Porter to report

23.28 To consider Items for the Melton Messenger

23.29 Chair's urgent business

23.30 Date of next meeting

The next meeting of Full Council will take place on Wednesday 19th April 2023, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

Please note that meetings may be filmed, photographed, recorded or reported about.