



MELTON PARISH COUNCIL

MPC(23)A03

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 19th April 2023, commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Pip Alder

Clerk and Executive Officer to the Council
13th April 2023

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

Agenda - Part 1/1 – Open to the Public

| Item No | Item to be discussed |
|---|---|
| 23.31 | To receive apologies for absence |
| 23.32 | Declarations of Interest |
| 23.32.01 | To receive Declarations of Interest in Respect of Items on the Agenda |
| 23.32.02 | To consider any applications for dispensations |
| Members are reminded that they are responsible for ensuring their Register of Interests is up to date | |
| 23.33 | Public Participation Session |
| 23.33.01 | To receive a Report from the District Councillor |
| 23.33.02 | To receive a report from the County Councillor |
| 23.33.03 | To consider village matters raised by Members of the Public or Councillors |
| The opportunity for members of the public to put questions to their Councillors and the opportunity for members of the public or Councillors to raise matters of concern / interest in the village, including any matters relating to policing in the parish. | |
| 23.34 | To approve the Minutes of Full Council and Committees |
| 23.34.01 | Minutes of Full Council from 22nd March 2023 - MPC(23)M02 |
| 23.34.02 | Minutes of Recreation Committee from 11th January 2023 – REC(23)M01 |
| 23.35 | Planning and Transport – Cllr Darby to lead assisted by the Clerk |
| 23.35.01 | Planning Applications - to review new applications received |
| DC/23/1272/FUL 1 Grant Rise | |
| 23.35.02 | Planning Applications – update on any existing Planning Applications |
| DC/22/4775/FUL - Land South Of Primary School And East Of The Street Eyke | |

DC/20/1831/OUT - Land Off St Andrews Place and Waterhead Lane

23.35.03 Public Consultations

CIL Consultation - <https://www.gov.uk/government/consultations/technical-consultation-on-the-infrastructure-levy/technical-consultation-on-the-infrastructure-levy>

23.35.04 Planning Notices – review Planning Notices received

Cornerstone Base Station Installation Upgrade, Wilford Bridge Road

23.35.05 Planning Appeals – review position on existing Planning Appeals

23.35.06 Planning Enforcement

ENF/23/0027/COND – Deben Meadows ([DC/23/0120/DRC](#))

ENF/21/0086/DEV – Bye Engineering

ENF/22/0449/SIGN – Land Adjoining Deben Villa

23.35.07 Local Highways Matters – Paper MPC(23)35.07

23.35.08 East Suffolk Planning Alliance - Clerk to report

23.36 Recreation – Cllr Taylor to lead assisted by the Assistant Clerk

Verbal update from the Assistant Clerk

23.37 To consider Financial and Internal Control Matters – Clerk to report

23.37.01 To receive and consider the provisional final outturn for the period 1 April 2022 to 31 March 2023

Papers MPC(23)37.01 and MPC(23)37.01a-g

23.37.02 To review the budget for 2023/24

Paper MPC(23)37.02

23.37.03 To receive an update on the Internal and External Audit Arrangements

23.37.04 To consider risk issues

<https://melton-suffolk-pc.gov.uk/documents-base/risk-register/>

23.37.05 Report of decisions made by Clerk/Assistant Clerk under the Openness of Local Government Bodies Regulations 2014

23.38 To consider employment matters – Clerk to report

23.39 Fete 2023 - Cllr Darby to report

23.40 To receive and consider reports from Representatives to Outside Bodies

23.40.01 Burness Parish Room Management Committee

Cllr Gradwell to report

23.40.02 Melton Trust

Cllr Martin to report

23.40.03 Melton Primary School

Clerk to report

23.40.04 Melton Messenger

Cllrs Porter and Brown to report

23.40.05 Suffolk Association of Local Councils (SALC)

Cllr Porter to report

23.40.06 Suffolk Disability Forum

Cllr Darby to report

23.40.07 Melton, Woodbridge and Deben Community Partnership

Cllr Packard to report

23.40.08 Deben Estuary Partnership

Cllr Packard to report

23.41 Sizewell C

23.42 To consider Items for the Melton Messenger

23.43 Chair's urgent business

23.44 Date of next meeting

The next meeting of Full Council, the Annual Commissioning Meeting, will take place on Wednesday 10th May, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

Please note that meetings may be filmed, photographed, recorded or reported about.