



MELTON PARISH COUNCIL

MPC(23)A06

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 19th July 2023, commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Pip Alder

Clerk and Executive Officer to the Council

13th July 2023

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

Agenda - Part One of Two – Open to the Public

Item No	Item to be discussed
23.79	To receive apologies for absence
23.80	Declarations of Interest
23.80.01	To receive Declarations of Interest in Respect of Items on the Agenda
23.80.02	To consider any applications for dispensations
Members are reminded that they are responsible for ensuring their Register of Interests is up to date	
23.81	Public Participation Session
23.81.01	To receive a Report from the District Councillor
23.81.02	To receive a report from the County Councillor
23.81.03	To consider village matters raised by Members of the Public or Councillors
The opportunity for members of the public to put questions to Councillors and the opportunity for members of the public or Councillors to raise matters of concern/interest in the village, including any matters relating to policing in the parish.	
23.82	To approve the Minutes of Full Council
23.82.01	Minutes of Full Council from 14th June 2023 – MPC(23)M05
23.83	Planning & Transport – Chair of P&T to lead assisted by the Clerk
23.83.01	Planning Applications - to review new applications received
DC/23/2321/FUL 31 Beadon Way	
DC/23/2413/FUL The Farmhouse, Decoy Farm	
DC/23/2365/FUL The Workshop, Brick Kiln Lane	
DC/23/1874/FUL 5 Thomas Churchyard Close	

23.83.02	Planning Applications – update on any existing Planning Applications
DC/22/4775/FUL - Land South Of Primary School And East Of The Street Eyke	
23.83.03	Public Consultations
23.83.04	Planning Notices – review Planning Notices received
23.83.05	Planning Appeals – review position on existing Planning Appeals
23.83.06	Planning Enforcement
ENF/23/0027/COND – Deben Meadows (DC/23/0120/DRC)	
ENF/21/0086/DEV – Bye Engineering	
23.83.07	Local Highways Matters (including Love Woodbridge & Melton) – Paper MPC(23)83.07
23.83.08	Neighbourhood Plan Refresh
23.83.09	East Suffolk Planning Alliance
23.84	Recreation – Chair of Recreation to lead assisted by the Assistant Clerk
Paper MPC(23)84	
23.84.01	Melton Road Bench – Paper MPC(23)84.01
23.84.02	Beresford Drive Play Park Consultation – Paper MPC(23)84.02
23.84.03	TPOs
DC/23/2559/TPO Redwald House	
23.85	To consider Financial and Internal Control Matters – Clerk to report and advice to Council from Chair of FERM
23.85.01	To receive the financial management and budget reports for the period 1 April to 30 June 2023
Papers MPC(23)85.01 and MPC(23)85.01a-g	
23.85.02	To review the CIL and EMR Projects - Paper MPC(23)85.02
23.85.03	To consider any changes to the Terms of Reference for Working Groups – Paper MPC(23)85.03
23.85.04	To consider risk issues - https://melton-suffolk-pc.gov.uk/documents-base/risk-register/
23.85.05	To consider the appointment of the Internal Auditor for 2023/24
23.85.06	Bank Accounts and Investments
To receive an update on the bank accounts and investments – Paper MPC(23)85.06	
23.85.07	Report of decisions made by Clerk/Assistant Clerk under the Openness of Local Government Bodies Regulations 2014 - Paper MPC(23)85.07
23.85.08	Melton Parish Council Business Plan - Chair to report
23.85.09	Grant Giving 2023/24 - Clerk to report.
23.86	Melton Fete
Cllrs Darby and Gradwell to report	
23.87	Sizewell C
23.88	To receive and consider reports from Representatives to Outside Bodies
23.88.01	Burness Parish Room Management Committee - Cllr Gradwell to report
23.88.02	Melton Trust - Cllr Martin to report
23.88.03	Melton Primary School - Clerk to report
23.88.04	Melton Messenger - Cllr Brown to report
23.88.05	Suffolk Association of Local Councils (SALC)
23.88.06	Suffolk Disability Forum - Cllr Darby to report
23.88.07	Melton, Woodbridge and Deben Community Partnership - Cllr Packard to report
23.88.08	Woodbridge and Melton Society – Cllr Bann to report
23.88.09	Deben Estuary Partnership – Cllr Brown to report
23.89	To consider Items for the Melton Messenger
23.90	Chair's urgent business

23.91 Date of next meeting

The next meeting of Full Council will take place on Wednesday 13th September 2023, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

Part Two of Two – Confidential

Exempt / Confidential Items. It is recommended that the public be excluded from the meeting for the following items of business on the grounds of commercial and employee confidentiality.

23.92 To approve annual increments for staff

Paper MPC(23)92 Confidential

Please note that meetings may be filmed, photographed, recorded or reported about.