



# MELTON PARISH COUNCIL

MPC(23)A07

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 13<sup>th</sup> September 2023, commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

*Pip Alder*

Clerk and Executive Officer to the Council

7<sup>th</sup> September 2023

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

## ***Agenda - Part One of One – Open to the Public***

<b>Item No</b>	<b>Item to be discussed</b>
<b>23.93</b>	<b>To receive apologies for absence</b>
<b>23.94</b>	<b>Declarations of Interest</b>
<b>23.94.01</b>	<b>To receive Declarations of Interest in Respect of Items on the Agenda</b>
<b>23.94.02</b>	<b>To consider any applications for dispensations</b>
Members are reminded that they are responsible for ensuring their <a href="#">Register of Interests</a> is up to date	
<b>23.95</b>	<b>Public Participation Session</b>
<b>23.95.01</b>	<b>To receive a Report from the District Councillor</b>
<b>23.95.02</b>	<b>To receive a report from the County Councillor</b>
<b>23.95.03</b>	<b>To consider village matters raised by Members of the Public or Councillors</b>
The opportunity for members of the public to put questions to Councillors and the opportunity for members of the public or Councillors to raise matters of concern/interest in the village, including any matters relating to policing in the parish.	
<b>23.96</b>	<b>To approve the Minutes of Full Council from 19<sup>th</sup> July 2023 – <a href="#">MPC(23)M06</a></b>
<b>23.97</b>	<b>Planning &amp; Transport – Chair of P&amp;T to lead assisted by the Clerk</b>
<b>23.97.01</b>	<b>Planning Applications - to review new applications received</b> <a href="#">DC/23/3110/FUL 28 Saxon Way</a> <a href="#">DC/23/3101/ADN Deben Mill</a> <a href="#">DC/23/3141/LBC 3 Fairway View</a>
<b>23.97.02</b>	<b>Planning Applications – update on any existing Planning Applications</b> DC/22/4775/FUL - Land South Of Primary School And East Of The Street Eyke
<b>23.97.03</b>	<b>Public Consultations</b> <a href="#">Custom &amp; Self-Build Supplementary Planning Document</a>

[Consultation on Protecting Hedgerows - Defra - Citizen Space](#)

[Consultation on the draft Producer Responsibility Obligations \(Packaging and Packaging Waste\) Regulations 2024 - Defra - Citizen Space](#)

[Proposed amendments to the Boiler Upgrade Scheme Regulations - GOV.UK \(www.gov.uk\)](#)

**23.97.04 Planning Notices – review Planning Notices received**

**23.97.05 Planning Appeals – review position on existing Planning Appeals**

**23.97.06 Planning Enforcement**

ENF/23/0027/COND – Deben Meadows ([DC/23/0120/DRC](#))

ENF/21/0086/DEV – Bye Engineering

**23.97.07 Local Highways Matters – Paper MPC(23)97.07**

**23.97.08 Love Woodbridge & Melton (<https://melton-suffolk-pc.gov.uk/love-woodbridge-melton/>)**

**23.97.09 Neighbourhood Plan Refresh**

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**23.98 Recreation – Chair of Recreation to lead assisted by the Assistant Clerk**

Paper MPC(23)98

**23.98.01 Beresford Drive Play Park**

**23.98.02 Noticeboard at Melton St Audrys**

**23.98.03 TPOs**

DC/23/3379/TPO 12 Godfreys Wood

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**23.99 To consider Financial and Internal Control Matters – Clerk to report and advice to Council from Chair of FERM**

**23.99.01 To appoint a new Chair of FERM Working Group**

**23.99.02 To receive the financial management and budget reports for the period 1 April to 30 August 2023**

Papers MPC(23)99.02 and MPC(23)99.02a-g

**23.99.03 To consider risk issues - <https://melton-suffolk-pc.gov.uk/documents-base/risk-register/>**

**23.99.04 To consider the external audit report for year ended 31 March 2023**

<https://melton-suffolk-pc.gov.uk/wp-content/uploads/2023/08/SF0265-S3.pdf>

**23.99.05 To consider renewal proposals for the Council's insurances - Paper MPC(23)99.05**

**23.99.06 To consider [NALC Model Financial Reg Consultation](#)**

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**23.100 Melton Fete 2023 and 2024 - Paper MPC(23)100**

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**23.101 Thermal Imaging - Paper MPC(23)101**

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**23.102 Sizewell C**

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**23.103 To receive and consider reports from Representatives to Outside Bodies**

**23.103.01 Burness Parish Room Management Committee - Cllr Gradwell to report**

**23.103.02 Melton Trust - Cllr Martin to report**

**23.103.03 Melton Primary School - Clerk to report**

**23.103.04 Melton Messenger - Cllr Brown to report**

**23.103.05 Suffolk Association of Local Councils (SALC) - Cllr Gradwell to report**

**23.103.06 Suffolk Disability Forum - Cllr Darby to report**

**23.103.07 Melton, Woodbridge and Deben Community Partnership - Cllr Packard to report**

**23.103.08 Woodbridge and Melton Society – Cllr Bann to report**

**23.103.09 Deben Estuary Partnership – Cllr Packard to report**

**23.103.10 Adaptive Action Group – Cllr James to report**

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**23.104 To consider Items for the Melton Messenger**

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**23.105 Chair's urgent business**

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**23.106 Date of next meeting**

The next meeting of Full Council will take place on Wednesday 18<sup>th</sup> October 2023, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

**Please note that meetings may be filmed, photographed, recorded or reported about.**