

Melton Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

| | | | | |
|----------|---|------------|------------|-------------------|
| | Bank Reconciliation at 30/11/2023 | | | |
| | Cash in Hand 01/04/2023 | | | 240,815.49 |
| | ADD Receipts 01/04/2023 - 30/11/2023 | | | 167,744.32 |
| | | | | 408,559.81 |
| | SUBTRACT Payments 01/04/2023 - 30/11/2023 | | | 133,809.68 |
| A | Cash in Hand 30/11/2023 (per Cash Book) | | | 274,750.13 |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 30/11/2023 | 0.00 | |
| | Lloyds Instant Savings Account | 30/11/2023 | 158,534.81 | |
| | Suffolk Building Society Deposit | 30/11/2023 | 104,836.13 | |
| | Suffolk Building Society Rent Depo | 30/11/2023 | 5,271.32 | |
| | 01 - Lloyds Treasurers Account | 30/11/2023 | 6,107.87 | |
| | | | | 274,750.13 |
| | Less unrepresented payments | | | |
| | | | | 274,750.13 |
| | Plus unrepresented receipts | | | |
| B | Adjusted Bank Balance | | | 274,750.13 |
| | A = B Checks out OK | | | |