



# MELTON PARISH COUNCIL

MPC(23)A09

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 13<sup>th</sup> December 2023, commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

*Pip Alder*

Clerk and Executive Officer to the Council

December 2023

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

## ***Agenda - Part One of Two – Open to the Public***

<b>Item No</b>	<b>Item to be discussed</b>
<b>23.121</b>	<b>To receive apologies for absence</b>
<b>23.122</b>	<b>Declarations of Interest</b>
<b>23.122.01</b>	<b>To receive Declarations of Interest in Respect of Items on the Agenda</b>
<b>23.122.02</b>	<b>To consider any applications for dispensations</b>
Members are reminded that they are responsible for ensuring their <a href="#">Register of Interests</a> is up to date	
<b>23.123</b>	<b>Public Participation Session</b>
<b>23.123.01</b>	<b>To receive a report from the County Councillor</b>
<b>23.123.02</b>	<b>To receive a report from the District Councillor</b>
<b>23.123.03</b>	<b>To receive a report on the Deben Estuary Partnership</b>
<b>23.123.04</b>	<b>To consider village matters raised by Members of the Public or Councillors</b>
The opportunity for members of the public to put questions to Councillors and the opportunity for members of the public or Councillors to raise matters of concern/interest in the village, including any matters relating to policing in the parish.	
<b>23.124</b>	<b>To approve the Minutes of Full Council from 18<sup>th</sup> October 2023</b>
MPC(23)M08 and MPC(23)M08conf	
<b>23.125</b>	<b>Planning &amp; Transport – Chair of P&amp;T to lead assisted by the Clerk</b>
<b>23.125.01</b>	<b>Planning Applications - to review new applications received</b>
<a href="#">DC/23/4328/OUT Land west of PROW 21, Woods Lane</a>	
<b>23.125.02</b>	<b>Planning Applications – update on any existing Planning Applications</b>
DC/22/4775/FUL - Land South Of Primary School And East Of The Street Eyke	
<b>23.125.03</b>	<b>Public Consultations</b>
Healthy Environments SPD	

<https://eastsuffolk.inconsult.uk/DraftHESPD2023/consultationHome>

Rural Development SPD

<https://eastsuffolk.inconsult.uk/DraftRuralDevelopment23/consultationHome>

**Sealink Consultation** - <https://www.nationalgrid.com/electricity-transmission/network-and-infrastructure/infrastructure-projects/sealink/have-your-say>

**23.125.04 Planning Notices – review Planning Notices received**

**23.125.05 Planning Appeals – review position on existing Planning Appeals**

[AP/23/0070/NONDET](#) Boat Constancie

**23.125.06 Planning Enforcement**

ENF/23/0027/COND – Deben Meadows ([DC/23/0120/DRC](#))

ENF/21/0086/DEV – Bye Engineering

ENF/22/0449/SIGN - Deben Mill Sign

**23.125.07 Local Highways Matters – Paper MPC(23)125.07**

**23.125.08 Bus Service Improvement Grant – Cllr Bann to report**

**23.125.09 Active Travel Woodbridge – formerly Love Woodbridge & Melton**

**23.125.10 Neighbourhood Plan Refresh**

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**23.126 Recreation – Deputy Chair of Recreation to lead assisted by the Assistant Clerk (Paper MPC(23)126)**

**23.126.01 Beresford Drive Play Park – Paper MPC(23)126.01**

**23.126.02 Tree Policy – Paper MPC(23)126.02**

**23.126.03 TPOs**

**23.126.04 Fete 2024 Update – Chair to report**

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**23.127 To consider Financial and Internal Control Matters – Clerk to report and advice to Council from Chair of FERM**

**23.127.01 To appoint the Chair and Deputy Chair of FERM**

**23.127.02 To receive the financial management and budget reports for the period 1 April to 30 November 2023 - Papers MPC(23)127.02 and MPC(23)127.02a-g**

**23.127.03 To consider the recommendation from Budget Working Group for the 2024/25 budget and Precept Request - Papers MPC(23)127.03 and MPC(23)127.03a and b**

**23.127.04 To consider updated report on Community Infrastructure Levy (CIL) and Grant Funded projects**  
Paper MPC(23)127.04

**23.127.05 Bank Accounts and Investments - To receive an update on the bank accounts and investments –**  
Paper MPC(23)127.05

**23.127.06 To consider risk issues - <https://melton-suffolk-pc.gov.uk/documents-base/risk-register/>**

**23.127.07 Business Plan Update – Paper MPC(23)127.07 - Chair to report**

**23.127.08 Melton Emergency Plan – Clerk to report**

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**23.128 Sizewell C**

To appoint a representative to attend the Southern Transport Forum on 12<sup>th</sup> February 2024

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**23.129 To receive and consider reports from Representatives to Outside Bodies**

**23.129.01 Burness Parish Room Management Committee - Cllr Gradwell to report**

**23.129.02 Melton Trust - Cllr Martin to report**

**23.129.03 Melton Primary School - Clerk to report**

**23.129.04 Melton Messenger - Cllr Brown to report**

**23.129.05 Suffolk Association of Local Councils (SALC) - Cllr Gradwell to report**

**23.129.06 Suffolk Disability Forum - Cllr Darby to report**

**23.129.07 Melton, Woodbridge and Deben Community Partnership - Cllr Packard to report**

**23.129.08 Woodbridge and Melton Society – Cllr Bann to report**

**23.129.09 Deben Estuary Partnership – see item 23.123.03**

**23.129.10 Adaptive Action Group – Climate Advocate to report**

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<b>23.130</b>	<b>To consider Items for the Melton Messenger</b>
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<b>23.131</b>	<b>Chair's urgent business</b>
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<b>23.132</b>	<b>Date of next meeting</b>
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The next meeting of Full Council will take place on Wednesday 17<sup>th</sup> January 2024, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

***Part Two of Two – Confidential***

**Exempt / Confidential Items. It is recommended that the public be excluded from the meeting for the following items of business on the grounds of commercial and employee confidentiality.**

**23.133            To approve annual salary award payments – Paper MPC(23)133**

**Please note that meetings may be filmed, photographed, recorded or reported about.**