



MELTON PARISH COUNCIL

MPC(24)A01

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 17th January 2024 commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Pip Alder

Clerk and Executive Officer to the Council

11th January 2024

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

Agenda - Part One – Open to the Public

Item No	Item to be discussed
24.01	To receive apologies for absence
24.02	Declarations of Interest
24.02.01	To receive Declarations of Interest in Respect of Items on the Agenda
24.02.02	To consider any applications for dispensations
Members are reminded that they are responsible for ensuring their Register of Interests is up to date	
24.03	Public Participation Session
24.03.01	To receive a report from the County Councillor
24.03.02	To receive a report from the District Councillor
24.03.03	Deben Community Partnership
24.03.04	To consider village matters raised by Members of the Public or Councillors
The opportunity for members of the public to put questions to Councillors and the opportunity for members of the public or Councillors to raise matters of concern/interest in the village, including any matters relating to policing in the parish.	
24.04	To approve the Minutes of Full Council from 13th December 2023
MPC(23)M09 and MPC(23)M09conf	
24.05	To consider co-option to the Council in respect of applications received for the vacancies
Prospective Councillors to introduce themselves to the Council	

24.06	Planning & Transport – Chair of P&T to lead assisted by the Clerk
24.06.01	Planning Applications - to review new applications received DC/23/4732/FUL 4 Hackney Terrace DC/23/4872/FUL 11 Riverview DC/24/0048/FUL The Old Dairy
24.06.02	Planning Applications – update on any existing Planning Applications DC/22/4775/FUL - Land South Of Primary School And East Of The Street Eyke
24.06.03	Public Consultations Local Validation List Draft Consultation - https://eastsuffolk.inconsult.uk/localvalidationlist/ - closes 2 nd February 2024
24.06.04	Planning Notices – review Planning Notices received
24.06.05	Planning Appeals – review position on existing Planning Appeals
24.06.06	Planning Enforcement ENF/23/0027/COND – Deben Meadows (DC/23/0120/DRC) ENF/21/0086/DEV – Bye Engineering ENF/22/0449/SIGN - Deben Mill Sign
24.06.07	Local Highways Matters – Paper MPC(24)06.07
24.06.08	Bus Service Improvement Grant – Cllr Bann to report
24.06.09	Active Travel Woodbridge – formerly Love Woodbridge & Melton – and developments for Melton (Paper MPC(24)06.09)
24.06.10	Neighbourhood Plan Refresh
24.07	Recreation – Chair of Recreation to lead assisted by the Assistant Clerk (Paper MPC(24)07)
24.07.01	Appointment of Deputy Chair of Recreation Working Group
24.07.02	TPOs
24.07.03	Fete 2024 Update – Cllrs Darby and Bann to report
24.08	To consider Financial and Internal Control Matters – Clerk to report and advice to Council from Chair of FERM
24.08.01	To receive the financial management and budget reports for the period 1 April to 31 December 2023 - Papers MPC(24)08.01 and MPC(24)08.01a-g
24.08.02	To approve the 2024/25 budget and Precept Request – Paper MPC(24)08.02
24.08.03	Bank Accounts and Investments – To approve signatories on CCLA
24.08.04	To report incidents of 2nd authorising of payments by Asst Clerk due to Councillor absence
24.08.05	To consider risk issues - https://melton-suffolk-pc.gov.uk/documents-base/risk-register/
24.08.06	Melton Emergency Plan – Paper MPC(24)08.06 - Clerk to report
24.09	Sizewell C
24.10	To receive and consider reports from Representatives to Outside Bodies (Paper MPC(24)10)
24.11	To consider Items for the Melton Messenger
24.12	Chair's urgent business
24.13	Date of next meeting The next meeting of Full Council will take place on Wednesday 28 th February 2024, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

Please note that meetings may be filmed, photographed, recorded or reported about.