



MELTON PARISH COUNCIL

MPC(24)A02

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 28th February 2024 commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Pip Alder

Clerk and Executive Officer to the Council
20th February 2024

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

Agenda - Part One – Open to the Public

Item No	Item to be discussed
24.14	To receive apologies for absence
24.15	Declarations of Interest
24.15.01	To receive Declarations of Interest in Respect of Items on the Agenda
24.15.02	To consider any applications for dispensations
Members are reminded that they are responsible for ensuring their Register of Interests is up to date	
24.16	Public Participation Session
24.16.01	To receive a report from the County Councillor
24.16.02	To receive a report from the District Councillor
24.16.03	To consider village matters raised by Members of the Public or Councillors
The opportunity for members of the public to put questions to Councillors and the opportunity for members of the public or Councillors to raise matters of concern/interest in the village, including any matters relating to policing in the parish.	
24.17	To approve the Minutes of Full Council from 17th January 2024 - MPC(24)M01
24.18	Planning & Transport – Chair of P&T to lead assisted by the Clerk
24.18.01	Planning Applications - to review new applications received
	DC/24/0336/VOC Ufford Park Golf Club
	DC/24/0421/FUL 62 Saxon Way
24.18.02	Planning Applications – update on any existing Planning Applications
	DC/22/4775/FUL Land South Of Primary School And East Of The Street Eyke IP12 2QW
	DC/23/4328/OUT Land west of PROW 21, Woods Lane
24.18.03	Public Consultations
24.18.04	Planning Notices – review Planning Notices received
24.18.05	Planning Appeals – review position on existing Planning Appeals

24.18.06	Planning Enforcement ENF/23/0027/COND – Deben Meadows (DC/23/0120/DRC) ENF/21/0086/DEV – Bye Engineering
24.18.07	Local Highways Matters – Paper MPC(24)18.07
24.18.08	Active Travel Woodbridge
24.18.09	Neighbourhood Plan Refresh
24.18.10	East Suffolk Planning Alliance (ESPA)
24.19	Recreation – Chair of Recreation to lead assisted by the Assistant Clerk (Paper MPC(24)19)
24.19.01	TPOs DC/24/0402/TPO Copper Mead
24.19.02	Fete 2024 Update – Cllrs Gradwell, Darby and Bann to report
24.20	To consider Financial and Internal Control Matters – Clerk to report and advice to Council from Chair of FERM
24.20.01	To receive the financial management and budget reports for the period 1 April 2023 to 31 January 2024 - Papers MPC(24)20.01 and MPC(24)20.01a-g
24.20.02	To approve changes to Financial Regulations - change of Procurement Thresholds in Section 11
24.20.03	To consider risk issues - https://melton-suffolk-pc.gov.uk/documents-base/risk-register/
24.20.04	To consider Data Protection Risk Register - https://melton-suffolk-pc.gov.uk/data-protection-risk-register/
24.20.05	SALC Annual Survey - https://www.surveymonkey.com/r/GBLSF33
24.20.06	Staffing Update
24.20.07	Appointments to Working Groups – Chair to report
24.21	Footpath/Footway Volunteer Group – Cllr Bann to report
24.22	Suffolk Devolution Deal – Clerk to report https://www.suffolk.gov.uk/council-and-democracy/devolution
24.23	Sizewell C – Cllr Bann to report
24.24	To receive and consider reports from Representatives to Outside Bodies (Paper MPC(24)24)
24.25	To consider Items for the Melton Messenger
24.26	Chair's urgent business
24.27	Date of next meeting The next meeting of Full Council will take place on Wednesday 20 th March 2024, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

Please note that meetings may be filmed, photographed, recorded or reported about.