



# MELTON PARISH COUNCIL

**MPC(24)A03**

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 20<sup>th</sup> March 2024 commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

*Pip Alder*

Clerk and Executive Officer to the Council  
14<sup>th</sup> March 2024

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

## ***Agenda - Part One of One – Open to the Public***

<b>Item No</b>	<b>Item to be discussed</b>
<b>24.28</b>	<b>To receive apologies for absence</b>
<b>24.29</b>	<b>Declarations of Interest</b>
<b>24.29.01</b>	<b>To receive Declarations of Interest in Respect of Items on the Agenda</b>
<b>24.29.02</b>	<b>To consider any applications for dispensations</b>
Members are reminded that they are responsible for ensuring their <a href="#">Register of Interests</a> is up to date	
<b>24.30</b>	<b>Public Participation Session</b>
<b>24.30.01</b>	<b>To receive a report from the County Councillor</b>
<b>24.30.02</b>	<b>To receive a report from the District Councillor</b>
<b>24.30.03</b>	<b>To consider village matters raised by Members of the Public or Councillors</b>
The opportunity for members of the public to put questions to Councillors and the opportunity for members of the public or Councillors to raise matters of concern/interest in the village, including any matters relating to policing in the parish.	
<b>24.31</b>	<b>To approve the Minutes of Full Council from 28<sup>th</sup> February 2024 - MPC(24)M02</b>
<b>24.32</b>	<b>To consider co-option to the Council in respect of applications received for the vacancy and appointments to Working Groups</b>
<b>24.33</b>	<b>Planning &amp; Transport – Chair of P&amp;T to lead assisted by the Clerk</b>
<b>24.33.01</b>	<b>Planning Applications - to review new applications received</b>
	<a href="#">DC/24/0662/FUL 17 Bredfield Road</a>
	<a href="#">DC/24/0818/FUL Copper Mead</a>
<b>24.33.02</b>	<b>Planning Applications – update on any existing Planning Applications</b>
	<a href="#">DC/22/4775/FUL Land South Of Primary School And East Of The Street Eyke IP12 2QW</a>
	<a href="#">DC/23/4328/OUT Land west of PROW 21, Woods Lane</a>
	<a href="#">DC/24/0336/VOC Ufford Park Golf Club</a>

[DC/23/2365/FUL Bye Engineering](#)

**24.33.03 Public Consultations**

Former Council Offices – Rose Builders Public Consultation – 26<sup>th</sup> March, Woodbridge Football Club

**24.33.04 Planning Notices – review Planning Notices received**

**24.33.05 Planning Appeals – review position on existing Planning Appeals**

**24.33.06 Planning Enforcement**

ENF/23/0027/COND – Deben Meadows ([DC/23/0120/DRC](#))

ENF/21/0086/DEV – Bye Engineering

Decoy Farm Estate – Cllr Gradwell to report

**24.33.07 Local Highways Matters – Paper MPC(24)33.07**

**24.33.08 Active Travel Woodbridge**

**24.33.09 Neighbourhood Plan Refresh**

**24.33.10 Joint Parish Traffic Initiative**

**24.33.11 Pavement Working Group Update – Cllr Bann to report**

**24.33.12 Bus Stop/Bus Shelter Update – Cllr Bann to report**

**24.33.13 Environmental Impact Assessment Scoping for the LionLink Multipurpose Interconnector**

Project - <https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN020033/documents>

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**24.34 Recreation – Chair of Recreation to lead assisted by the Assistant Clerk**

**24.34.01 TPOs**

**24.34.02 Beresford Drive Play Park and Official Opening**

**24.34.03 Recreation Ground**

**24.34.04 Tree Safety Survey**

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**24.35 To consider Financial and Internal Control Matters – Clerk to report and advice to Council from Chair of FERM**

**24.35.01 To receive the financial management and budget reports for the period 1 April 2023 to 29 February 2024 - Papers MPC(24)35.01 and MPC(24)35.01a-g**

**24.35.02 To receive a verbal update on the 2024/25 Budget**

**24.35.03 To review the report on Community Infrastructure Levy (CIL) funded projects – Paper MPC(24)35.03**

**24.35.04 To review the Council's Standing Orders – to be formally adopted in May 2024**  
<https://melton-suffolk-pc.gov.uk/documents/standing-orders/>

**24.35.05 To review the Council's Financial Regs – to be formally adopted in May 2024**  
<https://melton-suffolk-pc.gov.uk/documents/financial-regulations/>

**24.35.06 To consider risk issues -** <https://melton-suffolk-pc.gov.uk/documents-base/risk-register/>

**24.35.07 To review the Council's Asset Register as at 31<sup>st</sup> March 2024 - Paper MPC(24)35.07**

**24.35.08 To consider arrangements for meetings for 2023/24 – to be formally adopted in May 2024 - Paper MPC(24)35.08**

**24.35.09 To receive an update on the Internal Audit Arrangements**

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**24.36 Fete 2024 – Cllr Darby/Gradwell - Paper MPC(24)36**

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**24.37 Suffolk Devolution Deal – Paper MPC(24)37**

<https://www.suffolk.gov.uk/council-and-democracy/devolution>

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**24.38 Sizewell C**

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**24.39 To receive and consider reports from Representatives to Outside Bodies - Paper MPC(24)39**

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**24.40 Annual Parish Meeting and Annual Award**

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**24.41 To consider Items for the Melton Messenger**

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**24.42 Chair's urgent business**

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**24.43 Date of next meeting**

The next meeting of Full Council will take place on Wednesday 17<sup>th</sup> April 2024, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

**Please note that meetings may be filmed, photographed, recorded or reported about.**