

**Melton Parish Council**  
**Summary of Receipts and Payments**  
 Cost Centre Group - Precept Report

10 April 2024 (2023-2024)

**Full Council**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	117,261.00	117,261.00					(0%)
3	Bank Interest	600.00	1,619.40	1,019.40				1,019.40 (169%)
4	Other Income		190.00	190.00				190.00 (N/A)
5	Sundry Grants Received							(N/A)
6	Building Society Interest	650.00	2,926.64	2,276.64				2,276.64 (350%)
9	Chairs Allowance				150.00	53.79	96.21	96.21 (64%)
25	Bank Charges							(N/A)
27	Audit				1,730.00	1,740.00	-10.00	-10.00 (-0%)
28	Subscriptions				1,300.00	1,249.75	50.25	50.25 (3%)
29	Recruitment Costs							(N/A)
30	Member Expenses				150.00	41.65	108.35	108.35 (72%)
32	Member Training				300.00	289.00	11.00	11.00 (3%)
34	Hire Meeting Space		467.00	467.00				467.00 (N/A)
35	Insurance				5,500.00	5,546.76	-46.76	-46.76 (-0%)
36	s137 Grant Giving				1,000.00	1,000.00		(0%)
38	Grant to Melton Messenger				1,200.00	1,200.00		(0%)
39	Legal and Professional Costs		1,000.00	1,000.00	500.00	1,000.00	-500.00	500.00 (100%)
40	General Maintenance Budget				1,000.00	840.30	159.70	159.70 (15%)
72	VAT							(N/A)
73	Maintenance Officer Mileage Exp				800.00	499.05	300.95	300.95 (37%)
74	Tree Warden Expenses				100.00	0.58	99.42	99.42 (99%)
79	Accounts Software				540.00	540.00		(0%)
86	Maintenance Officer Vehicle Exp				500.00	532.64	-32.64	-32.64 (-6%)
89	Election Costs				170.00	145.86	24.14	24.14 (14%)
<b>SUB TOTAL</b>		<b>118,511.00</b>	<b>123,464.04</b>	<b>4,953.04</b>	<b>14,940.00</b>	<b>14,679.38</b>	<b>260.62</b>	<b>5,213.66 (3%)</b>

**Office Administration**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7	Rent from 1st Floor Unit 17	17,004.00	17,004.00					(0%)
8	Service recharges Unit 17	2,000.00	2,610.76	610.76				610.76 (30%)
13	Data Protection				35.00	35.00		(0%)
14	Postage				100.00	9.20	90.80	90.80 (90%)
15	Stationery and printing				600.00	501.88	98.12	98.12 (16%)
16	Telephone				1,100.00	912.89	187.11	187.11 (17%)
17	Computer Support				250.00	442.25	-192.25	-192.25 (-76%)
18	Software Licences				300.00	66.66	233.34	233.34 (77%)
19	Domain Hosting				450.00	440.00	10.00	10.00 (2%)
20	Computer Hardware					15.82	-15.82	-15.82 (N/A)
21	Office Cleaning and sundries				1,800.00	1,415.56	384.44	384.44 (21%)
22	Office service / maintenance				3,500.00	2,321.92	1,178.08	1,178.08 (33%)
23	Business rates				6,942.34	6,942.34		(0%)
24	Office utility costs				2,000.00	1,707.22	292.78	292.78 (14%)
37	PWLB Loans				19,639.24	19,639.24		(0%)
<b>SUB TOTAL</b>		<b>19,004.00</b>	<b>19,614.76</b>	<b>610.76</b>	<b>36,716.58</b>	<b>34,449.98</b>	<b>2,266.60</b>	<b>2,877.36 (5%)</b>

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Pavilion		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Pavilion - Electricity				800.00	791.74	8.26	8.26 (1%)
54	Pavilion - Water				600.00	675.49	-75.49	-75.49 (-12%)
56	Pavilion - Running Costs				6,750.00	5,599.81	1,150.19	1,150.19 (17%)
87	Pavilion - Income	6,000.00	10,292.87	4,292.87				4,292.87 (71%)
91	Pavilion Music License				500.00	471.00	29.00	29.00 (5%)
<b>SUB TOTAL</b>		<b>6,000.00</b>	<b>10,292.87</b>	<b>4,292.87</b>	<b>8,650.00</b>	<b>7,538.04</b>	<b>1,111.96</b>	<b>5,404.83 (36%)</b>

Planning and Transport		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Neighbourhood Plan				2,000.00	90.00	1,910.00	1,910.00 (95%)
42	Sizewell C							(N/A)
45	Circular Walks Leaflet							(N/A)
<b>SUB TOTAL</b>					<b>2,000.00</b>	<b>90.00</b>	<b>1,910.00</b>	<b>1,910.00 (95%)</b>

Recreation		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Sundry Income	5.00	2.00	-3.00				-3.00 (-60%)
47	Hire of Football Pitches	1,440.00	1,440.00					(0%)
48	Hire of Tennis Courts	2,500.00	2,175.00	-325.00				-325.00 (-13%)
49	Wayleave	5.00		-5.00				-5.00 (-100%)
50	Sundry Grants Received							(N/A)
51	Greenspace Management Contr.				5,622.00	4,172.02	1,449.98	1,449.98 (25%)
52	Greenspace Additional Works				4,000.00	565.00	3,435.00	3,435.00 (85%)
57	Play Area				200.00		200.00	200.00 (100%)
58	Play Area Checks				500.00	477.36	22.64	22.64 (4%)
59	Play Equipment Purchase							(N/A)
60	Security Infrastructure				550.00	540.75	9.25	9.25 (1%)
61	Car Park Improvements							(N/A)
63	Ad Hoc Provision / Events				300.00	86.52	213.48	213.48 (71%)
64	Tennis Court Maintenance							(N/A)
65	Risk Assessment - Trees				4,000.00	3,708.00	292.00	292.00 (7%)
66	Woodland		190.00	190.00	5,000.00	860.00	4,140.00	4,330.00 (86%)
68	Outdoor Furniture		1,185.00	1,185.00		1,185.00	-1,185.00	(N/A)
69	Memorials Restoration							(N/A)
<b>SUB TOTAL</b>		<b>3,950.00</b>	<b>4,992.00</b>	<b>1,042.00</b>	<b>20,172.00</b>	<b>11,594.65</b>	<b>8,577.35</b>	<b>9,619.35 (39%)</b>

Staff		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	Maintenance Officer Equipment				500.00		500.00	500.00 (100%)

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11 Staff Salaries	46,000.00	47,579.79	-1,579.79	-1,579.79 (-3%)
12 Pension Contributions	15,500.00	15,534.33	-34.33	-34.33 (-0%)
26 Payroll	200.00	108.00	92.00	92.00 (46%)
31 Office Staff Expenses	60.00		60.00	60.00 (100%)
33 Staff Training	250.00	70.00	180.00	180.00 (72%)
71 HMRC PAYE NI	10,000.00	9,428.11	571.89	571.89 (5%)
<b>SUB TOTAL</b>	<b>72,510.00</b>	<b>72,720.23</b>	<b>-210.23</b>	<b>-210.23 (-0%)</b>

**Year End Adjustments**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
75	Year End Debtors							(N/A)
76	Year End Creditors							(N/A)
	<b>SUB TOTAL</b>							<b>(N/A)</b>

**Summary**

<b>NET TOTAL</b>	<b>147,465.00</b>	<b>158,363.67</b>	<b>10,898.67</b>	<b>154,988.58</b>	<b>141,072.28</b>	<b>13,916.30</b>	<b>24,814.97 (8%)</b>
<b>V.A.T.</b>		8,301.56			3,992.70		
<b>GROSS TOTAL</b>		<b>166,665.23</b>			<b>145,064.98</b>		