



MELTON PARISH COUNCIL

MPC(24)A04

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 17th April 2024 commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

Pip Alder

Clerk and Executive Officer to the Council
April 2024

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

Agenda - Part One of One – Open to the Public

Item No	Item to be discussed
24.44	To receive apologies for absence
24.45	Declarations of Interest
24.45.01	To receive Declarations of Interest in Respect of Items on the Agenda
24.45.02	To consider any applications for dispensations
Members are reminded that they are responsible for ensuring their Register of Interests is up to date	
24.46	Public Participation Session
24.46.01	To receive a report from the County Councillor
24.46.02	To receive a report from the District Councillor and update on ESC's Feed the Bees policy
24.46.03	To consider village matters raised by Members of the Public or Councillors
The opportunity for members of the public to put questions to Councillors and the opportunity for members of the public or Councillors to raise matters of concern/interest in the village, including any matters relating to policing in the parish.	
24.47	To approve the Minutes of Full Council from 20th March 2024 - MPC(24)M03
24.48	To consider co-option to the Council in respect of applications received for the vacancy and appointments to Working Groups
24.49	Planning & Transport – Chair of P&T to lead assisted by the Clerk
24.49.01	Planning Applications - to review new applications received DC/24/0793/FUL Beechwood DC/24/0944/FUL 4 Sutton Heights
24.49.02	Planning Applications – update on any existing Planning Applications DC/22/4775/FUL Land South Of Primary School And East Of The Street Eyke IP12 2QW DC/23/4328/OUT Land west of PROW 21, Woods Lane DC/24/0336/VOC Ufford Park Golf Club

[DC/23/2365/FUL Bye Engineering](#)

- 24.49.03 Public Consultations**
- 24.49.04 Planning Notices – review Planning Notices received**
- 24.49.05 Planning Appeals – review position on existing Planning Appeals**
- 24.49.06 Planning Enforcement**

ENF/23/0027/COND – Deben Meadows ([DC/23/0120/DRC](#))

ENF/21/0086/DEV – Bye Engineering

- 24.49.07 Local Highways Matters, including JPTI, Pavement Group and Bus Stops Paper MPC(24)49.07**
- 24.49.08 Active Travel Woodbridge**
- 24.49.09 Neighbourhood Plan Refresh**
- 24.49.10 Former Council Offices – Rose Builders Consultation**

24.50 Recreation – Chair of Recreation to lead assisted by the Assistant Clerk (Paper MPC(24)50)

- 24.50.01 Beresford Drive Playpark Open Event**
- 24.50.02 TPOs**

24.51 To consider Financial and Internal Control Matters – Clerk to report and advice to Council from Chair of FERM

- 24.51.01 To receive and consider the provisional final outturn for the period 1 April 2023 to 31 March 2024 Papers MPC(24)51.01 and MPC(24)51.01a-h**
- 24.51.02 To review the budget for 2024/25**
Papers MPC(24)51.02 and MPC(24)51.02a
- 24.51.03 To receive an update on the Internal and External Audit Arrangements**
- 24.51.04 To consider risk issues - <https://melton-suffolk-pc.gov.uk/documents-base/risk-register/>**
- 24.51.05 To approve the Internal Control Policy for the year ending 31 March 2024**
Paper MPC(24)51.05
- 24.51.06 Report of decisions made by Clerk/Assistant Clerk under the Openness of Local Government Bodies Regulations 2014 Paper MPC(24)51.06**

24.52 To consider employment matters – Chair of FERM to report

24.53 Fete 2024 – Cllr Gradwell to report- Paper MPC(24)53

24.54 Sizewell C

24.55 To receive and consider reports from Representatives to Outside Bodies - Paper MPC(24)55

24.56 Annual Parish Meeting

24.57 To consider Items for the Melton Messenger

24.58 Chair’s urgent business

24.59 Date of next meeting

The next meeting of Full Council (Annual Commissioning Meeting) will take place on Wednesday 15th May 2024, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

Please note that meetings may be filmed, photographed, recorded or reported about.