

**Melton Parish Council**  
**Summary of Receipts and Payments**  
 Cost Centre Group - Precept Report

9 May 2024 (2024-2025)

**Full Council**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Bank Interest	900.00		-900.00				-900.00 (-100%)
4	Other Income							(N/A)
5	Sundry Grants Recieved							(N/A)
6	Building Society Interest	682.52	148.98	-533.54				-533.54 (-78%)
9	Chairs Allowance				150.00	104.98	45.02	45.02 (30%)
25	Bank Charges							(N/A)
27	Audit				980.00		980.00	980.00 (100%)
28	Subscriptions				1,365.04	1,184.76	180.28	180.28 (13%)
29	Recruitment Costs							(N/A)
30	Member Expenses				150.00		150.00	150.00 (100%)
32	Member Training				300.00		300.00	300.00 (100%)
34	Hire Meeting Space		74.74	74.74				74.74 (N/A)
35	Insurance				5,775.04		5,775.04	5,775.04 (100%)
36	s137 Grant Giving				1,000.00		1,000.00	1,000.00 (100%)
38	Grant to Melton Messenger				1,300.00		1,300.00	1,300.00 (100%)
39	Legal and Professional Costs				1,000.00		1,000.00	1,000.00 (100%)
40	General Maintenance Budget				1,000.00	70.71	929.29	929.29 (92%)
72	VAT							(N/A)
73	Maintenance Officer Mileage Exp				800.00	44.55	755.45	755.45 (94%)
74	Tree Warden Expenses				60.00		60.00	60.00 (100%)
79	Accounts Software				567.00	540.00	27.00	27.00 (4%)
86	Maintenance Officer Vehicle Exp				500.00		500.00	500.00 (100%)
89	Election Costs							(N/A)
90	Deposits							(N/A)
<b>SUB TOTAL</b>		<b>1,582.52</b>	<b>223.72</b>	<b>-1,358.80</b>	<b>14,947.08</b>	<b>1,945.00</b>	<b>13,002.08</b>	<b>11,643.28 (70%)</b>

**Office Administration**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7	Rent from 1st Floor Unit 17	17,004.00	1,417.00	-15,587.00				-15,587.00 (-91%)
8	Service recharges Unit 17	2,000.00	155.05	-1,844.95				-1,844.95 (-92%)
13	Data Protection				35.00		35.00	35.00 (100%)
14	Postage				100.00		100.00	100.00 (100%)
15	Stationery and printing				600.00	45.86	554.14	554.14 (92%)
16	Telephone				1,000.00	97.00	903.00	903.00 (90%)
17	Computer Support				250.00		250.00	250.00 (100%)
18	Software Licences				315.00		315.00	315.00 (100%)
19	Domain Hosting				450.00		450.00	450.00 (100%)
20	Computer Hardware							(N/A)
21	Office Cleaning and sundries				1,800.00	243.76	1,556.24	1,556.24 (86%)
22	Office service / maintenance				3,500.00		3,500.00	3,500.00 (100%)
23	Business rates				7,636.50	640.57	6,995.93	6,995.93 (91%)
24	Office utility costs				2,000.00	286.51	1,713.49	1,713.49 (85%)
<b>SUB TOTAL</b>		<b>19,004.00</b>	<b>1,572.05</b>	<b>-17,431.95</b>	<b>17,686.50</b>	<b>1,313.70</b>	<b>16,372.80</b>	<b>-1,059.15 (-2%)</b>

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**Pavilion**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Pavilion - Electricity				800.00		800.00	800.00 (100%)
54	Pavilion - Water				1,000.00	41.43	958.57	958.57 (95%)
56	Pavilion - Running Costs		65.98	65.98	1,000.00	71.20	928.80	994.78 (99%)
87	Pavilion - Income	9,000.00	802.48	-8,197.52				-8,197.52 (-91%)
91	Pavilion Music License				524.96		524.96	524.96 (100%)
97	Pavilion and Toilet Cleaning				6,239.00	418.50	5,820.50	5,820.50 (93%)
<b>SUB TOTAL</b>		<b>9,000.00</b>	<b>868.46</b>	<b>-8,131.54</b>	<b>9,563.96</b>	<b>531.13</b>	<b>9,032.83</b>	<b>901.29 (4%)</b>

**Planning and Transport**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Neighbourhood Plan				2,000.00	90.00	1,910.00	1,910.00 (95%)
42	Sizewell C							(N/A)
45	Circular Walks Leaflet							(N/A)
<b>SUB TOTAL</b>					<b>2,000.00</b>	<b>90.00</b>	<b>1,910.00</b>	<b>1,910.00 (95%)</b>

**Precept**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	123,687.00	61,843.50	-61,843.50				-61,843.50 (-50%)
<b>SUB TOTAL</b>		<b>123,687.00</b>	<b>61,843.50</b>	<b>-61,843.50</b>				<b>-61,843.50 (-50%)</b>

**PWLB Repayments**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	PWLB Loans				19,639.24		19,639.24	19,639.24 (100%)
<b>SUB TOTAL</b>					<b>19,639.24</b>		<b>19,639.24</b>	<b>19,639.24 (100%)</b>

**Recreation**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Sundry Income	705.00		-705.00				-705.00 (-100%)
47	Hire of Football Pitches	1,440.00	120.00	-1,320.00				-1,320.00 (-91%)
48	Hire of Tennis Courts	2,250.00		-2,250.00				-2,250.00 (-100%)
49	Wayleave	5.00	5.00					(0%)
50	Sundry Grants Received							(N/A)
51	Greenspace Management Contr.				5,903.16		5,903.16	5,903.16 (100%)
52	Greenspace Additional Works				4,000.00		4,000.00	4,000.00 (100%)
57	Play Area				200.00		200.00	200.00 (100%)
58	Play Area Checks				200.00		200.00	200.00 (100%)

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59 Play Equipment Purchase							(N/A)
60 Security Infrastructure				577.48	577.48	577.48	(100%)
61 Car Park Improvements							(N/A)
63 Ad Hoc Provision / Events				300.00	300.00	300.00	(100%)
64 Tennis Court Maintenance							(N/A)
65 Risk Assessment - Trees				2,000.00	2,000.00	2,000.00	(100%)
66 Woodland				4,000.00	4,000.00	4,000.00	(100%)
68 Outdoor Furniture							(N/A)
69 Memorials Restoration							(N/A)
<b>SUB TOTAL</b>	<b>4,400.00</b>	<b>125.00</b>	<b>-4,275.00</b>	<b>17,180.64</b>	<b>17,180.64</b>	<b>12,905.64</b>	<b>(59%)</b>

### Staff

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11	Staff Salaries				49,921.61	3,943.22	45,978.39	45,978.39 (92%)
12	Pension Contributions				16,274.96	1,216.90	15,058.06	15,058.06 (92%)
71	HMRC PAYE NI				12,000.00	682.43	11,317.57	11,317.57 (94%)
<b>SUB TOTAL</b>					<b>78,196.57</b>	<b>5,842.55</b>	<b>72,354.02</b>	<b>72,354.02 (92%)</b>

### Staff Costs - not box 4

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	Maintenance Officer Equipment				500.00		500.00	500.00 (100%)
26	Payroll				220.00	108.00	112.00	112.00 (50%)
31	Office Staff Expenses				60.00		60.00	60.00 (100%)
33	Staff Training				250.00		250.00	250.00 (100%)
<b>SUB TOTAL</b>					<b>1,030.00</b>	<b>108.00</b>	<b>922.00</b>	<b>922.00 (89%)</b>

### Year End Adjustments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
75	Year End Debtors							(N/A)
76	Year End Creditors							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

### Summary

<b>NET TOTAL</b>	<b>157,673.52</b>	<b>64,632.73</b>	<b>-93,040.79</b>	<b>160,243.99</b>	<b>9,830.38</b>	<b>150,413.61</b>	<b>57,372.82 (18%)</b>
<b>V.A.T.</b>		<b>479.85</b>			<b>232.04</b>		
<b>GROSS TOTAL</b>		<b>65,112.58</b>			<b>10,062.42</b>		