



# MELTON PARISH COUNCIL

MPC(24)A06

To Members of Melton Parish Council:

Dear Councillor,

You are summoned to attend the meeting of Melton Parish Council to be held on **Wednesday 12<sup>th</sup> June 2024, commencing at 7pm, at the Melton Parish Council offices, 17 Riduna Park, Station Road, Melton, IP12 1QT.**

*Pip Alder*

Clerk and Executive Officer to the Council  
6<sup>th</sup> June 2024

The Council shall consider the environmental impacts of all the decisions which it makes in accordance with these terms of reference.

## *Agenda - Part 1/2 – Open to the Public*

<b>Item No</b>	<b>Item to be discussed</b>
<b>24.79</b>	<b>To receive apologies for absence</b>
<b>24.80</b>	<b>Declarations of Interest</b>
<b>24.80.01</b>	<b>To receive Declarations of Interest in Respect of Items on the Agenda</b>
<b>24.80.02</b>	<b>To consider any applications for dispensations</b>
Members are reminded that they are responsible for ensuring their <a href="#">Register of Interests</a> is up to date	
<b>24.81</b>	<b>Public Participation Session</b>
<b>24.81.01</b>	<b>To receive a Report from the District Councillor</b>
<b>24.81.02</b>	<b>To receive a report from the County Councillor</b>
<b>24.81.03</b>	<b>To consider village matters raised by Members of the Public or Councillors</b>
The opportunity for members of the public to put questions to their Councillors and the opportunity for members of the public or Councillors to raise matters of concern / interest in the village, including any matters relating to policing in the parish.	
<b>24.82</b>	<b>To consider co-option to the Council in respect of the vacancy</b>
Any prospective Councillor intending to stand for co-option at this meeting to introduce themselves and answer any questions from Members	
<b>24.83</b>	<b>To approve the Minutes of Full Council from 15<sup>th</sup> May 2024 – MPC(24)M05</b>
<b>24.84</b>	<b>Sutton Hoo Ship Company</b>
Chair of the SHSC to give a short presentation	

## **24.85 Planning & Transport – Chair of P&T to lead assisted by the Clerk**

**Planning Applications - to review new applications received**

[DC/24/1611/FUL 2 Deben Place](#)

[DC/24/1626/FUL 1 Willowbank](#)

[DC/24/1805/VOC The Lindos Centre](#)

[DC/24/1768/FUL 18 Fernhill Close](#)

[DC/24/1879/FUL The Old Rectory Lodge](#)

**24.85.02 Planning Applications – update on any existing Planning Applications**

[DC/22/4775/FUL Land South Of Primary School And East Of The Street Eyke IP12 2QW](#)

[DC/24/0336/VOC Ufford Park Golf Club](#)

[DC/23/2365/FUL Bye Engineering](#)

[DC/24/1202/FUL Beechfield, Leeks Hill](#)

[DC/24/1493/FUL Lime Tree House](#)

**24.85.03 Public Consultations**

**24.85.04 Planning Notices – review Planning Notices received**

**24.85.05 Planning Appeals – review position on existing Planning Appeals**

[DC/23/4328/OUT Land west of PROW 21, Woods Lane - APP/X3540/W/24/3342076](#)

[AP/24/0023/NONDET](#)

**24.85.06 Planning Enforcement**

ENF/23/0027/COND – Deben Meadows ([DC/23/0120/DRC](#))

ENF/21/0086/DEV – Bye Engineering

**24.85.07 Local Highways Matters – Paper MPC(24)85.07**

**24.85.08 Active Travel Woodbridge**

**24.85.09 Neighbourhood Plan Refresh**

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## **24.86 Recreation – Chair of Recreation to lead assisted by the Assistant Clerk**

**Paper MPC(24)86**

**24.86.01 TPOs**

**24.86.02 Local Nature Recovery Strategy (LNRS) Land Management Survey**

<https://survey123.arcgis.com/share/25708d0b5c90426c8db456f822f6f31b>

**24.86.03 Consider a request for an explanatory plaque on the Garrod Memorial Sign – Cllr Bann to report**

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## **24.87 To consider, approve and adopt the Annual Accounting Statements and other Financial Reports for 2023/24**

**24.87.01 To receive and consider the Internal Audit Report**

Papers MPC(24)87.01 and MPC(24)87.01a

**24.87.02 To receive, consider and approve by resolution the Statutory Accounting Statements for 2023/24**

Paper MPC(24)87.02

**24.87.03 To consider the statement of Variances**

Paper MPC(24)87.03 and MPC(24)87.03a

**24.87.04 Arrangements for submission of the Statutory Annual Governance and Accountability Return for 2023/24 and for the exercise of public rights**

Clerk to report

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## **24.88 To consider Financial and Internal Control Matters – Clerk to report and advice to Council from Chair of FERM**

**24.88.01 To receive the financial management and budget reports for the period 1 April to 31 May 2024**

Papers MPC(24)88.01 and MPC(24)88.01a-g

**24.88.02 To consider the annual review of Risk Management arrangements**

Paper MPC(24)88.02

**24.88.03 To consider any changes to the Terms of Reference for Working Groups**

**24.88.04** To consider risk issues - <https://melton-suffolk-pc.gov.uk/documents-base/risk-register/> (Last reviewed by FERM on 22/5/24)

**24.88.05** To report decisions made by FERM on 22<sup>nd</sup> May 2024

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**24.89** Sizewell C

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**24.90** Melton Fete – Cllr Darby to report

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**24.91** To receive and consider reports from Representatives to Outside Bodies – Paper MPC(24)91

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**24.92** To consider Items for the Melton Messenger

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**24.93** Chair’s urgent business

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**24.94** Date of next meeting

The next meeting of Full Council will take place on Wednesday 17<sup>th</sup> July 2024, commencing at 7pm at 17 Riduna Park, Station Road, Melton IP12 1QT.

### **Part 2/2 – Confidential**

**Exempt / Confidential Items.** It is recommended that the public be excluded from the meeting for the following items of business on the grounds of commercial and employee confidentiality.

**24.95** Staffing Update

**24.96** 17 Riduna Park

**Please note that meetings may be filmed, photographed, recorded or reported about.**