

**Melton Parish Council**  
**Summary of Receipts and Payments**  
 Cost Centre Group - Precept Report

4 July 2024 (2024-2025)

**Full Council**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Bank Interest	2,000.00	959.23	-1,040.77		316.28	-316.28	-1,357.05 (-67%)
4	Other Income							(N/A)
5	Sundry Grants Recieved							(N/A)
6	Building Society Interest	682.52		-682.52				-682.52 (-100%)
9	Chairs Allowance				150.00	118.43	31.57	31.57 (21%)
25	Bank Charges							(N/A)
27	Audit				980.00	400.00	580.00	580.00 (59%)
28	Subscriptions				1,365.04	1,184.76	180.28	180.28 (13%)
29	Recruitment Costs				1,000.00	480.00	520.00	520.00 (52%)
30	Member Expenses				150.00		150.00	150.00 (100%)
32	Member Training				300.00		300.00	300.00 (100%)
34	Hire Meeting Space		171.56	171.56				171.56 (N/A)
35	Insurance				5,775.04		5,775.04	5,775.04 (100%)
36	s137 Grant Giving				1,000.00		1,000.00	1,000.00 (100%)
38	Grant to Melton Messenger				1,300.00		1,300.00	1,300.00 (100%)
39	Legal and Professional Costs				2,000.00		2,000.00	2,000.00 (100%)
40	General Maintenance Budget				1,000.00	79.03	920.97	920.97 (92%)
72	VAT							(N/A)
73	Maintenance Officer Mileage Exp				800.00	112.05	687.95	687.95 (85%)
74	Tree Warden Expenses				60.00		60.00	60.00 (100%)
79	Accounts Software				540.00	540.00		(0%)
86	Maintenance Officer Vehicle Exp				500.00		500.00	500.00 (100%)
89	Election Costs							(N/A)
90	Deposits							(N/A)
<b>SUB TOTAL</b>		<b>2,682.52</b>	<b>1,130.79</b>	<b>-1,551.73</b>	<b>16,920.08</b>	<b>3,230.55</b>	<b>13,689.53</b>	<b>12,137.80 (61%)</b>

**Office Administration**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7	Rent from 1st Floor Unit 17	17,004.00	5,668.00	-11,336.00				-11,336.00 (-66%)
8	Service recharges Unit 17	2,000.00	806.63	-1,193.37				-1,193.37 (-59%)
13	Data Protection				35.00		35.00	35.00 (100%)
14	Postage				100.00		100.00	100.00 (100%)
15	Stationery and printing				600.00	45.86	554.14	554.14 (92%)
16	Telephone				1,000.00	254.00	746.00	746.00 (74%)
17	Computer Support				250.00	60.00	190.00	190.00 (76%)
18	Software Licences				315.00		315.00	315.00 (100%)
19	Domain Hosting				450.00		450.00	450.00 (100%)
20	Computer Hardware							(N/A)
21	Office Cleaning and sundries				1,800.00	365.64	1,434.36	1,434.36 (79%)
22	Office service / maintenance				3,500.00	1,149.72	2,350.28	2,350.28 (67%)
23	Business rates				7,636.50	1,912.57	5,723.93	5,723.93 (74%)
24	Office utility costs				2,000.00	703.11	1,296.89	1,296.89 (64%)
<b>SUB TOTAL</b>		<b>19,004.00</b>	<b>6,474.63</b>	<b>-12,529.37</b>	<b>17,686.50</b>	<b>4,490.90</b>	<b>13,195.60</b>	<b>666.23 (1%)</b>

**Melton Parish Council**  
**Summary of Receipts and Payments**  
 Cost Centre Group - Precept Report

4 July 2024 (2024-2025)

**Pavilion**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Pavilion - Electricity				800.00		800.00	800.00 (100%)
54	Pavilion - Water				1,000.00	178.56	821.44	821.44 (82%)
56	Pavilion - Running Costs				1,000.00	360.01	639.99	639.99 (64%)
87	Pavilion - Income	9,000.00	1,964.09	-7,035.91				-7,035.91 (-78%)
91	Pavilion Music License				524.96		524.96	524.96 (100%)
97	Pavilion and Toilet Cleaning				6,239.00	1,455.50	4,783.50	4,783.50 (76%)
<b>SUB TOTAL</b>		<b>9,000.00</b>	<b>1,964.09</b>	<b>-7,035.91</b>	<b>9,563.96</b>	<b>1,994.07</b>	<b>7,569.89</b>	<b>533.98 (2%)</b>

**Planning and Transport**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Neighbourhood Plan				2,000.00	90.00	1,910.00	1,910.00 (95%)
42	Sizewell C							(N/A)
45	Circular Walks Leaflet							(N/A)
<b>SUB TOTAL</b>					<b>2,000.00</b>	<b>90.00</b>	<b>1,910.00</b>	<b>1,910.00 (95%)</b>

**Precept**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	123,687.00	61,843.50	-61,843.50				-61,843.50 (-50%)
<b>SUB TOTAL</b>		<b>123,687.00</b>	<b>61,843.50</b>	<b>-61,843.50</b>				<b>-61,843.50 (-50%)</b>

**PWLB Repayments**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	PWLB Loans				19,639.24	9,819.62	9,819.62	9,819.62 (50%)
<b>SUB TOTAL</b>					<b>19,639.24</b>	<b>9,819.62</b>	<b>9,819.62</b>	<b>9,819.62 (50%)</b>

**Recreation**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Sundry Income	705.00	700.00	-5.00				-5.00 (-0%)
47	Hire of Football Pitches	1,900.00	360.00	-1,540.00				-1,540.00 (-81%)
48	Hire of Tennis Courts	2,000.00	450.00	-1,550.00				-1,550.00 (-77%)
49	Wayleave	5.00	5.00					(0%)
50	Sundry Grants Received							(N/A)
51	Greenspace Management Contr.				5,903.16	839.44	5,063.72	5,063.72 (85%)
52	Greenspace Additional Works				4,000.00		4,000.00	4,000.00 (100%)
57	Play Area				200.00		200.00	200.00 (100%)
58	Play Area Checks				200.00		200.00	200.00 (100%)

**Melton Parish Council**  
**Summary of Receipts and Payments**  
 Cost Centre Group - Precept Report

4 July 2024 (2024-2025)

59 Play Equipment Purchase							(N/A)
60 Security Infrastructure				577.48		577.48	577.48 (100%)
61 Car Park Improvements							(N/A)
63 Ad Hoc Provision / Events				300.00	85.00	215.00	215.00 (71%)
64 Tennis Court Maintenance							(N/A)
65 Risk Assessment - Trees				2,000.00		2,000.00	2,000.00 (100%)
66 Woodland				4,000.00		4,000.00	4,000.00 (100%)
68 Outdoor Furniture							(N/A)
69 Memorials Restoration							(N/A)
<b>SUB TOTAL</b>	<b>4,610.00</b>	<b>1,515.00</b>	<b>-3,095.00</b>	<b>17,180.64</b>	<b>924.44</b>	<b>16,256.20</b>	<b>13,161.20 (60%)</b>

### Staff

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11	Staff Salaries				49,921.61	11,829.26	38,092.35	38,092.35 (76%)
12	Pension Contributions				16,274.96	3,650.70	12,624.26	12,624.26 (77%)
71	HMRC PAYE NI				12,000.00	2,047.69	9,952.31	9,952.31 (82%)
<b>SUB TOTAL</b>					<b>78,196.57</b>	<b>17,527.65</b>	<b>60,668.92</b>	<b>60,668.92 (77%)</b>

### Staff Costs - not box 4

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	Maintenance Officer Equipment				500.00		500.00	500.00 (100%)
26	Payroll				220.00	108.00	112.00	112.00 (50%)
31	Office Staff Expenses				60.00		60.00	60.00 (100%)
33	Staff Training				250.00		250.00	250.00 (100%)
<b>SUB TOTAL</b>					<b>1,030.00</b>	<b>108.00</b>	<b>922.00</b>	<b>922.00 (89%)</b>

### Year End Adjustments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
75	Year End Debtors							(N/A)
76	Year End Creditors							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

### Summary

<b>NET TOTAL</b>	<b>158,983.52</b>	<b>72,928.01</b>	<b>-86,055.51</b>	<b>162,216.99</b>	<b>38,185.23</b>	<b>124,031.76</b>	<b>37,976.25 (11%)</b>
<b>V.A.T.</b>		<b>1,884.25</b>			<b>1,238.69</b>		
<b>GROSS TOTAL</b>		<b>74,812.26</b>			<b>39,423.92</b>		